



Troops & Families

Leadership

Service Providers

PLAN MY MOVE

Military OneSource 24/7 family assistance 1-800-342-9647

## Plan My Move Booklet for Patrick AFB

### Overview



#### Location

Patrick AFB is located on the East Coast of central Florida. Patrick is 3 miles south of Cocoa Beach and approximately 12 miles north of Melbourne in Brevard County.

#### History

Patrick AFB was established by the Navy during WWII and named for MG Mason Patrick. Developed as a Long Range Proving Ground in 1950, it is now dedicated to launching missiles. As the Department of Defense's East Coast Space Port and providers of launch support services, the 45th Space Wing is a far-reaching organization. Its Eastern Range includes over 10,000 miles from the Florida mainland through the South Atlantic into the Indian Ocean. The Eastern Range includes the launch head at Cape Canaveral Air Station and a network of downrange instrumentation stations including Malabar and Jonathan Dickinson Tracking annexes, Antigua Air Station and Ascension Auxiliary Air Field.

The Major Command is the Air Force Space Command. The Major Tenant Organizations at Patrick are DEOMI, ACC, AFAA, AFTAC, AFOSI, 87th Army Division, Det 1, 2 SOPS, and U.S. State Department Bureau of International Narcotics and Law Enforcement. For more history visit Patrick's [homepage](#).

#### Mission

The 45th Space Wing provides spacecraft processing, launch, tracking, safety, and data services. The wing manages launch operations for all DoD space programs.

#### Population Served

Patrick AFB serves Air Force, Navy, Army, Coast Guard, Marines, active and reserve personnel, DoD civilians, retirees and their eligible family members. The 2004 total population served was 15,970, including contractors and private businesses.

#### Sponsorship

Sponsors are assigned by their gaining unit. Please make sure you have a sponsor assigned prior to departing from your last base. If you are coming to Patrick AFB/Cape Canaveral AFB and do not have a sponsor assigned to you, you may contact your servicing Command Support Staff. You may also contact the Patrick Airman and Family Readiness Center (A&FRC), 321-494-5676 or DSN 312-854-5675.

Your first stop after arriving in the local area should be your Command Support Staff (CSS). If you arrive after normal duty hours, report to the base lodging office, the Space Coast Inn, Building 720. The next morning, you will be required to report to your Command Support Staff (CSS).

#### Temporary Quarters

Lodging is open 24 hours, the office is located in Building 720, and reservations can be made by calling 321-494-6590. The fax number is 321-494-7597.

FAMCAMP overnight campground created to accommodate overnight camping and is located on the shores of the Banana River. 55 campsites available equipped with electrical and water hookups. There are also laundry, toilet and shower facilities. Available to active duty, reservists and retired military year round. Guest may spend up to 30 days on site. Call 321-494-4787 for reservations.

Distinguished Visitors can make arrangements through Protocol at 321-494-4506.

### **Relocation Assistance**

Patrick's relocation assistance program increases the knowledge and skills needed by military members, DoD civilians, and their families to accomplish a successful and less stressful PCS move. Our Loan Closet provides basic kitchen wares, high chairs, child car seats, play pens, ironing boards, irons, eating utensils, etc. A copy of your PCS orders is required for loans. Computers, fax, copy machine and phones are available for official usage. For relocation assistance contact our Relocation Team at 321-494-5675 or DSN 312-854-5676.

Air Force Families just arriving at Patrick are eligible for Child Care for PCS that provides Air Force members 20 hours of child care in a Patrick AFB Licensed Home Day Care facility within 60 days of your arrival. A copy of PCS orders is required. Contact the Airman and Family Readiness Center after your arrival. Remember, all immunizations must be up-to-date.

### **Critical Installation Information**

#### *Child Care Information*

The PAFB was recently selected as a 5-Star facility by Brevard County. The center is certified by the Dept of Defense and accredited by the National Academy of Early Childhood Programs, a division of the National Association for the Education of Young Children.

Advance application for child care can be made by completing DD Form 2606. Attach a copy of your orders to the form. You can fax your form to the Child Development Center (CDC), at 321-494-5848, before you arrive. Upon receipt of this form, CDC will place your children on the waiting list. Critical ages waiting list for six weeks to a year old and two year olds.

Family Child Care Programs (FCC), Program is certified by DoD & offers in-home care to children 0 to 12 years. The FCC program supports two unique child care programs, AF Aid Child Care for PCS and the extended duty child care. For more information on FCC programs, or finding a provider or becoming a provider call 321-494-8381.

#### *Pets*

There are no pets authorized in any lodging facility or on the premises. There are no quarantines in Brevard County. The base veterinarian can be reached by calling 321-494-6080.

#### *Important Documents to Hand Carry*

You must have copies of your orders, birth certificates, marriage licenses, court documents such as child custody agreements, and your last Leave and Earnings Statement readily available. If you are a civil service employee on LWOP make sure to carry your latest SF Fm 50 and SF Fm 8 for filing for unemployment.

#### *Cost of Living*

Landlords will generally require first and last months rent plus a security deposit. Active Duty members assigned to Patrick AFB or Cape Canaveral can get a reduction for the electric deposit. Go to the Housing Office for the form and complete details. Housing can be reached by calling 321-494-2594. The fax number is 321-494-4031.

## Sponsorship

Settling into your new location and your new unit takes time. [Plan My Move](#) is designed to assist you with information about your new location. Complimenting Plan My Move each of the military Services has a Sponsorship Program which is very helpful in providing new unit information. Sponsors can make your transition smoother. The purpose of the Sponsorship program is to:

- Provide a sense of belonging
- Ease the transition for inbound service members or civilians and their family members
- Increase productivity
- Reduce culture shock
- Help newcomers make informed decisions
- Cultivate new friendships
- Improve morale

A sponsor is someone from your new unit who is assigned to assist you settling into your new location. You can request a sponsor through your unit, or with help from the Relocation Assistance Program or the Family Center at your new installation.

Your Service will appoint your sponsor in writing. He/she will be the same or close to your rank and the same marital status, if at all possible. This person will be knowledgeable about the local community and the installation; available to assist you and your family for at least two weeks post arrival, and be someone who is positive and outgoing.

A sponsor's duties include:

- Contacting you and your family by letter of introduction or e-mail upon learning of your assignment to the installation.
- Following up with a personal phone call after contact has been made.
- Sending information about the installation/area which you may require, or putting you in touch with the resources on the web and at the installation that provide current, complete and up-to-date information such as those provide by the Relocation Program.
- Answering any questions which you or your family may have, or, again, providing the proper resources to answer those questions.
- Confirm transportation and lodging arrangements.
- Assisting with obtaining a Post Office Box for your mail.
- Meeting you and your family upon arrival.
- Accompanying you to your check in point for the unit.
- Introducing you to the Family Center and lending closet
- Providing essential service locations such as commissary, exchange, gas station, bank.
- Being available when you arrive at your installation to meet you, show you around, and help you through in-processing.

If you have not been assigned a sponsor, or have not been contacted as of yet, request one by contacting your gaining command or unit. If after contacting your new command you find difficulties in obtaining a sponsor, contact your Relocation Assistance Personnel for additional help with your move.

Service specific processes for requesting a Sponsor include:

- **Army and Defense Logistics Agency:** AR 600-8-8 outlines procedures for DA Form 5434, Sponsorship Program Counseling and Information Sheet. Sponsorship is mandatory for first term Soldiers. All Soldiers, private through colonel (excluding those completing advanced individual training (AIT) and those PCSing to long term schools) and civilian employees through grade 15 may participate in the advance arrival sponsorship program. Reactionary Sponsorship is available for individuals arriving at an installation without a sponsor. Contact the gaining unit to request a sponsor.

- **Air Force:** Gaining Unit Commander Support Staff/Military Personnel Element will assign a sponsor upon receipt of assignment notice. Assigned sponsor will then make contact with the inbound member.
- **Navy:** OPNAV INSTRUCTION 1740.3B prescribes procedures regarding Command Sponsor and Indoctrination Programs. This Program is designed to facilitate the adaptation of Sailors and their families into new working and living environments, to minimize the anxiety associated with a Permanent Change of Station (PCS) move, and afford Sailors and their families the greatest opportunity for a successful and productive tour of duty.

Command sponsor and indoctrination responsibilities begin upon receipt of PCS orders and continue until the Sailor has become an integral part of the new command and is fully cognizant of all policies, programs, services, and responsibilities available through the command. Commanding Officers shall establish a Command Indoctrination Program to include the delivery of the Navy Pride and Professionalism training per this instruction. COs should ensure all incoming personnel receive command indoctrination training within 30 days of arrival or within 3 drill weekends.

Enclosures (1) and (2) of OPNAVINST 1740.3B outline responsibilities and provide guidance for these programs. Assistance to local commands regarding the Command Sponsor Program is through the Fleet and Family Support Center (FFSC) Relocation Assistance Program staff.

- **Marine Corps:** Gaining Unit Commander will assign a sponsor on request. Overseas commands should assign a sponsor automatically, however if one is not assigned, send a request to the gaining command. A sample request form is available on our website that can be filled out and sent to the gaining command. See the following [website](#).

*Sponsors' responsibilities and abilities to be available will vary from installation to installation, depending upon the priority which the installation and unit commanders give to the program; however, the Services are making the Sponsorship program a priority as research has shown the many benefits of good sponsorship to service, family members and youth.*

### **Youth Sponsorship**

The Youth Sponsorship Program depends on the availability of youth who volunteer to become sponsors. The Youth Services topic should explain the Youth Sponsorship program at your new installation, but if it does not answer all of your questions, contact your Relocation Manager to inquire about the program and acquiring a youth sponsor.

## **Directions to Installation**

### **Directions to Patrick AFB**

#### *Driving to Patrick AFB*

Driving to Patrick AFB will normally involve Interstate 95. Headed south on I-95 take exit 205 and follow State Road (SR)528 EAST toward Cape Canaveral/Cocoa Beach. SR528 will become SR A1A. Follow A1A south through Cocoa Beach to Patrick AFB main gate. If you are headed south on Interstate 75 (western side of Florida) take the Florida Turnpike. From the turnpike you will exit in Orlando at SR 528 East (Beachline Expressway). This is a toll road. Follow the above directions for SR 528 to SR A1A to Patrick AFB.

### **Arriving by Plane**

#### *Driving Directions from the Melbourne International Airport to Patrick AFB*

Upon exiting the airport, turn left onto Nasa Blvd. Continue straight on Nasa Blvd. to U.S. Route 1. Turn left on U.S. 1 and proceed 8.1 miles to the Pineda Causeway (State Road 404). Exit right onto the Pineda Causeway and travel the entire length of the Causeway to State Road A1A. Turn left onto SR A1A and proceed approximately four miles to the main gate of Patrick AFB.

#### *Transportation from Melbourne International Airport*

A passenger shuttle service to Patrick AFB is located on the ground level adjacent to the baggage claim. Make advance reservations by calling 321-724-1600 at least 24 hours in advance. The cost varies but is approximately \$25.00 per person.

#### *Driving Directions to Patrick AFB from Orlando International Airport*

Coming out of the airport, stay to the right and look for the sign that says "Beachline", SR528 East, Cocoa Beach/Cocoa/Port Canaveral. Take this exit onto SR 528. You will pass through a toll booth, \$1.25 Fee. Stay on SR 528 for approximately 45 miles. Follow the signs to Cocoa Beach/Port Canaveral. After crossing the causeways (bridges) to the islands, SR 528 curves to the right and becomes State Route A1A. Follow SR A1A and you will come directly to the main gate of Patrick AFB located on Highway A1A.

#### *Transportation from Orlando International Airport*

Several shuttles go to Patrick AFB hourly. Pick-up is at ground level - Space #18. The cost to Patrick AFB varies but is approximately \$40.00 per person, one way.

### **Bus Station Information**

Greyhound Bus Lines have terminals in Cocoa, and Melbourne. For information call the terminals in either Cocoa, located at 302 Main Street, at 636-6531 or the Melbourne terminal, located at the Airport terminal, telephone 321-723-4323.

## **Check-in Procedures**

### **Inprocessing Procedures**

Your first stop after arriving in the local area is at the Patrick Relocation Center, Room 114, Bldg 537 (MPF). You will turn in your records and be scheduled for all mandatory base appointments.

If you arrive after normal duty hours, report to the base lodging office (Space Coast Inn), Building 720. The next morning, you will be required to report to the Relocation Center.

## **Relocation Assistance**

### **Programs and Services**

While moving is always stressful, your stress can be drastically reduced if you take full advantage of the information, education, and personal assistance provided to you by the Relocation Program. This is the place to find answers and get referral to other installation resources as well as assistance with in-transit emergencies. The most important thing you can do to ensure a smooth move is to start planning early using the many Relocation Assistance program services and tools available.

*Individual PCS Planning* -- Most relocation programs offer one-on-one consultation for anyone needing assistance. In particular those making their first military move, first overseas move, or those with challenging and complex situations such as special needs family members or financial problems should call the Relocation Program for an appointment.

*Military Installations and Plan My Move* -- For managing and planning your move, use these two DoD sponsored web-based relocation tools with information on over 250 installations worldwide. You can estimate expenses, find the forms necessary for housing and household goods, keep a calendar of events and take other necessary actions to ensure a successful move.

*Loan Closet* -- Basic household goods items are available to borrow while waiting for your personal property pre-departure or upon arrival. The typical items in stock include: pots and pans, dishes, silverware, irons, ironing boards, portacribs, high chairs, and infant/toddler car seats. Generally, towels and bed linens are not available, so these should be packed in your hold baggage.

*Workshops and Briefings* -- The classes offered vary from installation to installation but you can generally find classes on buying, selling and renting smart, budgeting and finance, moving with children, general moving preparation and many other moving related topics.

*Pre-departure Briefings* -- Sometimes called Smooth Move or PCS Briefings, you and your spouse will want to attend for sure. These briefings provide essential information that can prevent you from making uninformed and costly decisions before your move.

*Settling-in Services* -- These may include welcome wagon services, local area tours with childcare often provided, or basic household items to use until your goods arrive. Overseas arrival services may include introductory language classes and cultural awareness training.

*Deployment Support* -- The Family Center assists unit family readiness groups and Ombudsman programs during the entire deployment cycle. Support includes services for special needs, classes on deployment preparation, managing finances, helping children adjust, family separation, return and reunion, and information on resources available locally and on-line.

*Foreign Born Spouse Support* -- Whether your question concerns immigration and naturalization, learning the English language or how to take local transportation, the Relocation Program provides assistance, classes and referrals.

*Emergency Assistance* -- From time-to-time emergencies occur while moving, the Relocation Program office has the resources to provide emergency financial assistance and referrals.

*Transition Assistance* -- This is a mandatory program available to assist personnel and family members when they separate from the military. The Relocation Assistance office will establish your individual transition plan and refer you to all the installation and community resources necessary to complete a successful transition.

### **Installation Specific Information**

The Patrick AFB Relocation Assistance Program prides itself in personalizing its programs to meet the needs of the members and their families. Contact us and we will help you assess your needs and make sure you have all the assistance possible to help you meet those needs.

## **Emergency Assistance**

### **Planning for Emergencies**

Members that experience an emergency after duty hours should contact the American Red Cross at 1-877-272-7337.

Brevard 2-1-1 - which is a simple, easy-to-remember number to call when you want to find or give help in Brevard County. Trained 2-1-1 counselors are available around the clock to help people who:

- Are seeking information about or referral to local governmental, health or social services or want to talk to someone about grief, relationship issues, personal crisis, family concerns, etc.
- Are depressed and/or considering suicide, interested in volunteering your time or donating money or items to local helping organizations. List of organizations or groups available.

## **Motor Vehicles**

### **Registration & Licensing Requirements**

Florida State law requires you to have sufficient liability insurance and a valid driver's license in order to operate a vehicle. The term "vehicle" generally includes automobiles, motorcycles, vans, trailers and boats regularly parked or garaged overnight. Further, your vehicle must be properly registered. Even though you are in the Military, you may be required to register your vehicle in-state and obtain an in-state license within a few months of moving. Access complete information on insurance, driver's licensing, and where and how to register your vehicle by visiting the [State Department of Motor Vehicles](#) website.

### **State Laws**

You and your passengers must always wear seatbelts while driving, you will be ticketed and issued heavy fines if seatbelts are not secured. State law requires that all children under 3 years of age be properly restrained in child seats. Some states also require younger, smaller children to sit in the back seat.

Motorcycles and their operators are subject to special laws. If you own and operate a motorcycle, you must comply with those laws. Visit the State Department of Motor Vehicles website for more information.

Many States and local jurisdictions have strict laws about the use of cell phones and other digital devices while driving. Research these laws on the State Department of Motor Vehicles website. Tickets will be issued and fines assessed for violating these laws. Play it safe and always use a "hands free" device if you must use a cell phone or other PDA while driving. Hands-free devices must be used while operating a motor vehicle on ALL military installations worldwide.

### **Base Regulations**

Seat Belts -- Florida State law requires use of seat belts for all passengers.

Car Seats -- Children under three years of age must be transported in a federally approved car seat.

Speed Limits -- Be advised that Florida doubles the fine for speeding in a construction zone. The base speed limit is 35 mph unless otherwise posted and the speed limits are enforced.

Helmets -- Base Regulations require the wearing of a helmet when riding a bicycle.

## **Loan Closet**

### **Items Available**

The Loan Locker at the Airman and Family Readiness Center provides basic kitchen wares; high chairs; child car seats; play pens; ironing boards; irons, eating utensils, etc. We do not provide sheets, blankets, etc.

### **How to Borrow**

Hours of operation: 7:30 to 4:30, Monday-Friday. A copy of your PCS orders is required for loans.

## **Housing - Overview**

### **Government Housing**

*Privatization* -- Patrick AFB has two housing areas. The North and Central housing areas are Townhouse style units for E-1 through E-9. There are 550 units on base. All officer housing is located in the South Housing area which is now privatized and under renovation. A referral may be obtained from the Patrick Housing Office to take to the contractor to apply for privatized housing. Assignments are being made by the contractor and BAH will be paid to the Contractor.

*Advance Applications* -- Submit an advance application for base housing prior to coming to Patrick AFB. Sign up may be made 30 days prior to date of arrival. Due to shortage of 4-bedroom units, those requiring a 4 bedroom unit can request to be placed on the 3 bedroom list at time of application and prior to arrival. This will shorten waiting time significantly. After assignment of a 3 bedroom, you can be placed on the 4 bedroom list. The move from a 3 bedroom at your own expense. The waiting list is posted at the Housing Office and is updated weekly.

*New BAH Policy for Bachelors* -- Air Force policy provides bachelor personnel E-4 with three-years service the opportunity to reside in community housing with BAH entitlements --personnel arriving on station as E-4 with two-years and eleven months total active service are also eligible. New arrivals meeting criteria must report to the Housing Office for a briefing.

### **Single Service Member Housing**

The dorms have upgraded facilities and each member gets their own room, (10 X 18). Included, is a full size refrigerator, microwave, and free basic cable. You will have a single bed, six drawer dresser, two night stands, table with two chairs, ceiling fan, 1 1/2 wall lockers, and a wall unit for TV/stereo/books, etc. You share a bathroom with one "suite mate". Each person is authorized one storage locker for boxes, luggage, etc. In the common area; 50-inch TV, pool table, air hockey, foosball, various vending machines and outdoor grills/picnic tables.

*Living Off- Base* -- As a reminder, all unaccompanied members eligible to reside off-base are required to report to the Housing Office for an off-base briefing prior to entering into a lease agreement. Privatized South Housing is still available for bachelor personnel as an alternative to residing in the community--contact the Housing Office for details. Before entering into any lease agreements, you must contact Housing Referral.

### **Non-Government Housing**

*Housing Referral Office (HRO)* -- Your contact for any problems you may encounter (discrimination complaints, tenant/landlord disputes, or any questions/problems about off post housing) is the HRO. Staff are available to assist you in a person to person basis to make your move to this installation an easy and pleasant one. They can provide a list of rentals with corresponding locator maps and give you information regarding the area in which rentals are located.

*DoD Automated Housing Referral Network (AHRN)*--Visit [AHRN.com](http://AHRN.com) or ask at your local housing office to learn about this DoD program that is currently available for more than 75 installations. The program allows military members and families to:

- Search listings and pictures of available rentals near military installations
- List their own properties for rent to other military families
- List their homes for sale by owner (FSBO) to other military members
- Contact installation housing offices
- Receive one-on-one real estate counseling and assistance from the AHRN partner, [Military Moving Station](#) on how to buy and sell smart .

AHRN is not currently available at all installations but the phased program is adding new installations every month. Check the AHRN website to see if your next assignment is an AHRN base and check out other features to assist you in your home search.

## **Housing - Temporary**

### **Temporary Lodging Facility**

This is a popular area and reservations are hard to obtained. PCSing personnel have priority but ensure you or your sponsor take care of your billeting arrangements as soon as possible. **Pets**

Lodging does not allow pets of any type.

## **Housing - Government**

### **Military Housing**

Patrick Air Force Base (AFB) has two housing areas consisting of 550 units for Officer and enlisted personnel.

*Privatization* --All officer housing on Patrick AFB is privatized and under renovation. A referral may be obtained from the Patrick Housing Office to take to the contractor to apply for privatized housing. Assignments are being made by the contractor and Basic Allowance for Housing (BAH) will be paid to the contractor for rent.

*Availability* -- The North and Central housing areas on Patrick AFB are townhouse style units for military personnel, E-1 through E-9. The waiting list for housing is posted at the Housing Office and is updated weekly.

The dormitories have upgraded facilities and each member has a private 10X18 room. Included, is a full size refrigerator, microwave and free basic cable. You will have a single bed, six drawer dresser, two night stands, table with two chairs, ceiling fan, 1 1/2 wall lockers and a wall unit for TV/stereo/books, etc. Bathrooms are shared with one suite mate. Each person is authorized one storage locker for boxes, luggage, etc. In the common area of the dorm, there is a 50-inch TV, pool table, air hockey, foosball, vending machines and outdoor grills/picnic tables.

*Application* --Submit an advance application for base housing at your current housing office by completing a DD Form 1746, Application for Assignment to Housing, along with a copy of your Permanent Change of Station (PCS) orders. Applications can be made 30 days prior to date of arrival at Patrick AFB.

Due to shortage of 4 bedroom units, those requiring a 4 bedroom unit can request to be placed on the 3 bedroom list at the time of application. This will shorten wait time significantly. After assignment of a 3 bedroom, you can be placed on the 4 bedroom list, however, the move from a 3 bedroom will be at your own expense.

### **Other**

*Pets* -- There is a limited of two pets in Patrick AFB housing.

## **Household Goods - Overview**

### **Arranging Household Goods Shipments**

As soon as you are alerted to your upcoming PCS move, you can start getting your house and family ready. Clean up and get rid of junk. Hold a yard sale or take serviceable items you no longer need to a thrift shop or donate to charity. Get important family records together in one place. You can even estimate the weight of your household goods before you visit your transportation office to set up the move. If you are going overseas, you should begin to plan what items you will take in your hold baggage, in your household goods shipment and what might need to go into storage. Remember for overseas assignments electricity is different and houses are generally much smaller and cannot handle large furniture.

Set up an appointment with your transportation office as soon as you have a copy of your PCS orders. The earlier you call or visit your transportation office, the greater your chances of moving on the date you desire. The counselors will explain all your PCS move entitlements in detail. Your first decision is whether to have the government move you or whether to move yourself. There are pros and cons to each type of move. Your counselor will answer all of your questions. If you choose a government move, they will book your shipment and let you know the exact dates the movers will come. If you choose to move yourself, the counselor can assist with recommendations and tips on how to do a personal move.

#### *Automobile*

The government may ship one Privately Owned Vehicle (POV) at their expense to your new overseas location. This is handled through your transportation office. Remember to discuss your POV needs at your initial counseling session. The shipping contractor has established a [website](#) where you can track the location of your POV through the shipping process.

#### *Shipping Pets*

Planning for shipment of your pet includes researching airline requirements and quarantine and restriction laws in your new location. You will need to ask the airlines the requirements for size, weight, number of animals, kennel construction, documentation and season of the year limitations. Occasionally, small pets can be shipped on military flights but availability and regulations are always changing as well as fees. Checking the [SDDC website](#) will provide details on shipping pets.

Many international locations have strict importation laws including extended quarantines and restrictions on breeds or types of animals that can be brought into the country. Carefully research these rules as they could impact your moving schedule. Not only do overseas locations have strict rules but many locations have restrictions on dangerous dogs as well.

### **Delivery of Household Goods Shipments**

It is your responsibility to contact the transportation office as soon as you arrive at your new duty station. Let them know how you can be contacted, phone, mobile phone and e-mail. If you already have new quarters, they will help arrange delivery of your personal property shipments. Otherwise they will arrange for temporary storage until you have permanent housing.

#### *Customer Satisfaction Survey*

Once your personal property is delivered, you'll be asked to [rate the customer service](#) you received from the movers. Make sure you take the time to do this. Your feedback will make the process better for everyone.

#### *Claims*

If you have any loss or damage to your personal property you may need to file a claim. Use the front of [DD Form 1840/1840R](#) to notify the mover of any loss or damage you find at the time of delivery. If further loss or damage is discovered after the transportation provider departs, use the reverse side of the form, DD Form 1840R. You must **file DD Form 1840/1840R within 70 days of delivery**. Completing and submitting the DD Form 1840/1840R does not constitute filing a claim. A claim is separate and distinct from these forms. Your local personal property office and claims office will give you complete instructions on where and how to file DD Form 1840/1840R and your claim.

## **Household Goods - Shipping Pets**

### **Quarantines**

There are no local pet quarantines.

### **Local Regulations**

- Twenty-eight days after establishing residency, a citizen is required to have a Brevard County Animal License tag for dogs and cats. Tags cost \$7 and can be purchased at the Brevard Animal Service and Enforcement department on Sarno Road in Melbourne or at a limited number of veterinary clinics and animal shelters.
- All dogs, cats and ferrets are required to have a current rabies vaccination certificate.
- Brevard County also enforces a leash law.

## **Education - General Overview**

### **Public School**

The ratio of students to teachers is 22.2 to 1 for elementary schools; 24.8 to 1 middle schools; and 25.5 to 1 for high schools. Counseling services, exceptional and special education classes are all available, and special funding is allotted for these programs.

Academics are stressed in all grades, and regular achievement testing measures skills in reading, language, math, science, social studies and writing. Computers are readily available, enabling all students to have hands-on computer education.

For elementary students, a comprehensive program in language arts, math, social studies, science, health, physical education, music and art is offered. Children are encouraged to participate in cultural awareness programs.

Junior and Senior high schools stress math, science, social studies, language arts. Choir and band programs are supported through supplementary funds. Other credit areas include fine arts, physical education, practical arts and life management. Classes on the effects of drug abuse and instillation of self-confidence have been offered for the past decade.

Science education is first rate in high-tech Brevard County. Science fair projects for elementary students emphasize the study of the scientific method. All high school students are required to complete one of two sequences of science courses. Biology, chemistry and physics are all stressed. The county's science-oriented industry, like Kennedy Space Center, provide strong community support to local science education.

On-the-job training takes place through special programs emphasize in Brevard schools. Mentoring programs allow students to interact with area businesses. For instance, Agilent Technologies provides a free, hands-on science series for students.

Athletics are emphasized in Brevard's schools through programs in football, cross country track, volleyball, wrestling, basketball, baseball, softball, golf, tennis, swimming and soccer. Intramural games are also offered.

### *Immunizations*

Immunizations required of children entering Florida public schools: Diphtheria, Pertussis, Tetanus, Tetanus 5 doses, Polio Vaccine 4 doses, MMR 2 doses, and Hepatitis B vaccine 3 doses. No child will be enrolled in school unless one of the following conditions can be met: 1) A certificate of immunization or its equivalent from a physician, health department official, or previous school record, 2) A certificate of exemption (temporary medical), 3) A certificate of exemption (permanent medical) or 4) A certificate of exemption from immunization on religious grounds.

### *Proof of Residence*

Verification of a parent or guardian's residence shall be required at the time the child registers in a Brevard County School. Verification of residence may also be required at any other time at the discretion of the Superintendent. Suggested documents for verifying residence are: Florida Driver's License, current utilities statement, voter registration or lease agreement.

### *Transportation*

Students whose homes are two miles or more from the school have the right to free transportation providing their residence is within the schools serving area. All students must abide by prescribed code of conduct while waiting at the bus stop, and awaiting transportation. Violations of rules of conduct will cause suspension from riding the school buses.

### *Graduation Requirements*

Graduation requirements: Language Arts (English) 4 credits, Math 3 credits, Social Studies 3 credits, Phys Ed 1 credit, and Life Management Skills is 1/2 credit and Practical Arts 1 credit for a total of 24 required credits. NOTE: There are no DoD schools on Patrick and all students must meet Florida's standards for advancement and graduation.

### *Students Living in Patrick AFB Housing*

Children living in Patrick AFB Housing areas will attend the following schools:

#### Elementary Schools

Privatized Housing (north side of Privatized Housing): Sea Park Elementary School

Privatized Housing (south of Privatized Housing): Holland Elementary School

North and Central Housing: Roosevelt School Elementary(Busing Required)

#### Junior High Schools

Privatized Housing: DeLaura Junior High School

Central and North Housing: Students in 7th grade will attend Cocoa Beach High School

#### High Schools

Privatized Housing: Satellite Beach High School

North and Central Housing: Cocoa Beach High School

### **Home Schooling**

Section 228.041 Florida Statutes, defines home education as "sequentially progressive instruction of a student in his or her home by his or her parent or guardian." All parents who implement a Home Education Program must comply with requirements prescribed by law or rules of the state board, included but not limited to compulsory attendance and record keeping. Also, schools will not award high school credit in grades 9-12 for instruction in a Home Education Program. There are specific rules and guidelines that can be obtained from the school board. Additional support and guidance for home educators can be obtained by calling the local chapter of the Florida Parent Educators Association at (321)723-1714.

### **Private School**

Most of the private schools listed also have day care services or preschool classes for children younger than five. Many have before and after-school childcare programs.

### **Adult Education**

General Educational Development (GED) program is offered by the Brevard County School Board. The test costs \$40 and is given once a month at the Brevard County Services Facility, 2700 St Johns Street, Viera, Florida. Those who pass earn a Florida high school diploma. The tests are given from 5 p.m. to 10 p.m. and for additional information call 633-1000, Ext. 377. Those wishing help preparing for the test can attend free classes offered through the Adult Education Program. For more information call 631-1911 and ask for the Adult Education Department.

## **Education - Training (College/Technical)**

### **Continuing Education**

The Airman & Family Readiness Center offers a Citizenship Class twice a year. An English for Speakers of Other Languages is also offer year around. Contact the Airman & Family Readiness Center for additional information.

### **College**

A few colleges and universities have campuses on base. For more information contact the Airman & Family Readiness Center.

## **Education - Local Schools**

Choosing the right school for their children is a priority for military families. This article describes excellent resources for your use in planning for your child's educational needs. Parents can find current information about public, charter and private schools by using the tools below:

### **1. How do I choose a good school?**

[Choosing a School for Your Child](#) is a U.S. Department of Education publication that will help families identify what is important in selecting a school.

[The School Visit: What to Look For, What to Ask](#) Whether you are choosing a school for the first time, or because you are in transition, this site will provide you with information about what to do and what to ask.

### **2. What schools are in my area (or in the area where I may move), and how good are they?**

Several high quality commercial tools are available to assist in making decisions about which school to choose for your child. Listed below are these website tools along with information on how you access the information and what type of information each site provides.

Both [Great Schools](#) and [School Matters](#) provide a wealth of information for parents:

- School contact information
- Distance from zip code (provide the installation zip code, or the zip code of the area where you will be living)
- Public, private or charter school designation
- Student/teacher ratios
- Free and reduced school lunch program (an estimate of economic disadvantage)
- Great Schools provides a rating of schools and a parent comment section
- Percentage of students meeting or exceeding the state standards in math, reading and language arts
- Teachers - average number of years teaching experience, % of first year teachers on the staff
- Students: Average percentage of students absent from school for more than 15 days
- Ethnic breakdown and percent of students with English as a second language
- School Matters provides college prep scores (PSAT, SAT, ACT test scores)-for high schools only
- Great Schools also provides parents the ability to rate the schools and make comments on the schools.

For both sites, the user must enter the State and zip code to find schools in the area.

[SchoolQuest](#) was developed by the [Military Child Education Coalition](#) to help military families select schools. SchoolQuest also offers an Online Library that provides resources for families in transition. At this time, the SchoolQuest data base covers 99 military installations. The Military Child Education Coalition also provides a [data base of information](#) on each State's educational system.

[The School Report Tool](#) is available from Military OneSource that list names and locations of public, public charter, private, virtual and home schooling choices around major installations. [Charter Schools](#) are nonsectarian public schools of choice that operate with freedom from many of the regulations that apply to traditional public schools. Use this site to find one in your area.

### **3. How can I help plan for a successful transition in this new school and for my child's school career?**

Parents often want to know about the availability of extra curricular activities and sports, or the availability of advanced classes. For these questions, it is best to contact the schools directly. It is important to ask the right questions. The following resources can help with these questions and others.

The [Toolkit for Parents](#) was developed by the Department of Defense, especially for Military Families. This 85 page booklet walks parents through preparing for the move and the first two weeks of school....what to ask, what to take, etc..

The [Military Impacted Association](#) has [checklists](#) available for military kids who are leaving or entering a new school.

The Military Child Education Coalition has a [checklist for transferring students](#) that will be helpful. Additionally, through [SchoolQuest](#), MCEC provides parents with the ability to develop a profile for each of their children, which then will provide them with a report on issues related to transferring to a new school district.

#### **4. Question? What happens if I need help during the school year?**

During the school year, there are always questions that parents have, such as "What is the best way to help with homework?" or "What if my child needs to see a counselor because my spouse is deployed?" Military OneSource helps with these questions and has 24/7 access. You can call them at 1-800-342-9647, connect to them at the website [Military OneSource](#), or [e-mail a consultant](#).

## **Education - Local Schools/Overseas**

### **Overseas Schools -- What You Should Know**

Moving your family from one installation to another in the U.S. can be challenging enough; but moving your family overseas presents an even more complex situation. One of the most important challenges can be summed up by this question, "Where are my children going to go to school?"

This article will provide resources to help guide military families through the many questions and decisions regarding local schools abroad.

#### **Where do I start?**

Start with the information on your new installation. Visit [Plan My Move](#) and review the installation's Education - Overview article. All of the overseas installations have dedicated a portion of the Education Overview to discussing the education options available in the local community as well as the DoD schools located on the installation, if available. Most installations overseas that allow accompanied family travel have one or more DoD schools.

#### **What is the difference between a DoD school and an international or national school?**

[DoDEA](#) is the Department of Defense Education Activity. DoDEA operates DoD schools in 12 foreign countries, Guam and Puerto Rico. All DoDEA schools are fully accredited by U.S. accreditation agencies and maintain high academic standards with well rounded educational programs.

In addition to DoDEA, the [U.S. Department of State's Office of Overseas Schools](#) mission is to promote quality educational opportunities for dependents of American citizens overseas at the elementary and secondary level. If a DoD school is not available on your installation there may be a school in the local community that is an American-Sponsored Elementary and Secondary School.

International schools are English-language schools whereas National schools are schools where courses are taught in the native language. The curriculum and grading system of an International school tends to be similar to the traditional American education system. This is a consideration if your family will be returning to the U.S. prior to your child or children graduating high school. Remember, when choosing a school it is best to try to match the school with your child's needs and expectations.

#### **Where can I find a list of International schools in the country where my family is moving?**

The Internet can be an excellent resource for finding International Schools overseas. You can find a complete directory of overseas schools on the [International Schools Services' website](#).

In addition, the [World Wide Schools](#) website is an excellent resource. From the homepage you can select the country. Once you have done this, a list of schools will appear and you can then choose which one you are interested in researching. All of the information appearing on this website is provided by the schools directly. Some of the information you may find on a school includes: a background summary about the school, the school's address, phone number, website, and even the email address of the director of the school. This information should be explored so that you can make comparisons with other International schools in the area to determine the best place for your child/children.

#### **How do I decide what school is best for my child?**

This process is much the same as it would be in the U.S. You may not have as many choices but it is important to make a list of possible schools and then begin to ask around. This is a daunting task since it is likely that there will be a language barrier. However, talk to the Relocation Personnel in the Family Center and your sponsor at your new installation who may be able to put you in touch other families with children around the same age as your child/children. Always contact the school directly and ask for references.

Once you have narrowed down your options, interview the school or schools directly. This is best done in person, if possible. Ask about: attendance, atmosphere, curriculum; grading system, tuition, accreditations, the staff and administration; as well as other practical details such as, does the school provide meals, what types of extra curricular programs are available, is there transportation, holidays and schedule, sports programs, before and after school care programs, and how is the facility maintained.

**Now that I have chosen a school, how do I successfully facilitate the transition for my child?**

A successful transition should be a priority during planning the move and once the move has been completed. The more knowledge you provide your child with, the more confident he/she will feel once he/she arrives at the new school. Allow your child to be a part of the decision making process, if he/she is old enough, and take his/her opinions into account.

[MilitaryStudent.org](http://MilitaryStudent.org) provides several valuable tools to facilitate the transition process. Although many of these tools are not geared specifically to an international move the resources provided do apply to any military student transitioning to a new school in the U.S. or overseas.

## **Employment - Overview**

### **Employment Options**

The space program plays a vital role in Brevard's economy, the diversity of its industrial base gives it economic stability. Kennedy Space Center's contractors include Lockheed Martin Space Operations, Rockwell Collins, and United Space Alliance.

Patrick Air Force Base, the 45th Space Wing, its tenants and contractors, and Cape Canaveral Air Station, with its downrange stations and military retirees employs 5,000 people.

High-tech industries flourish in Brevard, home to over 15 Fortune 500 companies. Overall, manufacturing accounts for over 13 percent of Brevard's jobs. The Space Coast has the state's highest concentration of engineers and technicians.

Service and government entities employ half of Brevard's workers. Hospitals such as Holmes Regional, Wuesthoff, Parrish Medical Center, Cape Canaveral and Palm Bay Community Hospital employ thousands, contributing 37 percent of employees in the service sector. Government organizations employ about 15 percent, while trade industries employ about 24 percent.

Tourism accounts for millions of dollars annually in Brevard County. The area's beaches, golf courses and tropical weather bring over one million tourists per year to Brevard.

Retail sales have accounted for over \$5 billion annually in Brevard. High average salaries and comfortable retirement pensions give Space Coast consumers ample money to spend.

There is a good employment pool for employers which creates fairly stiff competition for jobs. Secretarial employers seek the computer literate having knowledge in the latest software.

Good Prospects: Service industry jobs, nurses

Fair Prospects: Teaching, secretary

Poor Prospects: Administrators, federal employment, Electrical Engineers and accountants. Many people ask about employment with NASA but only 9.5% of workers in Brevard County are employed at NASA.

### **A&FRC Programs**

The A&FRC offers the following programs:

*Eyes on Jobs Program* -- Email program for job seekers. Job seekers register in program at the A&FRC. Emails are sent to Eyes on Jobs by employers and they, in turn are forwarded to registered job seekers.

*Classes offered include* -- Career Change, EBAY, Starting a Small Business, Applying for AF Jobs, Interview Success, and Project Teen Employment.

*Military Family Advocate* -- Located in our facility. Appointments available to assist military family members during their employment search.

*Discovery Center* -- Internet computers, fax machine, phones, resource library, and job postings available for your use.

Patrick Air Force Base is also proud to be the only base in the United States with a dedicated, full-time Military Family Employment Advocate (MFEA) on site. The MFEA program provides local workforce resources and assistance to members of the base community who are seeking employment or are transitioning into new careers. Services include career advisement, resume assistance, employment leads, local labor market information, and more. The MFEA is located in the Airman and Family Readiness Center (Bldg. 722) and can be reached at 321-494-5676. The MFEA program is funded by Brevard Workforce Development Board, Inc. and is an equal opportunity program with auxiliary aids and services available upon request to individuals with disabilities.

### **Transition Assistance Program**

Transition Assistance Program (TAP) is a comprehensive program to assist military members and their families transition to civilian status. The program includes one-on-one counseling, education through a variety of classes, computer

resource center, job search data base, and personalized assistance. Please contact the Patrick AFB TAP at 321-494-5675.

## **Child Care**

### **Child Development Center (CDC)**

The mission of the Patrick CDC is to provide quality child care that will enhance the development of all children in an effort to support the performance of their military and civilian parents assigned to Patrick Air Force Base. The CDC provides a high quality NAEYC accredited program which is DoD certified. There are nine classrooms available for children ages 6 weeks to 5 years of age. You may contact the CDC at (321) 494-7028/DSN 854-7028.

*Hours of Operation* -- The center is open Monday through Friday, 6:30am to 5:30pm.

*Availability* --- Waiting lists are common so be sure to add your name to the list as soon as you receive your orders.

In addition to the CDC, Patrick AFB has a multi-million dollar Youth Center which offers before and after school programs (School Age Child Care). Summer Camp programs are also available.

### **Family Child Care (FCC)**

The mission of the Family Child Care program is to provide quality child care that enables parents to meet the mission. This program enables on-base residents to provide child care in their homes. FCC providers participate in the USDA Food Program and must complete an extensive training program. Startup financial assistance is available to FCC providers. Providers are approved by the base commander. You may contact the FCC office at (321) 494-8381/DSN 854-8381 for more information.

## **Youth Services**

### **Youth Services**

#### *Youth Employment*

Teens can get information about the paperwork necessary to work part-time from their school guidance counselor. There are many employment opportunities within the area due to the many fast food restaurants, malls, stores and hotels.

#### *Youth Center*

The Youth Center is a state-of-art facility with a theatre and air-conditioned gym. The Youth Center offers the School Age Child Care Program, opening at 6:30 in the morning for parent's convenience.

#### *Youth Sports*

Sports such as baseball, soccer, football, tots tee-ball, girl's softball, and cheerleading are all offered at the Youth Center. Some sports programs may occasionally have a waiting list.

Teenagers will find the typical social environment at Patrick AFB and the surrounding area. Some of the good things about Patrick are Beach activities and access to Orlando professional sports, entertainment, and attractions.

## **Financial Assistance**

### **Personal Financial Management Program**

The Personal Financial Management Program provides financial educational services through a variety of programs. The program is available to all DoD card-carrying members and their family members! Financial education is provided in both classroom situations and one on one counseling. Your assigned Community Readiness Consultant can assist you with programs such as; Air Force Aid Society, Army Emergency Relief, and Navy-Marine Relief for emergency financial assistance, which provides interest free loans and grants in certain situations. The Air Force Aid Society also provides many community programs to enhance the members quality of life within our Air Force!

#### *PFMP Educational Programs and Counseling Topics*

- Home Financial Planning
- Debt Management
- Pre-Purchase Housing Counseling
- Thrift Savings Plan
- Saving & Investing
- Retirement/Separating Home Financial Planning
- Credit Report Analysis
- CSB/Redux
- Life Insurance
- Tax Exemption Review
- Children & Money

First duty station officers and E-4s and below second duty station enlisted are identified at Newcomer's Orientation for financial refresher training with their Community Readiness Consultant.

To make an appointment for individual counseling contact 312-494-5675. For the listing of upcoming classes, pick up our monthly calendar during your in-processing or upon arrival at PAFB!

### **Air Force Aid Society**

The AFAS sponsors the following community programs:

- Child Care for PCS
- Child Care for Volunteers
- Respite Care
- Give Parents a Break
- Car Care Because We Care
- Air Force Falcon Loans
- Bundles for Babies
- Baby's First Year Book
- HAP Arnold Education Grant - applications available at the end October/Nov of each year.

### **Family Life Education Classes**

- Assertiveness Training
- Parenting Classes
- Bundles for Babies
- Sign Language
- Infant Massage
- Healthy Cooking

WIC - Women Infant and Children counseling and assistance - offered in A&FRC 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month.

## **Legal Assistance**

### **Legal Services**

Attorneys are available on Wednesday and Thursday between 8:00am and 10:00am. Active duty can be seen on Tuesday by appointment only.

#### *Types of Services*

Within the scope of the Air Force Legal Assistance Program, our staff of attorneys can render general legal advice concerning many civil and non-criminal matters such as:

1. Divorce
2. Financial issues
3. Personal injury liability
4. Property damage claims
5. Consumer affairs

#### *Services Not Provided*

Legal assistance attorneys are prohibited from appearing in court, preparing court papers on your behalf for presentation in court, reviewing or preparing separation or divorce documents, reviewing or preparing real estate documents, or providing legal advice concerning criminal matters, outside employment, private business endeavors, or concerning any matter for which you have retained a civilian attorney.

#### *Additional Services*

We prepare simple wills (for estates less than \$1 million), medical directives, health care surrogates, and durable powers of attorney. Military members who are subject to mobility or deployment should visit our office well in advance of their being mobilized or deployed to ensure their personal affairs are in order.

#### *Notary Public Service*

Notary Publics are available between 8:00am - 11:00am & 1:00pm - 4:00pm Monday through Thursday, and 8:00am - 11:00am on Friday, to administer oaths and take sworn affidavits. Please remember not sign your document(s) until you are actually in the presence of the notary public, and please bring your DEERS card or military I.D.

#### *Contact Information*

45 SW/JA

Telephone: (321) 494-7357/DSN 854-7357

## **Deployment Support**

### **Family Deployment Support**

The Family Readiness Program (FRP) provides all Air Force families assistance and support before, during and after times of local or national emergencies/disasters, mobilization, deployment/separation or evacuation. Program managers promote family preparedness through education, publication and participation in readiness support. Families are also provided assistance during extended absences of the military member, emergencies, and natural disasters.

Military life is a full-time commitment. Members of the active forces are in a continuous state of readiness. When you became a member of the military, you made the commitment to protect, honor and serve your country. That commitment includes periods of military-induced family separation due to deployments, crisis situations or evacuations.

The main purpose of the FRP is to support leadership in attaining mission readiness by providing services and education to families to improve their coping skills during military-induced family separations. As a part of the AF Quality of Life Initiative, FRP assists and checks on families during times a member is away on official duties. We also provide communication links between members and their families to improve morale.

### **Three Areas of Family Readiness Responsibility**

1. Military-induced family separations due to mobilizations, deployments, TDYs, exercises, and unaccompanied tours.
2. Crisis response to casualty situations due to man-made accidents or natural disasters.
3. Family evacuations caused by natural or man-made disasters.

### **FRP Assistance and Other Programs**

1. **Counseling, Assessment, and Referral.**  
One-on-one counseling with service member/family member to assess their situations and needs during military -induced separations.
2. **Hearts Apart Program.**  
Program allows members and their families to have communication using free base resources available through your FSC:
3. **Morale Calls**
4. **Video Teleconferencing (portable units available for sign-out)**
5. **E-mail**
6. **Car Care Because We Care.**  
Voucher for a free oil change, oil filter change, and overall inspection for the primary vehicle of family members during deployment or TDY of 30 days or more, or remote assignment. (For Active Duty Air Force Personnel Only.)
7. **Give Parents A Break.**  
Voucher for 4 hours child care, ages 6 months to 10 years old. Schedule is at the discretion of the Child Development Center. (For Active Duty Personnel Only.)

## **Health Care - Overview**

### **Moving With TRICARE**

Your [TRICARE](#) coverage is completely portable—meaning it moves with you. You're covered worldwide—both in transit to your new duty location and once you arrive—but depending on where you go you may use a different TRICARE health plan option. Additionally, you may have different steps depending on which health plan option you are using now.

#### *When Enrolled in a TRICARE Prime Option*

The TRICARE Prime options include TRICARE Prime and TRICARE Prime Remote in the United States, and TRICARE Prime Overseas and TRICARE Global Remote Overseas in regions outside of the United States. Follow these simple steps to ensure you have no break in coverage when you move.

1. Do not disenroll from your TRICARE Prime option before you move.
2. Once you arrive at your new location, update your personal information in the [Defense Enrollment Eligibility Reporting System \(DEERS\)](#) immediately.
3. Select a new primary care manager (PCM), when moving within the same region or submit a new Prime enrollment form within 30 days if you're moving to a new region.

Where you are moving will determine which Prime option you will enroll in.

### **Prime Options in the United States**

#### *TRICARE Prime*

TRICARE Prime is offered in Prime service areas—geographic areas typically located around a military treatment facility—throughout the country.

- North Region [Health Net Federal Services, Inc.](#), 1-877-TRICARE (1-877-874 2273)
- South Region [Humana Military Healthcare Services, Inc.](#) 1-800444-5445
- West Region [TriWest Healthcare Alliance](#) 1-888-TRIWEST (1-888-874-9378)

If you move to a new Prime service area, transfer your enrollment by submitting a TRICARE Prime Enrollment and PCM Change Form to your regional contractor. Be sure to include all family members who wish to use Prime on the form.

#### *TRICARE Prime Remote*

In non-Prime service areas, TRICARE offers TRICARE Prime Remote. To enroll, submit a TRICARE Prime Enrollment and PCM Change Form to your regional contractor. Any TRICARE-eligible family members living with you in a TRICARE Prime Remote area can enroll in TRICARE Prime Remote for Active Duty Family Members. Be sure to include them on the enrollment form.

### **Prime Options Outside of the United States**

#### *TRICARE Prime Overseas*

TRICARE Prime Overseas is offered in overseas areas where there are military treatment facilities or areas in which TRICARE has established a network of qualified host nation providers.

- TRICARE Europe Toll free: 1-888-777-8343; Commercial 011-49-6302-67-7432; DSN 314-496-7432 Fax Numbers: Commercial 011-49-6302-67-6374; DSN 314-496-6374 or [e-mail](#)
- TRICARE Pacific Toll free: 1-888-777-8343; Commercial 011-81-6117-43-2036; DSN: 643-2036; Remote Sites: 011-65-6-338-9277 Fax Numbers: Commercial 011-81-611-743-2037; DSN: 643-2037 or [e-mail](#)
- TRICARE Latin America & Canada (TLAC) Address: TAO-LAC, Bldg 38802, Ft Gordon GA 30905-5650; Toll free 1-888-777-8343; 1-706-787-2424; DSN: 773-2424 Fax Number 1-706-787-3024 or [e-mail](#)

If you move to an area in which TRICARE Prime Overseas is offered, transfer your enrollment by submitting a TRICARE Prime Enrollment Form to the nearest TRICARE Service Center. Command-sponsored family members who reside with you are eligible for TRICARE Prime Overseas. Be sure to include all family members who wish to use TRICARE Prime Overseas on the form.

#### *TRICARE Global Remote Overseas*

TRICARE Global Remote Overseas is a Prime option offered in designated remote overseas locations. If you move to an area in which TRICARE Global Remote Overseas is offered, you and any authorized family members living with you may enroll by submitting a TRICARE Prime Enrollment Form to the nearest TRICARE Service Center.

Before you move to another overseas area or to an area within the United States, contact the nearest TRICARE Service Center. Then, when you arrive in your new area, transfer your enrollment.

#### **When Using TRICARE Standard and Extra**

TRICARE Standard and Extra are available to family members only. Active duty service members are required to enroll in one of the Prime options described above.

TRICARE Standard and Extra are available throughout the United States and enrollment is not required. Any active duty family member who is registered in DEERS may use these programs by seeing any network or non-network providers that are authorized by TRICARE. In areas outside of the United States, active duty family members who don't want to use a Prime option may use TRICARE Standard Overseas by seeing qualified host nation provider.

If you're already using TRICARE Standard and Extra, moving is easy.

1. Once you arrive at your new location, update your personal information in the Defense Enrollment Eligibility Reporting System (DEERS) immediately.
2. Then, find TRICARE-authorized providers in your new area.

Here are a few things to remember about using TRICARE Standard and Extra in a new region

- In the U.S.: Visit your new regional contractor's Web site for a list of providers. Remember, if you see network providers, you'll be using the Extra option and pay lower copayments.
- Outside of the U.S.: Contact your TRICARE Service Center for help locating a qualified host nation provider. The TRICARE Extra option is not available in overseas areas.
- If you move to a new region, you'll have a new claims address for submitting your TRICARE claims.
- Learn your new region's prior authorization requirements because these requirements can differ by region.

#### **When Using TRICARE For Life**

TRICARE For Life—TRICARE's coverage for those who are eligible for Medicare—requires no enrollment and you'll have a smooth transition when you move. [TRICARE for Life](#) contact information: WPS TRICARE For Life, P.O. Box 7889, Madison, WI 53707-7889; 1-866-773-0404; TDD 1-866-773-0405

- Once you arrive at your new location, update your personal information in the Defense Enrollment Eligibility Reporting System (DEERS) immediately.
- Find Medicare providers in your new area.

If you move overseas, your TRICARE For Life coverage may change depending on where you move. In U.S. Territories such as Guam, Puerto Rico and the U.S. Virgin Islands, TRICARE For Life coverage works the same as the stateside program. But, in all other overseas locations, TRICARE For Life Overseas works differently because Medicare does not provide coverage in most overseas locations. Therefore, TRICARE is the primary payer. You can get care from any host nation provider and you will be responsible for TRICARE deductibles and cost shares.

Contact the TRICARE Area Office for the overseas area where you are moving or the nearest American Embassy Health Unit for assistance finding a host nation provider.

### **Getting Care Along the Way**

- Routine Medical and Dental Care—Get it before you go.

Before you move, make sure you've received any routine medical or dental care you think you might need during the time you'll be traveling. Or, delay the care until you get to your new duty location.

- Emergency Care in the United States—Call 911 or go to the nearest emergency room.

TRICARE defines emergency care as medical services provided for a sudden or unexpected medical or psychiatric condition, or the sudden worsening of a chronic (ongoing) condition that is threatening to life, limb, or sight and needs immediate medical treatment, or which has painful symptoms that need immediate relief to stop suffering. If you're traveling near a military treatment facility (MTF), you should go to the MTF or military dental treatment facility for emergency services. If you are hospitalized in a civilian facility for more than 24 hours, contact your regional contractor

- Urgent care in the United States—Coordinate with your PCM and/or regional contractor

TRICARE defines urgent care as medical care for a condition that will not result in disability or death if not treated immediately but should be treated within 24 hours to avoid further complications. If you are in a Prime program, you must coordinate urgent care with your primary care manager and/or regional contractor before receiving care. If you are in TRICARE Standard and Extra or TRICARE For Life, you can receive care as you normally would. You should, however, contact your contractor as soon as possible to coordinate any prior authorizations that are needed.

- Emergency or Urgent care Overseas—Contact closest TRICARE Area Office or TRICARE Global Remote Call Center.

You don't need prior authorization for emergency or urgent care but the TRICARE Area Office or TRICARE Global Remote Call Center will help you find the best care available in the overseas area in which you are traveling.

### **Filling Prescriptions on the Road**

You should have all your prescriptions filled before you leave, but if you need a prescription filled while you're traveling in the United States, you have several options:

- If near an MTF, fill the prescription at the MTF pharmacy.
- Find the closest TRICARE network pharmacy.
- If a network pharmacy is not available, you can visit a non-network pharmacy. In this case, you may have to pay up front for your medications and file a claim with Express Scripts, Inc., for reimbursement. For more details, visit the [TRICARE web site](#)
- The mail-order option is not recommended for a prescription you need right away, but if you'll be traveling for a long time, you can arrange for any regular prescriptions to be filled via the mail-order pharmacy.

Your pharmacy coverage is limited overseas:

- TRICARE network pharmacies are only located in the United States, Puerto Rico, Guam and the U.S. Virgin Islands. You can have prescriptions filled at host-nation pharmacies, if necessary. Host-nation pharmacies are treated the same as non-network pharmacies. If you have prescriptions filled at a host-nation pharmacy, you should expect to pay for the total amount up front and file a claim with Wisconsin Physicians Service for partial reimbursement. To learn more about pharmacy claims, visit the [TRICARE web site](#).
- To use the mail-order pharmacy overseas, the prescription must be from a U.S. licensed provider and you must have an APO or FPO address.

**If You Have Questions**

Your regional contractors and TRICARE Area Offices are available to answer your questions. These offices are listed above. Find even more information about moving, updating DEERS, the TRICARE regions and much more at the [TRICARE web site](#).

**Installation Specific Information**

The 45th Medical Group Clinic offers basic services in Family Practice, Flight Medicine, Pediatrics, Internal Medicine, Physical Therapy and Orthopedics.

There is no Emergency Room on Patrick AFB.

## **Health Care - Special Needs**

### **Exceptional Family Member Program**

The [Exceptional Family Member Program](#) (EFMP) is mandatory for all family members who have been identified with a special medical or educational need. Enrolling in the EFMP ensures that the family member's medical needs will be considered during the assignment coordination process.

### **Military Treatment Facility**

The clinics and services available at [Military Treatment Facilities](#) vary by location. Before you move, identify the MTF that will serve you, visit the MTF's website to learn about the clinics and services available and to get relevant contact information.

### **Moving to a New TRICARE Region**

If you anticipate a move to another [TRICARE region](#), work with your local TRICARE Service Center (TSC) or case manager before your move to ensure the transition is as smooth as possible. On arrival at the new duty location, your sponsor should contact the Beneficiary Counseling and Assistance Coordinator (BCAC) or TSC to ensure the transition plans are in place and to obtain authorizations for TRICARE [Extended Care Health Option](#) (ECHO) services, if applicable.

### **Beneficiary Counseling and Assistance Coordinator (BCAC)**

All TRICARE Regional Offices and most MTFs are staffed with [BCACs](#) (formerly known as Health Benefits Advisors.) [BCACs](#) provide information, guidance and assistance on benefit options, TRICARE Prime enrollment, special authorizations, status of claims and eligibility, plus assistance with referrals and appointments. If you or your family member has a more severe medical need, contact your assigned [case manager](#).

### **Case Management**

Case management involves a team of health care professionals who help you and your family to find solutions to complex health problems. It is important to inform your case manager if you are moving as he/she will connect you with the case manager at your new location.

### **Extended Care Health Option (ECHO)**

TRICARE [ECHO](#) provides financial assistance to beneficiaries of active duty service members who qualify based on specific mental or physical disabilities. ECHO offers an integrated set of services and supplies beyond the basic TRICARE program. ECHO is administered by regional contractors in the TRICARE North, South, and West Regions and by TRICARE Regional Offices in overseas locations.

### **Transporting Medical Equipment**

Your [Installation Transportation Office](#) has special procedures to follow for the transportation of medical equipment that is necessary for medical treatment required by the sponsor or family member. Some types of medical equipment may be shipped in the same manner as Professional Books, Papers, and Equipment (PBP&E).

### **Federal and State Health Care Programs**

*Medicaid* - [Medicaid](#) pays for medical assistance for certain individuals and families with low incomes and resources. State Medicaid programs are usually administered by departments of social service or departments of medical assistance.

*Supplemental Security Income (SSI)* - [SSI](#) is a cash assistance program intended to meet basic needs for food, clothing and shelter for those who are aged, blind or disabled. It provides cash to meet basic needs for food, clothing, and shelter. Families must reapply upon each move to another state.

*Title V of the Social Security Act* - Many states have services for children with special health care needs that are funded by the Maternal and Child Health Services Block Grant, or [Title V](#). State departments of health web sites and local health departments will provide information on state health benefits for children with special health care needs. The Maternal and Child Health Bureaus' web site has Title V information organized by State that provide you with [Title V points of](#)

[contact](#) and other pertinent information.

### **Other Important Resources**

*Debt Collection Assistance Officer (DCAO)* - TRICARE has a [DCAO](#) assigned to TRICARE Regional Offices and MTFs worldwide to help beneficiaries understand and get assistance with debt collection problems related to TRICARE. Individuals who have received a notice from a collection agency or a negative credit report because of a medical or dental bill should be referred to the nearest [DCAO](#).

*Family Voices* - [Family Voices](#) is a national, grassroots clearinghouse for information and education concerning the health care of children with special health needs. Family Voices also has [State points of contacts](#) with useful links to State programs and organizations.

### **Installation Specific Information**

Contact the Family Advocacy Office at your base to determine if you have a family member eligible for the EFMP.

## **Education - Special Education/EIS**

### **Exceptional Family Member Program**

The [Exceptional Family Member Program](#) (EFMP) is mandatory for all family members who have been identified with a special medical or educational need. Enrolling in the EFMP ensures that the family member's medical needs will be considered during the assignment coordination process.

### **Children from Birth to Three Years of Age**

The Individuals with Disabilities Education Act (IDEA) requires all States and territories to provide [early intervention services](#) to children from birth to age three who are developmentally delayed, or who are at high risk of being developmentally delayed. Early intervention services may be provided by local school districts or health departments. There is no common name across States for the programs, but you may hear them referred to as Part C programs (because Part C is the section of the IDEA that pertains to early intervention).

The [National Early Childhood Technical Assistance Center](#) provides a list of State Part C directors and funded programs at their web site. [Military OneSource](#) can identify local early intervention programs for you.

- Parents of children who receive early intervention services should hand-carry a copy of the Individual Family Service Plan (IFSP) and most current evaluation reports to the new location.

### **Children from 3 through 21 Years of Age**

The Individuals with Disabilities Education Act (IDEA) requires all States and Territories to provide [special education services](#) to children who are from 3 through 21 year of age. Each local school district has a special education director, and each school should have a case study committee or school based committee (terms differ) that attends to special education students' needs.

Parents of children receiving special education and related services should hand-carry all pertinent school and medical documents to include their children's Individualized Education Program (IEP) and current testing and evaluation reports to the new school.

The IDEA requires that if a child transfers to a district in the same state, the receiving school must provide comparable services to those in the child's IEP from the sending district's until the new school develops and implements a new IEP. If a child transfers to another State, the receiving district must provide comparable services to those in the child's IEP from the sending district until the receiving district completes an evaluation and creates a new IEP.

### **Others who can help you:**

**Parent Training and Information Centers** Each state is home to at least one Parent Training and Information Center (PTI). PTIs serve families of children and young adults from birth to age 22 with all disabilities: physical, cognitive, emotional, and learning. They help families obtain appropriate education and services for their children with disabilities; work to improve education results for all children; train and inform parents and professionals on a variety of topics; resolve problems between families and schools or other agencies; and connect children with disabilities to community resources that address their needs. [The Technical Assistance Alliance for Parent Centers](#) provides addresses and phone number of the centers in your state.

STOMP (Specialized Training of Military Parents) is a federally funded Parent Training and Information (PTI) Center established to assist military families who have children with special education or health needs. The staff of the [STOMP Project](#) are parents of children who have disabilities and have experience in raising their children in military communities and traveling with their spouses to different locations.

Washington PAVE  
STOMP Project

6316 So. 12th St.  
Tacoma, WA 98465  
253-565-2266 (v/tty)  
1-800-5-PARENT (v/tty)  
Fax: 253-566-8052

[Email](#)

### **Local Community Information**

The Board of Education has stated that each case is different and suggests parents should contact the Special Education Department for assistance. Parents should also call the guidance counselor in the school where their child will be attending for additional information. Parents can call the Family Advocacy Office at 321-94-8171 if there is a special need within the military family.

Florida Law 99-457, Part H, provides services for special needs children under the age of three. Children are considered to have special needs if they have certain medical conditions such as metabolic or genetic disorders, or neurological disabilities, such as vision or hearing impairment. Children who do not have medically diagnosed disabilities, but are developmentally slow may qualify.

Services include: screening and evaluation, assistance in contacting special service agencies and The Airman and Family Readiness Center counseling services. Call 321-722-8668, Early Intervention Program, for more details.

## **Contact Information**

842 Falcon Avenue  
Bldg 722  
Patrick AFB, FL 32925-3439  
Phone (321) 494-5675 / (321) 494-5676  
Phone (DSN) 854-5675  
Fax (321) 494-5450  
Fax (DSN) 854-5150

[Email](#)  
[Website](#)

### **Automotive Services**

*Auto Skills Center*  
1225 Jupiter Street  
Building 331  
Patrick AFB, FL 32925-8083  
Phone 321-494-2537  
Phone (DSN) 312-854-2537  
Fax (DSN) 312-854-2397  
[Website](#)  
Tuesday, Wednesday & Thursday 11:00 am - 9:00 pm  
Friday, Saturday 8:00 am - 5:00 pm  
Sunday - Monday - closed

### **Beauty/Barber Shops**

*Beauty Shop*  
1224 South Patrick Dr  
Bldg 1364  
Patrick AFB, FL 32925-3439  
Phone 321-784-5432  
  
Monday - Friday 9:00 am - 6:00 pm  
Saturday 9:00 am - 5:00 pm  
Sunday - closed  
Holiday Hours: 10:00 am - 5:00 pm

### **Child Development Centers**

*Family Child Care*  
750 Marina Rd  
Patrick AFB, FL 32925  
Phone 321-494-8381  
Phone (DSN) 312-854-8381  
Fax 321-494-8384  
Fax (DSN) 312-854-8384  
[Website](#)  
Monday - Friday 6:30 am - 5:30 pm  
Closed Weekends & Holidays

### **Adult Education Centers**

*Education Office*  
1020 Central Ave  
Patrick AFB, FL 32925  
Phone 321-494-2071  
Phone (DSN) 312-854-2071  
Fax 321-494-2106  
Fax (DSN) 312-854-2106

Monday - Friday 7:30 am - 4:30 pm  
Closed on Weekends, Holidays & Training Days

### **Barracks/Single Service Member Housing**

*Dormitory Management*  
668 Falcon Ave  
Patrick AFB, FL 32925  
Phone 321-494-3789  
Phone (DSN) 312-854-3789

Monday - Friday 730 am - 4:30 pm

### **Beneficiary Counseling Assistance Coordinators**

*TRICARE (CHAMPUS)*  
1381 South Patrick Drive  
Patrick AFB, FL 32925-3606  
Phone 321-494-8459  
Phone (DSN) 312-854-8459  
Fax 321-494-8458  
Fax (DSN) 312-854-8458  
[Website](#)  
Monday - Friday, 7:30 am - 4:30 pm  
Weekends, Holidays & Training Days - closed

### **Citizenship and Immigration Services**

*Military Personnel Flight (MPF)*  
620 O'Malley Rd  
PAFB, FL 32925  
Phone 321-494-4252  
Phone (DSN) 312-854-4252  
Fax 321-494-0406  
Fax (DSN) 312-854-0406  
[Email](#)  
[Website](#)  
Monday - Friday 7:30 am - 4:30 pm  
Closed on Weekends, Holidays & Training Days

**Commissary/Shopette**

*Commissary*  
 1225 S Patrick Dr  
 Building 1365  
 Patrick AFB, FL 32925  
 Phone 321-494-4060 / bakery x3035 / meat x3025  
 Phone (DSN) 312-854-4060  
 Fax 321-494-2517  
 Fax (DSN) 312-854-2517  
[Website](#)  
 Monday – Friday 8:00 am – 7:00 pm  
 Sunday & Saturday 8:00 am – 6:00 pm

**Emergency Relief Services**

*Air Force Aid Society*  
 842 Falcon Ave  
 Building 722  
 Patrick AFB, FL 32925-3439  
 Phone 321-494-5675  
 Phone (DSN) 312-854-5675  
 Fax 321-494-4315  
[Email](#)  
[Website](#)  
 Monday -Friday 7:30 – 4:30 pm  
 Closed on Weekends, Holidays & Training Days

**Exceptional Family Member Program/Special Needs**

*EFMP*  
 1381 South Patrick Dr  
 Patrick AFB, FL 32925  
 Phone 321-494-8546  
 Phone (DSN) 312-854-8546  
 Fax 321-494-3864  
 Fax (DSN) 312-854-3864  
[Email](#)  
 Monday - Friday 7:30 am - 4:30 pm  
 Saturday and Sunday - closed

**Exchange(s)**

*Base Exchange*  
 1224 South Patrick Dr  
 Patrick AFB, FL 32925  
 Phone 321-799-1300  
[Website](#)  
 Monday - Saturday 9:00 am – 8:00 pm  
 Sunday 9:00 am – 7:00 pm  
 Holiday Hours 10:00 – 6:00 pm

**Family Advocacy Program**

*Family Advocacy*  
 1381 South Patrick Drive  
 Building 1370  
 Patrick AFB, FL 32925  
 Phone 321-494-8234  
 Phone (DSN) 312-854-8234  
 Fax 321-494-8074  
 Fax (DSN) 312-854-8074  
[Email](#)  
[Website](#)  
 Monday - Friday 7:30 am – 4:30 pm  
 Closed Holidays, Weekends & Training Days

**Family Center**

*Airman and Family Readiness Center*  
 842 Falcon Avenue  
 Bldg. 722  
 45 MSS/DPF  
 Patrick AFB, FL 32925-3439  
 Phone 321-494-5675 / 321-494-5676  
 Phone (DSN) 312-854-5675  
 Fax 321-494-5450  
 Fax (DSN) 312-854-5450  
[Email](#)  
[Website](#)  
 Monday - Friday 7:30 am – 4:30 pm  
 Closed on Weekends, Holidays & Training Days

**Family Child Care/Child Development Homes**

*Family Child Care*  
 750 Marina Road  
 Patrick AFB, FL 32925  
 Phone 321-494-8381  
 Phone (DSN) 312-854-8381  
 Fax 321-494-8384  
 Fax (DSN) 312-854-8384  
[Website](#)  
 Monday – Friday 8:00 am – 5:00 pm  
 Closed on Weekends & Holidays

**Finance Office**

*Finance Customer Service*  
 1225 Jupiter St  
 PAFB, FL 32925-3439  
 Phone 321-494-4882  
 Phone (DSN) 312-854-4882  
 Fax 321-494-9855  
 Fax (DSN) 312-854-9855  
[Email](#)  
[Website](#)  
 Monday - Friday 8:30 – 3:30  
 Closed Weekends, Holidays & Training Days

**Financial Institutions**

*Federal Credit Union -- Space Coast*  
 1303 Edward B. White III  
 PAFB, FL 32925-3439

Phone 321-752-2222

Fax 321.784.8229

[Email](#)

[Website](#)

Services:

24 Hr Walk-Up Cash Dispensing ATM, Safe Deposit Boxes,  
 Night Drop:

Monday - Thursday 8:00 am - 4:00 pm

Friday 8:00 am - 4:30 pm

Drive Thru:

Monday - Thursday 8:00 am - 4:00 pm

Friday 8:00 am - 4:30 pm

**Golf Courses**

*Golf Course*  
 861 Marina Rd  
 PAFB, FL 32925

Phone 321-494-7856

Phone (DSN) 312-854-7856

Fax 321-494-4524

Fax (DSN) 312-854-4524

[Email](#)

[Website](#)

Monday - Saturday 9:00 am - 3:00 pm

Holidays - closed

**Hospital/Medical Treatment Facility(s)**

*Hospital Medical (Clinic)*  
 1381 South Patrick Dr  
 Bldg 1381

Patrick AFB, FL 32925

Phone 321-494-8230

Phone (DSN) 312-854-8230

Fax 321-494-8589

Fax (DSN) 312-854-8589

[Email](#)

[Website](#)

Primary Care Hours:

Monday, Wednesday, Friday 7:30 am - 4:30 pm

Tuesday & Thursday 8:30 am 4:30 pm

Closed Weekends, Holidays & Training Days

**Household Goods/Transportation Office (outbound)**

*Traffic Management Office (TMO)*  
 514 Falcon Ave  
 Patrick AFB, FL 32925

Phone 321-494-9173 / 312-494-4964 / 321-494-5122

Phone (DSN) 312-854-4623

Fax 321-494-4623

Fax (DSN) 312-854-4623

[Website](#)

Monday - Friday 7:30 am - 4:30 pm

Closed Weekends & Holidays

**Financial Institutions**

*Bank of America Military Bank*  
 Patrick AFB Banking Center  
 1364 South Patrick Drive

Patrick AFB, FL 32925

Phone 321-784-3936

Fax 321-784-2448

[Website](#)

Monday - Thursday 9:00 am - 5:00 pm

Saturday 9:00 am - 1:00 pm

Closed Sundays & Holidays

**Gymnasiums/Fitness Centers**

*Fitness & Sports Center*  
 1235 Atlas Ave  
 Patrick AFB, FL 32925

Phone 321-494-6697

Phone (DSN) 312-854-6697

Fax (DSN) 312-854-4920

[Email](#)

[Website](#)

Monday - Friday 5:00 am - 9:00 pm

Saturday & Sunday 8:00 am - 6:00 pm

Holidays 8:00 am - 4:00 pm (hours vary)

Pool:

Monday - Friday 5:30 am - 6:00 pm

**Household Goods/Transportation Office (inbound)**

*Traffic Management Office (TMO)*  
 514 Falcon Ave  
 Patrick AFB, FL 32925

Phone 321-494-9173 / 312-494-4964 / 321-494-5122

Phone (DSN) 312-854-4623

Fax 321-494-4623

Fax (DSN) 312-854-4623

[Website](#)

Monday - Friday 7:30 am - 4:30 pm

Closed Weekends & Holidays

**Housing Office/Government Housing**

*Housing Office*  
 1060 South Patrick Dr  
 Patrick AFB, FL 32925

Phone 321-494-2593

Phone (DSN) 312-854-2593

Fax 321-494-4031

Fax (DSN) 312-854-4031

[Website](#)

Monday - Friday 8:00 am - 4:30 pm

Closed Weekends, Holidays and Training Days

**Housing Referral Office/Housing Privatization**

*Housing Office*  
 1060 South Patrick Drive  
 Patrick AFB, FL 32925  
 Phone 321-494-2593  
 Phone (DSN) 312-854-2593  
 Fax 321-494-4031  
 Fax (DSN) 312-854-4031

[Email](#)

Monday – Friday 7:30 am – 4:30 pm

**Information and Referral Services**

*Airman and Family Readiness Center*  
 842 Falcon Avenue  
 Bldg. 722  
 45 MSS/DPF  
 Patrick AFB, FL 32925-3439  
 Phone 321-494-5675 / 321-494-5676  
 Phone (DSN) 312-854-5675  
 Fax 321-494-5450  
 Fax (DSN) 312-854-5450

[Email](#)

[Website](#)

Monday - Friday 7:30 am – 4:30 pm

Closed on Weekends, Holidays & Training Days

**Library**

*Library*  
 842 Falcon Ave  
 Patrick AFB, FL 32925  
 Phone 321-494-6881  
 Phone (DSN) 312-854-6881

[Website](#)

Monday – Friday 7:30 am – 4:30 pm

Closed Weekends, Holidays & Training Days

**MWR (Morale Welfare and Recreation)**

*45th Services Squadron*  
 1225 Jupiter St  
 Bldg 425, 2nd Floor, Rm 2-500 NE  
 Patrick AFB, FL 32925-8083  
 Phone 321-494-8081  
 Phone (DSN) 312-854-8081  
 Fax 321-494-2003  
 Fax (DSN) 312-854-2003

[Website](#)

Monday - Friday 9:00 am – 3:00 pm

**New Parent Support Program**

*First Time Parents Program*  
 1381 S. Patrick Dr  
 Patrick AFB, FL 32925  
 Phone 321-494-5039  
 Phone (DSN) 312-854-5039  
 Fax 321-494-8074

Monday - Friday 7:30 am – 4:30 pm

**ID/CAC Card Processing**

*Military Personnel Flight (MPF)*  
 620 O'Malley Rd  
 PAFB, FL 32925  
 Phone 321-494-4252  
 Phone (DSN) 312-854-4252  
 Fax 321-494-0406  
 Fax (DSN) 312-854-0406

[Email](#)

[Website](#)

Monday – Friday 7:30 am – 4:30 pm

Closed on Weekends, Holidays & Training Days

**Legal Services/JAG**

*Legal Office*  
 642 O'Malley Rd  
 Patrick AFB, FL 32925  
 Phone 321-494-7723/57  
 Phone (DSN) 312-854-2956  
 Fax 321-494-2956  
 Fax (DSN) 312-854-2956

[Website](#)

Wednesday & Thursday 8:00 am – 10:00 am

Monday - Thursday 8:00 am – 11:00 pm & 1:00 pm – 4:00 pm

**Loan Closet**

*Family Services*  
 845 Falcon Ave  
 Patrick AFB, FL 32925  
 Phone 321-494-4907  
 Phone (DSN) 312-854- 4907

[Email](#)

Monday - Friday 9:00 am – 3:00 pm

**Military Clothing Sales**

*Military Clothing Sales*  
 514 Falcon Ave  
 PAFB, FL 32925-3439  
 Phone 321-494-4555

Monday - Friday 8:30 am – 7:00 pm

Saturday 10:00 am – 7:00 pm

Sunday 11:00 am – 7:00 pm

**Non-appropriated Funds (NAF) Human Resources**

*45th Services Squadron*  
 1225 Jupiter Street  
 Building 425, 2nd Floor, Rm 2-500 NE  
 Patrick AFB, FL 32925-8083  
 Phone 321-494-8081  
 Phone (DSN) 312-854-8081  
 Fax 321-494-2003  
 Fax (DSN) 312-854-2003

[Website](#)

Monday – Friday 7:30 am – 4:30 pm

Closed on Weekends, Holidays & Training Days

**Personal Financial Management Services***Airman and Family Readiness Center*

842 Falcon Avenue

Bldg. 722

45 MSS/DPF

Patrick AFB, FL 32925-3439

Phone 321-494-5675 / 321-494-5676

Phone (DSN) 312-854-5675

Fax 321-494-5450

Fax (DSN) 312-854-5450

[Email](#)[Website](#)

Monday - Friday 7:30 am - 4:30 pm

Closed on Weekends, Holidays &amp; Training Days

**Personnel Support Office***Military Personnel Flight (MPF)*

620 O'Malley Rd

PAFB, FL 32925

Phone 321-494-4252

Phone (DSN) 312-854-4252

Fax 321-494-0406

Fax (DSN) 312-854-0406

[Email](#)[Website](#)

Monday - Friday 7:30 am - 4:30 pm

Closed on Weekends, Holidays &amp; Training Days

**Relocation Assistance Program***Airman and Family Readiness Center*

842 Falcon Avenue

Bldg. 722

45 MSS/DPF

Patrick AFB, FL 32925-3439

Phone 321-494-5675 / 321-494-5676

Phone (DSN) 312-854-5675

Fax 321-494-5450

Fax (DSN) 312-854-5450

[Email](#)[Website](#)

Monday - Friday 7:30 am - 4:30 pm

Closed on Weekends, Holidays &amp; Training Days

**Restaurants/Fast Food***Riverside Dining Facility*

350 Thor Street

Patrick AFB, FL 32925

Phone 321-494-4248

Phone (DSN) 312-854-4248

Fax 321-784-8353

[Website](#)

Monday - Friday 5:00 am - 7:45 am,

10:45 - 1:00 pm &amp; 4:00 pm - 6:45 pm

**Restaurants/Fast Food***Food Court*

1224 South Patrick Dr

Patrick AFB, FL 32925

Phone 321-799-1300

Monday - Friday 10:30 am - 6:00 pm

**Retirement Services***Separations/Retirements*

620 O'Malley Rd

Patrick AFB, FL 32925

Phone 321-494-7447

Phone (DSN) 312-854-7447

Fax 321-494-4631

Fax (DSN) 312-854-4631

[Website](#)

Monday - Friday 7:30 am - 4:30 pm

Closed on Weekends, Holidays &amp; Training Days

**Spouse Education, Training and Careers***Airman and Family Readiness Center*

842 Falcon Avenue

Bldg. 722

45 MSS/DPF

Patrick AFB, FL 32925-3439

Phone 321-494-5675 / 321-494-5676

Phone (DSN) 312-854-5675

Fax 321-494-5450

Fax (DSN) 312-854-5450

[Email](#)[Website](#)

Monday - Friday 7:30 am - 4:30 pm

Closed on Weekends, Holidays &amp; Training Days

**Temporary Lodging/Billeting***Space Coast Inn*

840 Falcon Ave

Building 720

Patrick AFB, FL 32925

Phone 321-494-5428 / 321-494-2075

Fax 321-494-7597

[Website](#)

Open 24 hours a day, 7 days a week

**Transition Assistance Program***Airman and Family Readiness Center*

842 Falcon Avenue

Bldg. 722

45 MSS/DPF

Patrick AFB, FL 32925-3439

Phone 321-494-5675 / 321-494-5676

Phone (DSN) 312-854-5675

Fax 321-494-5450

Fax (DSN) 312-854-5450

[Email](#)[Website](#)

Monday - Friday 7:30 am – 4:30 pm

Closed on Weekends, Holidays &amp; Training Days

**Travel Office***Travel Office*

514 Falcon Ave

PAFB, FL 32925

Phone 321-494-7286

Phone (DSN) 312-854-7286

[Website](#)

Monday - Friday 9:00 am – 5 pm

Saturday 9:00 am – 2:00 pm

**Veterinary Services***Veterinary Clinic*

1407 Edward H Wite II St

Patrick AFB, FL 32925

Phone 321-494-6080

Phone (DSN) 321-494-2433

Fax 321-494-2433

Fax (DSN) 312-854-2433

[Website](#)

Monday - Friday 8:00 am – 4:00 pm

Closed last day of every month

**Youth Programs/Centers***Youth Center*

815 Harrier Street

Satellite Beach, FL 32037

Phone 321-494-4747

Phone (DSN) 312-854-4747

Fax 321-494-7532

Fax (DSN) 312-854-7532

[Website](#)

OFFICE HOURS:

Monday -Friday 1:30 pm - 6:00 pm

Current Recreation: 2:30 pm - 7:00 pm

Early release from school: 1:30 pm - 7:00 pm

RECREATION HOURS:

Monday – Friday 4:00 pm - 7:00 pm

SCHOOL AGE PROGRAM:

Monday - Friday 6:30 am - 5:30 pm

## **Major Units**

### **45 Launch Group**

Location: Cape Canaveral

Contact Information

853-2686

Commander: Col Michael T. Baker

### **45 Weather Squadron**

Contact Information:

Commander

COM: 494-7426

### **45 Civil Engineering Squadron**

Contact Information:

Command Support Staff

COM: (321) 494-6071

DSN: 854-6071

### **45 Mission Support Squadron**

Contact Information:

Secretary

COM: 494-2007

### **45 Services Squadron**

Contact Information:

Commander

COM: 494-8081

### **Army Training Brigade**

Contact Information:

Commander

COM: 494-6631

### **Naval Ordnance Test Unit (NOTU)**

Commander: Capt Jeff Gernand

Location: Cape Canaveral

Contact Information:

Commander

COM: 853-1200

### **45 Medical Operations Squadron (MDOS)**

Contact Information:

COM: 494-8660

### **45 Operations Support Squadron (OSS)**

Contact Information:

COM: 853-7876

DSN: 467-7876

### **1 Space Launch Squadron**

Contact Information:

COM: 321-853-4570

DSN: 467-8570

### **Det 2 45 MXG**

Contact Information:

COM: 982-2200

### **5 Space Launch Squadron**

Location: Cape Canaveral

Re-activated in 2003

Commander: Lt Col T. Robert Atkins

POC 730-6337

### **45 Mission Support Group**

Contact Information:

Commander

COM: 494-6607

### **45 Space Communications Squadron**

Contact Information:

Command Support Staff

COM: 494-5652

### **45 Security Forces Squadron**

Contact Information:

Command Support Staff

COM: 494-5333

### **Air Force Technical Applications Center**

Contact Information:

Commander

COM: 494-2334

### **DEOMI**

Contact Information:

Enlisted Advisor

COM: 494-6977

### **45 Medical Support Squadron (MDSS)**

Contact Information:

COM: 494-8104

### **45 Range Squadron (RANS)**

Contact Information:

COM: 853-8306

### **45 MSG Det 1**

Contact Information:

COM: 853-3900

### **Det 145 MXG**

Contact Information:

COM: (321) 985-2000

DSN: 467-2000

### **45 Range Management Squadron**

Contact Information:

DSN: 476-2898

DSN: 233-2898

**45 Operations Group**

Contact Information:  
Command Support Staff  
COM: 853-6832 DSN: 467

**45 Comptroller Squadron**

Contact Information:  
Command Support Staff  
COM: (321) 494-7218  
DSN: 854-7218

**45 Aeromedical Dental Sq  
Clinic**

COM: (321) 494-6366  
DSN: 854-6366

**45 Space Wing**

Contact Information:  
Administration Section  
COM: 494-4503

**45 Contracting Squadron**

Contact Information:  
Commander  
COM: 494-6871

**45 Medical Group**

Contact Information:  
Support Staff  
COM: 494-8105  
DSN: 854-8105