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## Plan My Move Booklet for Fort Dix

### Overview



#### **Location**

Fort Dix is located in Burlington County New Jersey in the Delaware River Region near New York City, Philadelphia, and the New Jersey Shore. This area is not only rich in the history of the American Revolution, but offers a wealth of natural open space, rural farms, and great entertainment venues. Fort Dix shares common borders with McGuire Air Force Base and the Naval Air Engineering Station (NAES) Lakehurst. The base operator's phone number is 609-562-1011 or DSN 312-562-1011.

#### **History**

Camp Dix is named for MG John Adams Dix, veteran of the War of 1812 and the Civil War. During World War I, Camp Dix was a training and staging center that soon grew to become the largest military reservation in the Northeast. On March 8, 1939, Fort Dix became a permanent Army post and from 1947 until 1988, Fort Dix was designated as a Basic Training Center. As a result of the Base Realignment and Closure Commission (BRAC) recommendations Fort Dix has become a major training and mobilization center for Reserve Component soldiers. In 2005, base realignment guidelines designated Fort Dix to become part of a mega-installation, merging with McGuire AFB and NAES Lakehurst. For more information, go to the [Fort Dix homepage](#).

#### **Mission**

Fort Dix is a U.S. Army Reserve Command training, mobilization and deployment center. Our primary mission is to provide training support to active and reserve component units of all services and licensed non-DoD activities. Fort Dix also serves as a major power projection platform charged with the mission of receiving, training, equipping, and deploying military forces. As the largest Army installation in the New York Metropolitan/Delaware Valley Area, Fort Dix functions as a support base for contingency operations. Fort Dix also provides intra-area services support and services to off-post active and reserve component units, activities and individuals.

#### **Population Served**

Fort Dix supports over 18,700 active duty military and civil service members. In addition, the installation supports over 130,000 retirees, their families, and their survivors.

#### **Base Transportation**

Shuttle bus service is provided on post for official purposes only.

#### **Sponsorship**

Army - Soldiers must request a sponsor by filling out a form at the military personnel office during their reassignment interview. Parents can request a sponsor for their children by contacting the Relocation Assistance Program or the Youth Center. Call 609-562-3271, DSN 312-944-3271 for more information.

## Temporary Quarters

Fort Dix Army lodging is open 24 hours, 7 days a week. Pets are allowed in designated rooms. A one time non-refundable pet fee and a daily charge will be applied to your account. When making your reservation, you must specify that you are bringing a pet. There is a two pet maximum allowed. Payment for all official transient facilities (guest house or TDY) is payable upon registration.

If quarters are not available in the transient quarters for TDY personnel, a Statement of Non-Availability (SNA) will be issued. TDY personnel should call prior to arrival to determine the availability of quarters. If quarters are not available, an SNA Control Number will be provided two days prior to arrival which will entitle the traveler to the statement of non-availability.

There are 57 suites and 76 guest rooms. All units are equipped with private baths, mini fridges, and coffee makers. (All ranks)

Two handicapped units are available upon request (one suite and one guest room.) There are also four TLW apartments. The apartments are equipped with full kitchens, private baths, radio/clock, television, and other amenities. First priority is afforded to TDY travelers.

Telephones are provided in all transient quarters. All quarters are equipped with color cablevision. Newspapers are available at the front desk at no cost. Cribs and roll-away beds are available at no extra charge. A continental breakfast is available each morning in the lobby area at no charge. For more information call us at 609-723-2026 ext. 0, or 609-562-3188 ext. 0. You can also send us an e-mail. Temporary quarters are located in Building 5255 and Doughboy Inn (Bldg. 5997).

## Relocation Assistance

The Army Community Service Relocation Readiness Program is located in Building 5201. Upon arrival to Fort Dix, please contact the Relocation Readiness Program Manager or Relocation Program Assistant to assist you and your family members to make your move less stressful. Go to our [web page](#) or call us at 609-562-2767, DSN 312-944-2767.

## Critical Installation Information

- The Army is privatizing military family housing on Fort Dix under a joint Fort Dix-McGuire AFB housing privatization initiative. All homes will be newly renovated or replaced with newly constructed homes. Privatization will provide families with access to quality homes in well-planned communities on both installations. More than \$300M is dedicated to construction and renovation during the first six years.
- The costs for automobile insurance and off-base housing are extremely high in this area.
- Free pre-school programs are available for children three and four years of age who reside in Fort Dix or in Pemberton Township.

## Sponsorship

Settling into your new location and your new unit takes time. [Plan My Move](#) is designed to assist you with information about your new location. Complimenting Plan My Move each of the military Services has a Sponsorship Program which is very helpful in providing new unit information. Sponsors can make your transition smoother. The purpose of the Sponsorship program is to:

- Provides a sense of belonging
- Ease the transition for inbound service members or civilians and their family members
- Increase productivity
- Reduce culture shock
- Help newcomers make informed decisions
- Cultivate new friendships
- Improve morale

A sponsor is someone from your new unit who is assigned to assist you settling into your new location. You can request a sponsor through your unit, or with help from the Relocation Assistance Program or the Family Center at your new installation.

Your Service will appoint your sponsor in writing. He/she will be the same or close to your rank and the same marital status, if at all possible. This person will be knowledgeable about the local community and the installation; available to assist you and your family for at least two weeks post arrival, and be someone who is positive and outgoing.

A sponsor's duties include:

- Contacting you and your family by letter of introduction or e-mail upon learning of your assignment to the installation.
- Following up with a personal phone call after contact has been made.
- Sending information about the installation/area which you may require, or putting you in touch with the resources on the web and at the installation that provide current, complete and up-to-date information such as those provide by the Relocation Program.
- Answering any questions which you or your family may have, or, again, providing the proper resources to answer those questions.
- Confirm transportation and lodging arrangements.
- Assisting with obtaining a Post Office Box for your mail.
- Meeting you and your family upon arrival.
- Accompanying you to your check in point for the unit.
- Introducing you to the Family Center and lending closet
- Providing essential service locations such as commissary, exchange, gas station, bank.
- Being available when you arrive at your installation to meet you, show you around, and help you through in-processing.

If you have not been assigned a sponsor, or have not been contacted as of yet, request one by contacting your gaining command or unit. If after contacting your new command you find difficulties in obtaining a sponsor, contact your Relocation Assistance Personnel for additional help with your move.

Service specific processes for requesting a Sponsor include:

- **Army and Defense Logistics Agency:** AR 600-8-8 outlines procedures for DA Form 5434, Sponsorship Program Counseling and Information Sheet. Sponsorship is mandatory for first term Soldiers. All Soldiers, private through colonel (excluding those completing advanced individual training (AIT) and those PCSing to long term schools) and civilian employees through grade 15 may participate in the advance arrival sponsorship program. Reactionary Sponsorship is available for individuals arriving at an installation without a sponsor. Contact the gaining unit to request a sponsor.

- **Air Force:** Gaining Unit Commander Support Staff/Military Personnel Element will assign a sponsor upon receipt of assignment notice. Assigned sponsor will then make contact with the inbound member.
- **Navy:** OPNAV INSTRUCTION 1740.3B prescribes procedures regarding Command Sponsor and Indoctrination Programs. This Program is designed to facilitate the adaptation of Sailors and their families into new working and living environments, to minimize the anxiety associated with a Permanent Change of Station (PCS) move, and afford Sailors and their families the greatest opportunity for a successful and productive tour of duty.

Command sponsor and indoctrination responsibilities begin upon receipt of PCS orders and continue until the Sailor has become an integral part of the new command and is fully cognizant of all policies, programs, services, and responsibilities available through the command. Commanding Officers shall establish a Command Indoctrination Program to include the delivery of the Navy Pride and Professionalism training per this instruction. COs should ensure all incoming personnel receive command indoctrination training within 30 days of arrival or within 3 drill weekends.

Enclosures (1) and (2) of OPNAVINST 1740.3B outline responsibilities and provide guidance for these programs. Assistance to local commands regarding the Command Sponsor Program is through the Fleet and Family Support Center (FFSC) Relocation Assistance Program staff.

- **Marine Corps:** Gaining Unit Commander will assign a sponsor on request. Overseas commands should assign a sponsor automatically, however if one is not assigned, send a request to the gaining command. A sample request form is available on our website that can be filled out and sent to the gaining command. See the following [website](#).

*Sponsors' responsibilities and abilities to be available will vary from installation to installation, depending upon the priority which the installation and unit commanders give to the program; however, the Services are making the Sponsorship program a priority as research has shown the many benefits of good sponsorship to service, family members and youth.*

### **Youth Sponsorship**

The Youth Sponsorship Program depends on the availability of youth who volunteer to become sponsors. The Youth Services topic should explain the Youth Sponsorship program at your new installation, but if it does not answer all of your questions, contact your Relocation Manager to inquire about the program and acquiring a youth sponsor.

## **Directions to Installation**

### **Travelling to Fort Dix**

#### *Location & Background*

Fort Dix is located southern New Jersey in a lovely, rural agricultural area; the least densely populated part of the state. There is no pollution, no traffic and very little crime in the area. Fort Dix has an easy access to the New Jersey Turnpike and Interstate 295 and the metropolitan cities of New York and Philadelphia. There are numerous major malls to choose from within a 25-35 minutes drive.

#### *Philadelphia International Airport*

To get to the airport take I-95 S of Philadelphia, Exit 10. For more information call the Division of Aviation at 215-937-5400, their hours of operation are Monday through Friday 7:30 a.m. - 8:30 p.m. and Saturday and Sunday from 7:30 a.m. - 3:30 p.m. The airport is about a 45-minute drive.

USO assistance is available in terminal D departure area on the second floor. The USO telephone number is 215-365-8889 and they are open 8:00 a.m. - 8:00 p.m. seven days a week. Information on other modes of transportation can be obtained at the USO Terminal.

#### *Airport Shuttle Service*

The Rapid Rover Airport Shuttle offers on-call services 24 hours - 7 days a week. Single occupancy - \$60.00; double occupancy \$ 30.00 each; three or more passengers \$17.00 per person. From Philadelphia dial 21 at the ground transportation desk, in any baggage claim terminal. Drivers accept Visa, Master Card and American Express. For official travel, Rapid Rover drivers will accept a copy of orders.

#### *Directions from Philadelphia Airport to Fort Dix:*

- When departing the Philadelphia Airport follow signs for 95N
- Proceed north on Route 95 for several miles until exit for Walt Whitman Bridge
- After crossing bridge, follow signs for 295N (Trenton)
- Stay on 295N exiting at Moorestown, NJ (Route 38 East) Exit 40A
- Stay on Route 38 East through Mount Laurel, Hainesport and Mount Holly to Pemberton, (distance of about 15 miles)
- Road will narrow to one lane prior to turn at traffic light in Pemberton, turn left onto Route 616 (Pemberton-Wrightstown Rd)
- Proceed for 4-5 miles bearing left after the blinking light to the traffic light at Route 68
- At the light make a right to the Fort Dix checkpoint
- Proceed through the checkpoint and then take first right off circle onto 4th Street to traffic light (old Walson Army Hospital will be in front of you)
- Turn right onto New Jersey Avenue
- Take left onto 8th Street and proceed for two blocks
- The Family Assistance Center (Army Community Service) Building 5201 is on the left hand side on the corner of Maryland Avenue and 8th Street

#### *Newark International Airport*

To get to to Newark International Airport take New Jersey Turnpike, Exit 13A (I-95).For more information call 973-961-6000. Proximity to Fort Dix: One hour and fifteen minutes driving time. There is no military assistance or USO at Newark IAP.

#### *TranIT Bus*

New Jersey Transit Bus #67 runs from Newark to Lakewood Bus Terminal and Bus #317 runs from Lakewood to Fort Dix.

1. Bus #67 departs from Newark IAP Terminal A at approximately 0750, 0850, 1050, 1245, 1445 and 2010 Monday thru Friday. On Saturdays and Sundays 0857, 1057, 1257, 1457, 1657, 1857, and 2047; and on Holidays bus departs at 0747, 0847, 1047, 1247, 1447 and 2010. This bus also stops at Terminal B & C. Departure times are approximately 2 and 4 minutes later than times noted from Terminal A. Buses depart from the bus lanes on the upper level.
2. Bus # 317 runs from Lakewood to Fort Dix several times each day Monday thru Friday. Bus stops nearby the Fort Dix Transportation Office building 5139 (Pemberton-Wrightstown Road.) There is no Bus Terminal in Fort Dix. Last stop of bus #317 is McGuire AFB.

#### *John F. Kennedy International Airport*

John F. Kennedy is located in Long Island, New York. Phone number: 718-244-4444. Proximity to Fort Dix: About two-hour drive. There is no military or direct commercial transportation from JFK to Fort Dix for military personnel on PCS orders. Princeton Air porter operates a scheduled run from JFK IAP to Newark IAP currently, for \$19.00. From Newark IAP travelers en route to Fort Dix/McGuire can switch to the New Jersey Transit Authority Bus # 67 to Lakewood. From Lakewood Bus Terminal switch to Bus # 317.

#### *Directions Driving From NJ Turnpike*

- Exit at Bordentown, NJ Turnpike Exit 7
- Bear left after the toll to Fort Dix
- Take Route 206 South for approximately 1/4 mile
- Turn left onto Route 68
- Proceed for about 8 miles - this will bring you to Fort Dix entrance and onto the checkpoint.
- Continue to Circle
- Take first right off circle onto 4th Street. At traffic light (old Walson Army Hospital will be in front of you)
- Turn right onto New Jersey Avenue
- Take left onto 8th Street and proceed two blocks
- The Family Assistance Center (Army Community Service), Building 5201, is on the left side of the corner of Maryland Avenue and 8th Street

#### *Directions Driving From Washington, D.C.*

- Take I-95 to New Jersey
- After departing Delaware Memorial Bridge look for 295N signs
- Stay on 295N exiting at Exit 40A - Moorestown, NJ to Route 38 East
- Stay on Route 38 East through Mount Laurel, Hainesport, Mount Holly to Pemberton for about 15 miles
- Road will narrow to one lane prior to turn at traffic light in Pemberton
- Turn left onto Route 616 (Pemberton-Wrightstown Rd)
- Proceed for 4-5 miles bearing left after the blinking light to the traffic light at Route 68
- At the light make a right to the Fort Dix checkpoint
- Proceed through the checkpoint
- Take first right off circle onto 4th Street to traffic light (old Walson Army Hospital will be in front of you)
- Turn right onto New Jersey Avenue
- Take left onto 8th Street and proceed for two blocks
- The Family Assistance Center (Army Community Service), building 5201 is on the left side on the corner of Maryland Avenue and 8th Street

#### *Trenton Amtrak Train Station*

There is no NJ Transit bus transportation from the Trenton Train Station to Fort Dix, however local taxi service is available. Telephone: 1-800-872-7245. Proximity to site is about 25 minutes.

## Check-in Procedures

### Inprocessing Procedures

Upon arrival at Fort Dix, you should report, in uniform, to the Human Resources Military (HRM) office located on the first floor West Wing of Building 5418 on Delaware Avenue.

To ensure a smooth transition, you should bring the following documents or forms:

- Copy of Permanent Change of Station (PCS) orders
- Military Personnel File (MPF)
- Officer - Enlisted Record Brief (ORB/ERB)
- Enlistment Contracts or Oath of Office
- DA Form 31 (Request and Authority for Leave)
- Most Current Evaluation Report or Academic Report (OER, NCOER, or AER)
- Promotion Orders

The HRM office provides in and out-processing for all military personnel. HRM can be reached at 609-562-3088 or DSN 312-562-3088.

Below is a list of telephone numbers that may help facilitate your transition:

#### Useful Telephone Numbers

Organization	Phone Number
Airmen's Attic	609-754-8703
Army Emergency Relief	609-562-4245
Child and Youth Svcs Central Enrollment	609-562-4702
Claims (SJA)	609-562-3848
DEERS Enrollment	609-562-2177
Employment Readiness	609-562-2767
Firearms Registration	609-562-2560
Housing - Fort Dix McGuire AFB Government Housing Office	609-754-3662
Housing - Lakehurst, GMH Military Housing	732-408-1651
Housing - Lakehurst, NAE Family Housing	732-323-2570
Housing - Fort Dix McGuire AFB, Privatization Housing (United Communities)	609-723-4290
Housing - Reserve Component Billeting	609-562-2247
Housing - Unaccompanied Personnel Housing (UPH)	609-562-4849
ID Cards	609-562-2177
Loan Closet - Fort Dix	609-562-2767
Loan Closet - McGuire	609-754-3154
Lodging - Fort Dix	609-562-3188
Lodging - Lakehurst	732-323-2666
Lodging - McGuire AFB	609-754-3974
Relocation Office - Fort Dix	609-562-2767
Relocation Office - McGuire AFB	609-754-3154
School Information and Registration	609-893-8141
Shuttle Bus	609-562-3088

Organization	Phone Number
Transportation	609-562-2588
TRICARE	609-754-9318
Vehicle Registration	609-562-6601
Visitors' Center	609-562-6601
Veterinary Clinic	609-562-6636

### Documents to Hand carry

Important documents that should be hand carried:

- Marriage/Divorce Certificates
- Passports
- Birth Certificates
- Household good inventories
- Citizenship Certificates

### Travel Planning

The Fort Dix Army Lodging is open 24 hours, 7 days a week. Pets will be allowed in designated rooms. A one time non-refundable pet fee and a daily charge will be applied to your account. When making your reservation, you must specify that you are bringing a pet. There is a two pet maximum allowed. Payment for all official transient facilities (guest house or TDY) is payable upon registration.

If quarters are not available in the transient quarters for TDY personnel, a Statement of Non-Availability (SNA) will be issued. TDY personnel should call prior to arrival to determine the availability of quarters. If quarters are not available, an SNA Control Number will be provided two days prior to arrival which will entitle the traveler to the statement of non-availability.

There are 52 suites and 75 guest rooms. All units are equipped with private baths, mini fridges, and coffee makers. (All ranks)

Two handicapped units are available upon request (one suite and one guest room.) There are also four TLW apartments. The apartments have full kitchens, private baths, radio/clock, television, and other amenities. First priority is TDY travelers.

Telephones are provided in all transient quarters. All quarters are equipped with color cablevision. Newspapers are available at the front desk at no cost. Cribs and roll-away beds are available at no extra charge. A continental breakfast is available each morning in the lobby area at no charge.

### Command Sponsorship

Sponsors can help ease the stress of moving. Sponsors are Military or Civilian Members and their families who provide new families with a personal contact and reliable information about their new community. Each branch of the military is different.

- Army - Soldiers must request a sponsor by filling out a form at the HR-M office during their reassignment interview.
- Navy and Marine Corps - For some ranks, a sponsor may be assigned. In other cases, a Service Member may request a sponsor when he or she receives PCS orders.
- Air Force - Service Members can ask for a sponsor through the Individual and Newcomers Treatment and Orientation program (INTRO.)
- Coast Guard - Members are assigned a sponsor from their new duty location.
- Pre-Teens and Teens - Parents can request a sponsor for their children by contacting the Youth Center at 609-562-5061 or the Relocation Readiness Program office at 609-562-3271.

For assistance with Sponsorship call the Relocation Readiness Program office at the above mentioned number or the Human Resource-Military office at 609-562-3088.

## **Reporting Procedures**

### *During Duty Hours*

Military member will report to the unit to sign-off leave. Normal procedures are that on the day following arrival, the military member should report to HRM for in-processing. A Welcome Packet will be given to the Soldier at that time to familiarize him/her with on-post availabilities. HRM will generate Casualty Documents, screen ORB/ERB, update MPFs and verify the Soldiers' data on DEERS/RAPIDS. Other actions will be taken in consideration as validation and verification of last evaluation and promotions.

### *After Duty Hours*

Soldier should report to the unit of assignment or the JEOC for further action.

- House Hunting: Refer to AR 600-8-10 (Leave and Passes), paragraph 5-32 (f) - This action is normally requested by the Soldier during his/her out-processing.
- Orientation: Normally conducted by the Installation once a Quarter.
- Sponsorship: Action is initiated by the releasing command. Refer to AR 600-8-8, Chapter 2.

## **What to do if you get married en route?**

If you get married prior to your PCS you must inform your commander and follow the procedures exactly as provided. The military will not pay for travel and housing of your spouse if you do not follow proper procedures.

## **Relocation Assistance**

### **Programs and Services**

While moving is always stressful, your stress can be drastically reduced if you take full advantage of the information, education, and personal assistance provided to you by the Relocation Program. This is the place to find answers and get referral to other installation resources as well as assistance with in-transit emergencies. The most important thing you can do to ensure a smooth move is to start planning early using the many Relocation Assistance program services and tools available.

*Individual PCS Planning* -- Most relocation programs offer one-on-one consultation for anyone needing assistance. In particular those making their first military move, first overseas move, or those with challenging and complex situations such as special needs family members or financial problems should call the Relocation Program for an appointment.

*Military Installations and Plan My Move* -- For managing and planning your move, use these two DoD sponsored web-based relocation tools with information on over 250 installations worldwide. You can estimate expenses, find the forms necessary for housing and household goods, keep a calendar of events and take other necessary actions to ensure a successful move.

*Loan Closet* -- Basic household goods items are available to borrow while waiting for your personal property pre-departure or upon arrival. The typical items in stock include: pots and pans, dishes, silverware, irons, ironing boards, portacribs, high chairs, and infant/toddler car seats. Generally, towels and bed linens are not available, so these should be packed in your hold baggage.

*Workshops and Briefings* -- The classes offered vary from installation to installation but you can generally find classes on buying, selling and renting smart, budgeting and finance, moving with children, general moving preparation and many other moving related topics.

*Pre-departure Briefings* -- Sometimes called Smooth Move or PCS Briefings, you and your spouse will want to attend for sure. These briefings provide essential information that can prevent you from making uninformed and costly decisions before your move.

*Settling-in Services* -- These may include welcome wagon services, local area tours with childcare often provided, or basic household items to use until your goods arrive. Overseas arrival services may include introductory language classes and cultural awareness training.

*Deployment Support* -- The Family Center assists unit family readiness groups and Ombudsman programs during the entire deployment cycle. Support includes services for special needs, classes on deployment preparation, managing finances, helping children adjust, family separation, return and reunion, and information on resources available locally and on-line.

*Foreign Born Spouse Support* -- Whether your question concerns immigration and naturalization, learning the English language or how to take local transportation, the Relocation Program provides assistance, classes and referrals.

*Emergency Assistance* -- From time-to-time emergencies occur while moving, the Relocation Program office has the resources to provide emergency financial assistance and referrals.

*Transition Assistance* -- This is a mandatory program available to assist personnel and family members when they separate from the military. The Relocation Assistance office will establish your individual transition plan and refer you to all the installation and community resources necessary to complete a successful transition.

### **Installation Specific Information**

Congratulations on your assignment to Fort Dix, in beautiful New Jersey, the Garden State. As soon as you arrive at Fort Dix, please come to the Relocation Readiness Program located in the ACS building 5201, corner of Maryland Avenue and 8th Street, to assist you and your family during your transition.

The Relocation Readiness Program hosts a monthly Newcomers' Orientation on the third Thursday of every month. Many different organizations from our community brief on services available at Fort Dix. The orientation is followed by a trip to

the Columbus Flea Market and a free lunch at Club Dix (compliments of ACS). Free child care is available, but an advance reservation is necessary. This orientation give newcomers the opportunity to meet other military and family members and to become more comfortable in our community.

The Relocation Readiness Program also provides assistance for bi-cultural families. An International Spouse Group meets the last Friday of each month. Immigration and Naturalization assistance is also provided.

Our Loan Closet provides essential items primarily for PCSing families while they are awaiting the arrival of their household goods. You can borrow pots, pans, dishes, silverware, futons, coffee pots, microwave ovens, ironing boards, irons, etc. Also, there are high chairs, infant car seats, playpens and strollers. We do not provide bed linens, blankets, pillows, or towels. Plan to bring or mail/ship these items to save unnecessary expenses.

Government furnishings are not available.

#### Driving to Fort Dix

1. From the North: Travel south on New Jersey Turnpike (I-95 in North NJ) to Exit 7. Follow directions from Exit 7 below.
  2. From the West: Travel East on the Pennsylvania Turnpike (I-76, becomes I-276; DO NOT take I-76 into Philadelphia!) to the New Jersey Turnpike. Go North on the NJ Turnpike to Exit 7. Follow directions from Exit 7 below.
  3. From the South: Travel North on I-95 through Delaware to just South of Wilmington, DE. Follow the signs for I-295 & the NJ Turnpike across the Delaware Memorial Bridge into NJ. You now have two options:
    - a) Take I-295 North to Exit #55 (Signposted for "Ft Dix") follow signs to 206/68 south ("Y"). Turn left on Route 68 and go for approximately 8 miles until you arrive at the entrance of Fort Dix. There are signs posted to various locations.
    - b)\* Take NJ Turnpike North to Exit 7 and follow directions below.
  - 4) From NJTP Exit 7: Take 206 South for approx 1/4 mile. Stay in left lane to the intersection of 206/68 ("Y"). Turn left on Route 68 and go for approximately 8 miles until you arrive at the entrance of Fort Dix. There are signs posted to various locations.
- \* Preferred route: there is a toll, but it's a much better road.

## **Emergency Assistance**

### **Planning for Emergencies**

#### ***Important Documents/Hand Carry***

No matter how well you have planned your move, emergencies do happen. Before you leave, make sure you have all important papers with you. Ensure movers do not pack your important papers, plane tickets, or your military clothing. Make sure you have important numbers such as SDO, your Command Duty Office and your sponsors. Your sponsor can be invaluable in case of an emergency while in transit.

#### **Army Emergency Relief(AER)**

Army Emergency Relief (AER) can provide financial assistance to meet unforeseen required travel, and related maintenance expenses such as transportation, lodging or food, when applicable, due to extraordinary costs involved with permanent change of station (PCS).

## **Motor Vehicles**

### **Registration & Licensing Requirements**

New Jersey State law requires you to have sufficient liability insurance and a valid driver's license in order to operate a vehicle. The term "vehicle" generally includes automobiles, motorcycles, vans, trailers and boats regularly parked or garaged overnight. Further, your vehicle must be properly registered. Even though you are in the Military, you may be required to register your vehicle in-state and obtain an in-state license within a few months of moving. Access complete information on insurance, driver's licensing, and where and how to register your vehicle by visiting the [State Department of Motor Vehicles](#) website.

### **State Laws**

You and your passengers must always wear seatbelts while driving, you will be ticketed and issued heavy fines if seatbelts are not secured. State law requires that all children under 7 years of age and 80 pounds be properly restrained in child seats. Some states also require younger, smaller children to sit in the back seat.

Motorcycles and their operators are subject to special laws. If you own and operate a motorcycle, you must comply with those laws. Visit the State Department of Motor Vehicles website for more information.

Many States and local jurisdictions have strict laws about the use of cell phones and other digital devices while driving. Research these laws on the State Department of Motor Vehicles website. Tickets will be issued and fines assessed for violating these laws. Play it safe and always use a "hands free" device if you must use a cell phone or other PDA while driving. Hands-free devices must be used while operating a motor vehicle on ALL military installations worldwide.

### **Registering Vehicles on Base**

It is mandatory that personnel living or working in Fort Dix register their vehicle(s) in Fort Dix. Registration is conducted by the Department of Public Safety at the "James Hemingway" Visitors' Center, building 5267, near the Fort Dix Main Gate located on Route 68. Documents required to register vehicles in Fort Dix are:

- driver's license
- state vehicle registration card
- insurance card
- military identification card

For more information about vehicle registration, you may call 609-562-3088.

### **Base Regulations**

Vehicles may make right turns on red unless specifically posted as "No Turn on Red." Turns are permitted from right lane only on "jug handles."

Speed limits are strictly enforced by radar.

Child Restraints -- New Jersey's child passenger safety law requires that children up to 8 years old or 80 pounds must ride in a safety or booster seat in the rear seat of the vehicle. If there is no rear seat, the child must sit in the front seat secured by a safety or booster seat.

Children under 8 who weight more than 80 pounds must wear a seat belt anywhere in the vehicle. Passengers ages 8 to 18 (regardless of weight) must wear a seat belt anywhere inside the vehicle.

## **Loan Closet**

### **Items Available**

The Loan Closet has items such as futons, dishpacks, irons, pot and pans, and car seats for your convenience.

### **How to Borrow**

The Army Community Service (ACS) Relocation Readiness Program has a Loan Closet for military personnel, DoD civilians and their family members to utilize upon arrival to and departure from Fort Dix.

## **Housing - Overview**

### **Government Housing**

There is no government-owned or leased family housing on Fort Dix. Family housing on Fort Dix and the adjoining McGuire Air Force Base has been privatized under a joint Army-Air Force privatization initiative and is now owned and operated by United Communities, LLC.

#### *Family Housing*

Family housing is available both on and off the installation and military families have the option to reside on Fort Dix or McGuire Air Force Base (MAFB). Referrals for on-post family housing and assistance with off-post housing are provided by the Government Housing Office (GHO) located at 3700-A Circle Drive, McGuire Air Force Base (609-754-3370). The GHO serves members of all military service branches and can assist with most housing issues including locating housing, tenant/landlord disputes, discrimination complaints, etc.

All family housing on Fort Dix and MAFB has been privatized and is now owned and operated by United Communities, LLC (UC). The UC Leasing Office is co-located with the GHO at 3700-A Circle Drive, McGuire Air Force Base (609-723-4290).

UC continually makes significant improvements to the family housing. UC should be contacted to determine the current family housing status, policies, and availability. Information is also available at the [UC website](#).

The family housing privatization is a joint Army-Air Force program with the Air Force as the lead agency for government oversight. UC (a local property manager based in New Jersey) owns and maintains the homes, roads, playgrounds, and other recreational facilities within the housing areas. From 2007 to 2013, UC will expend over \$300 million to redevelop the housing areas with improved homes and recreational facilities. These improvements will include:

- 1,635 new homes with garages and other enhancements,
- a new community center with meeting rooms, a computer center, and a water-spray play area, and
- redeveloped housing communities with new roads, increased open space, and new recreational facilities including ball fields, playgrounds, and walking/biking trails.

Benefits of privatization include:

- Month to Month leases
- Rent paid by Allotment
- Renter's/Liabilities Insurance provided at no cost
- No pet fees/deposits
- No utility deposits
- No security deposits
- UC cuts all grass (EXCEPT fenced in backyards)

#### *Single Service Member Housing*

Housing on the installation for single service members is provided by the Fort Dix Unaccompanied Personnel Housing Office located at 5255 Maryland Avenue (609-562-4849) and is currently undergoing significant renovations. Please contact the Unaccompanied Personnel Office to determine current housing status, policies, and availability.

A variety of off-post housing choices are available in the local area, including both furnished and un-furnished apartments. Assistance with off-post housing is provided to single service members by the Government Housing Office (GHO) located at 3700-A Circle Drive, McGuire Air Force Base (609-754-3370). The GHO serves members of all military service branches and can assist with most housing issues including locating housing, tenant/landlord disputes, discrimination complaints, etc.

#### *Exceptional Family Member Housing*

Exceptional Family Member housing on the installation is also provided by United Communities. UC continually makes significant improvements to family and exceptional family member housing and recreational facilities. Please contact UC to determine the current status, policies, and availability of exceptional family member housing/facilities. The UC Leasing Office is located at 3700-A Circle Drive, McGuire Air Force Base (609-723-4290) or [online](#).

### **Non-Government Housing**

A variety of off-post non-government housing is available for families and single service members including single-family homes and furnished and un-furnished apartments. The cost of off-post housing in the Fort Dix area is relatively high compared with the rest of the nation.

Referrals for on-post UC privatized family housing and assistance with off-post non-Government housing is provided by the Government Housing Office located at 3700-A Circle Drive, McGuire Air Force Base (609-754-3370). Additional information on off-installations housing, including rental and purchase options is available at the following websites:

[Apartment.com](#)

[Realtor.com](#)

[Rent.com](#)

[Military Homefront](#)

Communities proximate to Fort Dix and estimated travel times are shown below:

- Bordentown -- 20 minutes
- Browns Mills-- 10 minutes
- Burlington -- 30 minutes
- Eastampton -- 20 minutes
- Florence -- 20 minutes
- Hainesport -- 25 minutes
- Hamilton -- 20 minutes
- Mansfield --10 minutes
- Medford -- 35 minutes
- Moorestown -- 40 minutes
- Mount Holly -- 20 minutes
- Mount Laurel -- 30 minutes
- Pemberton -- 15 minutes
- Plumstead -- 15 minutes
- Willingboro -- 30 minutes
- Wrightstown --10 minutes

The cost of off-base housing and car insurance is extremely high in the Fort Dix area. If you plan to rent off base, be prepared to pay one and one half month's rent as a deposit, plus the first month's rent to lease an apartment. The availability of single family homes for rent is limited and difficult to find at reasonable (BAH) rates. Apartments, town homes, and condominiums are easier to find at rent at rates within or close to the BAH.

### *Rental Options/AHRN*

*Housing Referral Office (HRO)*-- Your POC for any problems you may encounter (discrimination complaints, tenant/landlord disputes, or any questions/problems about off-post housing) is the HRO. Staff are available to assist you on a person-to-person basis in any way possible to make your move to this installation an easy and pleasant one. They can provide a list of rentals with corresponding locator maps and give you information regarding the area in which the facilities are located.

DoD Automated Housing Referral Network (AHRN)-- Visit [AHRN.com](#) or ask at your local housing office to learn about this DoD program that is currently available for more than 75 installations. The program allows military members and families to:

- Search listings and pictures of available rentals near military installations

- List their own properties for rent to other military families
- List their homes for sale by owner (FSBO) to other military members
- Contact installation housing offices
- Receive one-on-one real estate counseling and assistance from the AHRN partner, [Military Moving Station](#) on how to buy and sell smart.

AHRN is not currently available at all installations but the phased program is adding new installations every month. Check the AHRN website to see if your next assignment is an AHRN base and check out other features to assist you in your home search.

#### *Purchase Options*

The Fort Dix area is a relatively high-cost housing area compared with the rest of the nation. Assistance with purchasing off-post housing is provided by the Government Housing Office located at 3700-A Circle Drive, McGuire Air Force Base (609-754-3370).

#### *Mobile Homes*

Availability of mobile home sites near the installation is extremely limited. Except for short-term visits, generally less than two months, there are no facilities on either Fort Dix or McGuire AFB for mobile homes. Information on short-term mobile home visits at Fort Dix is available by contacting Fort Dix Outdoor Recreation at 609-562-6667.

## **Housing - Temporary**

### **Temporary Lodging Facility**

Fort Dix Lodging consists of five buildings with a total of 137 rooms. The facilities are comprised of four DQV Apartments, four DVQ Suites, 57 Guest Suites and 76 Guest/Family Rooms with 2 full size beds.

#### *Amenities*

The Army Lodging offers nice, standard type motel lodging--large room with two double beds, desk, small refrigerator and bathroom. Cooking/eating facilities are available. Two-room suites are also available. A free continental breakfast is provided each morning. The facilities have two community kitchens with full size ranges and microwaves, vending machines and two laundry facilities.

#### *Availability*

The Army Lodging is available for all official TDY travelers, military families, PCS in and out, Reservists, DoD Civilians, Military Retirees and Bureau of Prison Employees on a space available basis.

#### *Registration*

Central check in/check out is located in building 5255, corner of 1st St. and Maryland Ave. We are open seven days a week, 24 hours a day! Call 609-562-0000 for more information and reservations.

#### *Pets*

Pets are allowed in the following hotels/motels:

- [Best Western Burlington Inn](#) -- 2020 Route 541 Westampton, NJ 08060, 609-261-3800
- [Budget Inn](#) --2841 Mammoth Rd. Wrightstown, NJ 08562, 609-723-4555
- [Days Inn](#) -- 1073 Route 206 Wrightstown, Nj 08505, 609-298-6100
- [Cherry Hill Holiday Inn](#) -- 2175 Route 70 & Sayre Ave. Cherry Hill, NJ 08002, 609-663-6663

## **Housing - Government**

### **Family Housing**

There is no Government-owned or Government-leased family housing at Fort Dix. Family housing on Fort Dix and the adjacent McGuire AFB is provided by United Communities, LLC (UC) under a joint Army-Air Force privatization action. The UC Leasing Office is located at 3700-A Circle Drive, McGuire Air Force Base (609-723-4290). UC continually makes significant improvements to the family housing. UC should be contacted to determine the current family housing status, policies, and availability. Information is also available at the [UC website](#).

Referrals to UC family housing and assistance with off-post housing are provided by the Government Housing Office (GHO) located at 3700-A Circle Drive, McGuire Air Force Base (609-754-3370). The GHO serves members of all military service branches and can assist with most housing issues (locating housing, tenant/landlord disputes, discrimination complaints, etc.).

Except for short-term visits (generally one-two months or less), there are no facilities at either Fort Dix or McGuire AFB for mobile homes. Information on short-term mobile home visits on Fort Dix is available by contacting Fort Dix Outdoor Recreation at 609-562-6667.

### **Single Service Member Housing**

Housing on the installation for single service members is provided by the Fort Dix Unaccompanied Personnel Office located at 5255 Maryland Avenue (609-562-4849). The Fort Dix unaccompanied housing is currently undergoing significant renovations. The Unaccompanied Personnel Office should be contacted to determine the current housing status, policies, and availability.

## **Household Goods - Overview**

### **Arranging Household Goods Shipments**

As soon as you are alerted to your upcoming PCS move, you can start getting your house and family ready. Clean up and get rid of junk. Hold a yard sale or take serviceable items you no longer need to a thrift shop or donate to charity. Get important family records together in one place. You can even estimate the weight of your household goods before you visit your transportation office to set up the move. If you are going overseas, you should begin to plan what items you will take in your hold baggage, in your household goods shipment and what might need to go into storage. Remember for overseas assignments electricity is different and houses are generally much smaller and cannot handle large furniture.

Set up an appointment with your transportation office as soon as you have a copy of your PCS orders. The earlier you call or visit your transportation office, the greater your chances of moving on the date you desire. The counselors will explain all your PCS move entitlements in detail. Your first decision is whether to have the government move you or whether to move yourself. There are pros and cons to each type of move. Your counselor will answer all of your questions. If you choose a government move, they will book your shipment and let you know the exact dates the movers will come. If you choose to move yourself, the counselor can assist with recommendations and tips on how to do a personal move.

#### *Automobile*

The government may ship one Privately Owned Vehicle (POV) at their expense to your new overseas location. This is handled through your transportation office. Remember to discuss your POV needs at your initial counseling session. The shipping contractor has established a [website](#) where you can track the location of your POV through the shipping process.

#### *Shipping Pets*

Planning for shipment of your pet includes researching airline requirements and quarantine and restriction laws in your new location. You will need to ask the airlines the requirements for size, weight, number of animals, kennel construction, documentation and season of the year limitations. Occasionally, small pets can be shipped on military flights but availability and regulations are always changing as well as fees. Checking the [SDDC website](#) will provide details on shipping pets.

Many international locations have strict importation laws including extended quarantines and restrictions on breeds or types of animals that can be brought into the country. Carefully research these rules as they could impact your moving schedule. Not only do overseas locations have strict rules but many locations have restrictions on dangerous dogs as well.

### **Delivery of Household Goods Shipments**

It is your responsibility to contact the transportation office as soon as you arrive at your new duty station. Let them know how you can be contacted, phone, mobile phone and e-mail. If you already have new quarters, they will help arrange delivery of your personal property shipments. Otherwise they will arrange for temporary storage until you have permanent housing.

#### *Customer Satisfaction Survey*

Once your personal property is delivered, you'll be asked to [rate the customer service](#) you received from the movers. Make sure you take the time to do this. Your feedback will make the process better for everyone.

#### *Claims*

If you have any loss or damage to your personal property you may need to file a claim. Use the front of [DD Form 1840/1840R](#) to notify the mover of any loss or damage you find at the time of delivery. If further loss or damage is discovered after the transportation provider departs, use the reverse side of the form, DD Form 1840R. You must **file DD Form 1840/1840R within 70 days of delivery**. Completing and submitting the DD Form 1840/1840R does not constitute filing a claim. A claim is separate and distinct from these forms. Your local personal property office and claims office will give you complete instructions on where and how to file DD Form 1840/1840R and your claim.

## **Household Goods - Shipping Pets**

### **Boarding**

There are no kennels or boarding facilities on either Fort Dix or McGuire AFB. Remember, it is a good idea to make advanced reservations for pet boarding as soon as you know your arrival date. Most facilities require proof of current vaccinations. Costs vary and is usually determined by type of pet (dog or cat) and size (body weight).

Following is a list of local kennels:

- [Golden Grange Kennels](#) --134 Chesterfield Georgetown Rd. Chesterfield Twp, NJ 08022; 609-324-3647
- [Chesterfield Kennels](#) -- 713 Monmouth Rd. Chesterfield Twp, NJ 08562; 609-723-3647
- [Brandy Lane Farm Kennel](#) -- 27 W. Railroad Ave. Eastampton Township, NJ 08060; 609-702-5600
- [Gradlyn Kennels](#) -- 481Wrightstown Sykesville Rd. Wrightstown, NJ 08562; 609-723-5355
- [Wrightstown Vet Clinic](#) -- 6 Cebulka Dr.Chesterfield, NJ 08515; 609-723-2933
- Kennels at Columbus -- 3073 Route 206 Columbus, NJ; 609-298-4600

### **Registration and Licensing**

Animals residing in Government quarters are required to be registered at the McGuire/Dix Veterinary Facility within 10 days of arrival. Registration is done on a walk-in basis. This can be accomplished by bringing in your pet's paperwork including the last rabies vaccination certificate. This does not require you to bring the pet.

Military member's pet residing in Government quarters are required to have rabies vaccinations annually. Dogs and cats can be vaccinated against rabies at 12 weeks of age. Lyme Vaccine for dogs is encouraged due to high occurrence of disease.

If you plan to live off base/post, you are required to have a license for your dog from that Township or City. A current rabies certificate is needed and cost varies depending if the animal is intact or spayed/neutered.

Contact the individual township/county/city for further information and requirements.

### **Quarantines**

There is no quarantine for cats and dogs. Rabies certificate must be within 1 year and no less than 30 days prior to entry. There are certain types of birds or other imported or exotic animals who may require special ownership permits in New Jersey.

## **Education - General Overview**

### **Pemberton Township School District Overview**

The Pemberton Township School District serves students who reside on Ft. Dix. The district is comprised of nine Elementary schools, one Middle school, one comprehensive High school and an Alternative Transitional High School. There are approximately 5,555 students in Pemberton Township School District. The central office for Pemberton Township District has information for other schools within the district as well as the current Student Handbook and Code of Conduct for each school in the district. The student handbook is an inclusive guide that provides school specific information as well as district wide information.

#### *Superintendents Office*

The Pemberton Township Superintendents office address is P.O. Box 228, One Egbert Street, Pemberton, NJ 08068. Hours are 8 am until 4 pm, Monday through Friday. You may reach us by calling 609-893-8141 or visit our [website](#).

#### *School Bus Service*

The majority of children attending Pemberton Township School utilize buses provided by the district.

#### *Lunch*

Early in the school year, free/reduced lunch application forms and instructions for applying are hand- carried home by pupils for use if parents/guardians so choose. Prices and lunch services vary according to school and age level.

#### *Before/After School Program*

The Pemberton Township Board of Education sponsors a School Age Child Care Program for children who attend grades pre-first through sixth. The program is available during an AM session beginning at 6:30 am in the morning and a PM session after school until 6 pm. A variety of activities are offered. The AM session is \$5 per day and the PM is \$7 per day. The minimum requirement is two days per week.

### **Extra Curricular Activities**

Students attending Helen A. Fort Middle School and Pemberton Township High School are offered many after school activities. Late buses provide transportation to all students participating in these activities.

#### *Pre School Program*

The Pemberton Township School District offers free preschool programs for children three to five years of age living on Ft. Dix or the Pemberton Township District.

#### *Enrichment*

Students are selected for the enrichment program beginning in the third grade. This placement is based on student performance during third grade.

### **Grading System**

The grading system for the district is as follows:

- A= 92-100
- B= 83- 91
- C= 74-82
- D= 65 - 73
- F= Below 64
- P= Passing
- WP= Withdrew Passing
- WF= Withdrew Failing

### **Vocational-Technical Schools**

Vocational- Technical schools or Vo-Tech's prepare adolescents and adult to enter the labor market combination of

academic, technological and specialty training. In New Jersey, vocational-technical education is delivered on a county-wide basis.

### **Private Schools**

There are many private schools accredited by the State of New Jersey within driving distance of Ft. Dix, contact the School Liaison Officer for a list of these schools 609-562-6271.

### **Local Schools for Fort Dix**

Most of the Fort Dix aged-appropriated children attend the Pemberton Township Fort Dix Elementary school located in Fort Dix. All other children and youth attend Pemberton Township elementary, middle and high schools located about 10 to 15 minutes away from Fort Dix.

Pemberton Township has a student population of about 6,000 children. With 12 schools in its district, Pemberton Township has 10 elementary schools, the Helen Fort Middle School, and the Pemberton Township High School. Approximately 1,200 students attend the high school, which covers grades 9 - 12.

98% of the students in Pemberton Township are bused. The school system provides hot lunches for all pupils, and a breakfast program is active at the elementary level. All students are registered at the Central Registration Office.

#### *Gifted and Talented Program*

The school system has a gifted and talented program as well as special needs program. Gifted students attend enrichment classes, where they work closely with teachers to enhance their special skills. The same is true for special needs students, who receive education in the least restrictive environment and get extra help through resource centers. Children go to the resource centers as many periods a day as needed depending on their individual needs. Teachers work on communications skills, math skills, and a variety of other areas. The philosophy behind the program is to help the children succeed in a non-threatening environment.

#### *Central Registration Office*

Central registration for new students entering the Pemberton Township School District is held at 20 Egbert Street, Pemberton, NJ 08068. The Central Registration office is located at the Brotherhood Elementary School in Pemberton Borough. The office is open from 8 a.m. until 4 p.m. For more information, call 609-893-8141 ext 1026.

At the time of registration (for Pre-1st children, the following documents will be required)

#### Registration Requirements:

- Birth Certificate -- A child must turn three or four by October 1 to attend the pre-school programs; and five by October 1 to attend the pre-first program.
- Immunization Record
- Transfer Card -- If transferring from another state or district.
- Proof of Residency -- (A) Homeowners must show one of the following: Current tax, water, sewage, or trash bill; settlement papers on purchase of home, deed, mortgage book, or NJ Homestead Rebate claim for current year. Renters must show lease. (B) Renters must provide lease. (C) Military living on Fort Dix must show their assignment to family housing memorandum given at time of housing assignment. (D) Residing with a Pemberton Township Resident - The Pemberton Board of Education requires the resident who owns or rents the home file an "Affidavit of Domicile" at the Central Registration Office. The resident must provide a copy of their proof of residency as listed above. Residents who rent the home must provide their lease along with a notarized addendum, by the landlord, listing the additional persons living in the rented home. This information must be supplied when filing the "Affidavit of Domicile". This paperwork must be renewed on a yearly basis.
- Natural Parent of Proof of Guardianship --The Pemberton Township School District requires the student to be registered by a natural parent or legal guardian. Proof of legal guardianship is required at the time of registration. State Court Custody Paperwork, Legal Power of Attorney for Guardianship signed by an attorney, or State Agency Paperwork for the student's placement with a Pemberton Township resident are documents accepted as legal guardianship.

Grades 1 through 12 -- Children in grades one through twelve who are new to Pemberton Township must present a record of immunization as listed above, a transfer card from the school district previously attended, a birth certificate and proof of residency.

#### *Special Education Students*

Special education students are registered at the Central Registration Office with the same registration requirements listed above. The registration office will assign a case manager who will meet the parent and arrange the student's class placement and transportation to/from school.

#### *Free Pre-School Programs*

Pemberton Township's public schools provide the following free preschool programs for children ages three to five.

#### Three Year Old Programs

- Burlington County College, Children Discovery Center - 609-894-2206.
- St. Ann Catholic Church, Centre Oaks - 609-893-9440 Ext 22.
- Grace Episcopal Church, Tuesday Child - 609-894-8001.
- Fort Dix, Child Development Center - 609-562-3878.
- Pre-School Program for Special Needs Children -- Special needs children ages three and four attend classes held at Emmons, Crichton and Fort Dix schools. For additional information call 609-893-8141 ext. 2066.

#### *Enrichment Classes*

Students who demonstrate outstanding academic achievement, leadership, creative and motivational characteristics, are placed in a program which is designed to challenge their potential. The program emphasizes the use of individualized and independent study, creative thinking, and accelerated basic skill instruction. In the spring of each year, students are screened for placement. Participation is not required for those students selected if parents so choose. This program is offered in grades four through twelve.

At the high school level, the enrichment program is open to all students. Generally, a student should have a record of A's in the subject areas that he or she chooses and:

- be recommended by a teacher in that subject area
- excel in reading, vocabulary, written and oral expression and/or in mathematical ability or scientific aptitude
- demonstrate strong study habits, diligence and the ability to complete assignments independently, and
- have a strong motivation to participate in the program.

The maximum number of enrichment courses which may be selected is three.

#### *Family Life Education*

As mandated by the State, curricular activities are designated at all grade levels to provide all pupils with family life instruction that complies with the New Jersey Administrative Code. The instructional materials, as well as an outline of the curriculum and instructional materials for each grade level, are available upon request.

#### *Joint Responsibility*

The parents and the school must strive for an environment in which desirable behavior is encouraged through discipline of a positive rather than negative nature. Self discipline (recognizing and accepting the responsibility for one's action) is one of the important, ultimate goals of the home and the school. Respect for the right of others should be encouraged and opportunities should be made available for pupils to develop ideal, interests, habits, and skills which will provide training in self-discipline and good citizenship. Good communication among the pupil, home, and school, is imperative to the educational program.

#### *Lunch Prices*

A balance lunch may be purchased daily at the school cafeteria. Lunch money is collected on a daily basis. Charging of lunches is discouraged and allowed only in an emergency situation. A menu is provided each month to all pupils to hand-carry home, so that parents and students can select days on which to purchase lunch.

Early in the school year, free/reduced lunch application forms and instructions for applying, are hand-carried home by pupils for use if parents/guardians so choose.

Breakfast is available in the elementary schools.

#### *Abusive Language*

Abusive language that is directed by a student toward any staff member will result in a two day suspension from school.

#### *Alcohol Policy*

Distribution of alcoholic beverages in school or on school property will result in a suspension, police notification, and possibly a recommendation for expulsion from school. A student exhibiting signs of being under the influence of alcohol or drugs on school property or at a school function shall be immediately reported to the principal. The procedures for such offenses are detailed in the student handbook.

#### *Beepers/Pagers*

Remotely activated paging devices are prohibited by the Code of Criminal Justice 2C:33-19. Violators may be suspended from school and a police complaint will be filed.

#### *Dress Code*

In keeping with Board of Education policy, choice of school clothing should be made on the basis of safety, cleanliness, practicality, comfort ability, simplicity and modesty. Dresses that distract other students from learning or that cause disruptions are not acceptable in the school setting. What is appropriate at the beach or playground is not appropriate as classroom attire. These general guidelines apply to all Pemberton Township schools.

For instance, no one is permitted to wear see-through shirts or blouses, nor may any student expose a bare midriff. Underwear is never proper outer attire at school. Clean, short pants, dresses or skirts may be worn, but they must reach at least to mid-thigh. No drooping pants; trousers are to be properly worn at all times while in school. Students must wear a belt or suspenders. Shoes or sneakers must be worn at all times, but clogs, shoes without backs, cleat or spiked shoes are not permitted for safety reasons. Extremely tight shirts/blouses and any T-shirts with obscene or objectionable matter are not permitted. Sunglasses are not permitted to be worn inside a building and are to be out of sight. Heavy outerwear overcoat/jackets are not to be worn in classes during a normal school day. This includes gloves, mittens, or any other hand covering. Students failing to comply with these regulations may be excluded from attending class. On the first occasion, parents will be called and asked to bring appropriate clothing for their son or daughter. If the student returns to school on the next day or on any subsequent day not appropriately dressed, after having first been warned, he or she will be excluded from class and the parents will be notified by phone and mail.

#### *Drugs, Alcohol and Steroids*

Possession, use or sale of drugs, narcotics, or intoxicants in school is an illegal act, with the exception of medication prescribed by a physician. Individuals who require medication during school hours must report this fact to the school nurse, and must take this medication in the nurse's presence.

#### *High School Activities*

Activities in High School include: football, basketball, baseball, track, tennis, field hockey, volleyball, band, choir, drama, junior ROTC and scholastic and vocational clubs. There is also a TV studio run by the students.

#### *Private Schools*

There are about approximately 68 private schools within a 20 - 40 minute drive of Fort Dix; to include Roman Catholic, Episcopal, Christian, Quaker (Friends) Lutheran, 7-Day Adventist, etc. There are 35 Elementary Schools, 25 Middle Schools and 8 High Schools. All schools are accredited by the State of New Jersey.

*Challenge Youth Program*

New Jersey National Guard Challenge Youth Program Building 5402 1st and Delaware Avenue Fort Dix, NJ 08640-5004

The mission of this program is to provide quality leadership and education by improving the life skills, commitment and enhancement of the employment and career potential of New Jersey youth.

It is a five month residential program located at Fort Dix, NJ for youth who are high school dropouts 16 to 18 years of age. Housed in a military atmosphere, the program offers the following services: GED preparation and testing, career development, job training, health education, community service, citizenship, leadership, and physical fitness training.

At the end of the year, youths are assigned a mentor from their community for one year.

For more information call 1-800-997-5587 or 609-562-0577.

**Adult Education**

The Pemberton Township Board of Education offers adults who desire to earn a high school diploma the chance to earn the necessary high school credits. A counselor will examine an individual's previous high school credits as well as job experiences, military experiences and other factors. After it is determined how many credits an individual has, a learning schedule will be set up to include all the required courses and additional credits an individual will need to graduate from high school.

## **Education - Training (College/Technical)**

### **Education Center**

The Fort Dix Nelson Development Education Center provides extensive counseling and off-duty education programs. APT testing, GT predictor test and college proctoring, and Computer Lab are available.

For CLEP tests please contact the Thomas Edison State College office located in McGuire AFB at 609-723-1592 to schedule an exam. The CLEP test is free to Military Personnel but there is a fee for Family Members. For all other tests as DANTES, Excelsior, SAT, GRE, etc. contact the McGuire Education Services National Testing Center at 609-754-5346.

*Hours of Operation* -- Nelson Development Education Center hours are Monday through Friday, 8:15 a.m. until 4:00 p.m.

- Testing: Monday - Friday, 8:30 am - 11:30 am
- Counseling: Monday - Friday, 9:00 am - 1:00 pm
- Computer Lab: Monday - Friday, 9:00 am - 3:00 pm

### **College**

Currently, the Fort Dix Nelson Development Education Center does not offer college-level classes. The following colleges/universities offer classes at McGuire AFB that are available to the Fort Dix community.

[Burlington Community College \(BCC\)](#) -- 609-754-2577; Bldg 1911, 4th St., Rm 209

[Thomas Edison State College](#) -- 609-723-1592; Bldg 1911, 4th St., Rm 211

[Embry-Riddle Aeronautical University](#) -- 609-723-1337 or 609-754-5353; Bldg 1911, 4th St., Rm 214

[Central Michigan University](#) -- 609-723-8100; Bldg 1911, 4th St., Rm 210

[Southern Illinois University Carbondale](#) -- 609-723-4434; Bldg 1911, 4th St., Rm 202

## **Education - Local Schools**

Choosing the right school for their children is a priority for military families. This article describes excellent resources for your use in planning for your child's educational needs. Parents can find current information about public, charter and private schools by using the tools below:

### **1. How do I choose a good school?**

[Choosing a School for Your Child](#) is a U.S. Department of Education publication that will help families identify what is important in selecting a school.

[The School Visit: What to Look For, What to Ask](#) Whether you are choosing a school for the first time, or because you are in transition, this site will provide you with information about what to do and what to ask.

### **2. What schools are in my area (or in the area where I may move), and how good are they?**

Several high quality commercial tools are available to assist in making decisions about which school to choose for your child. Listed below are these website tools along with information on how you access the information and what type of information each site provides.

Both [Great Schools](#) and [School Matters](#) provide a wealth of information for parents:

- School contact information
- Distance from zip code (provide the installation zip code, or the zip code of the area where you will be living)
- Public, private or charter school designation
- Student/teacher ratios
- Free and reduced school lunch program (an estimate of economic disadvantage)
- Great Schools provides a rating of schools and a parent comment section
- Percentage of students meeting or exceeding the state standards in math, reading and language arts
- Teachers - average number of years teaching experience, % of first year teachers on the staff
- Students: Average percentage of students absent from school for more than 15 days
- Ethnic breakdown and percent of students with English as a second language
- School Matters provides college prep scores (PSAT, SAT, ACT test scores)-for high schools only
- Great Schools also provides parents the ability to rate the schools and make comments on the schools.

For both sites, the user must enter the State and zip code to find schools in the area.

[SchoolQuest](#) was developed by the [Military Child Education Coalition](#) to help military families select schools. SchoolQuest also offers an Online Library that provides resources for families in transition. At this time, the SchoolQuest data base covers 99 military installations. The Military Child Education Coalition also provides a [data base of information](#) on each State's educational system.

[The School Report Tool](#) is available from Military OneSource that list names and locations of public, public charter, private, virtual and home schooling choices around major installations. [Charter Schools](#) are nonsectarian public schools of choice that operate with freedom from many of the regulations that apply to traditional public schools. Use this site to find one in your area.

### **3. How can I help plan for a successful transition in this new school and for my child's school career?**

Parents often want to know about the availability of extra curricular activities and sports, or the availability of advanced classes. For these questions, it is best to contact the schools directly. It is important to ask the right questions. The following resources can help with these questions and others.

The [Toolkit for Parents](#) was developed by the Department of Defense, especially for Military Families. This 85 page booklet walks parents through preparing for the move and the first two weeks of school....what to ask, what to take, etc..

The [Military Impacted Association](#) has [checklists](#) available for military kids who are leaving or entering a new school.

The Military Child Education Coalition has a [checklist for transferring students](#) that will be helpful. Additionally, through [SchoolQuest](#), MCEC provides parents with the ability to develop a profile for each of their children, which then will provide them with a report on issues related to transferring to a new school district.

#### **4. Question? What happens if I need help during the school year?**

During the school year, there are always questions that parents have, such as "What is the best way to help with homework?" or "What if my child needs to see a counselor because my spouse is deployed?" Military OneSource helps with these questions and has 24/7 access. You can call them at 1-800-342-9647, connect to them at the website [Military OneSource](#), or [e-mail a consultant](#).

## **Education - Local Schools/Overseas**

### **Overseas Schools -- What You Should Know**

Moving your family from one installation to another in the U.S. can be challenging enough; but moving your family overseas presents an even more complex situation. One of the most important challenges can be summed up by this question, "Where are my children going to go to school?"

This article will provide resources to help guide military families through the many questions and decisions regarding local schools abroad.

#### **Where do I start?**

Start with the information on your new installation. Visit [Plan My Move](#) and review the installation's Education - Overview article. All of the overseas installations have dedicated a portion of the Education Overview to discussing the education options available in the local community as well as the DoD schools located on the installation, if available. Most installations overseas that allow accompanied family travel have one or more DoD schools.

#### **What is the difference between a DoD school and an international or national school?**

[DoDEA](#) is the Department of Defense Education Activity. DoDEA operates DoD schools in 12 foreign countries, Guam and Puerto Rico. All DoDEA schools are fully accredited by U.S. accreditation agencies and maintain high academic standards with well rounded educational programs.

In addition to DoDEA, the [U.S. Department of State's Office of Overseas Schools](#) mission is to promote quality educational opportunities for dependents of American citizens overseas at the elementary and secondary level. If a DoD school is not available on your installation there may be a school in the local community that is an American-Sponsored Elementary and Secondary School.

International schools are English-language schools whereas National schools are schools where courses are taught in the native language. The curriculum and grading system of an International school tends to be similar to the traditional American education system. This is a consideration if your family will be returning to the U.S. prior to your child or children graduating high school. Remember, when choosing a school it is best to try to match the school with your child's needs and expectations.

#### **Where can I find a list of International schools in the country where my family is moving?**

The Internet can be an excellent resource for finding International Schools overseas. You can find a complete directory of overseas schools on the [International Schools Services' website](#).

In addition, the [World Wide Schools](#) website is an excellent resource. From the homepage you can select the country. Once you have done this, a list of schools will appear and you can then choose which one you are interested in researching. All of the information appearing on this website is provided by the schools directly. Some of the information you may find on a school includes: a background summary about the school, the school's address, phone number, website, and even the email address of the director of the school. This information should be explored so that you can make comparisons with other International schools in the area to determine the best place for your child/children.

#### **How do I decide what school is best for my child?**

This process is much the same as it would be in the U.S. You may not have as many choices but it is important to make a list of possible schools and then begin to ask around. This is a daunting task since it is likely that there will be a language barrier. However, talk to the Relocation Personnel in the Family Center and your sponsor at your new installation who may be able to put you in touch with other families with children around the same age as your child/children. Always contact the school directly and ask for references.

Once you have narrowed down your options, interview the school or schools directly. This is best done in person, if possible. Ask about: attendance, atmosphere, curriculum; grading system, tuition, accreditations, the staff and administration; as well as other practical details such as, does the school provide meals, what types of extra curricular programs are available, is there transportation, holidays and schedule, sports programs, before and after school care programs, and how is the facility maintained.

**Now that I have chosen a school, how do I successfully facilitate the transition for my child?**

A successful transition should be a priority during planning the move and once the move has been completed. The more knowledge you provide your child with the more confident he/she will feel once he/she arrives at the new school. Allow your child to be a part of the decision making process, if he/she is old enough, and take his/her opinions into account.

[MilitaryStudent.org](http://MilitaryStudent.org) provides several valuable tools to facilitate the transition process. Although many of these tools are not geared specifically to an international move the resources provided do apply to any military student transitioning to a new school in the U.S. or overseas.

## **Employment - Overview**

### **Employment Options**

Many employment opportunities are available near Fort Dix in the Burlington County area which is the largest county in New Jersey. Other counties proximate to Fort Dix include Mercer, Monmouth, Ocean and Camden, which also offer diverse job opportunities. Cities close to Fort Dix include Mount Holly, Wrightstown, Trenton, Princeton, Burlington, Cherry Hill, and Atlantic City. Driving times from Fort Dix to any of these cities, except for Atlantic City vary from 15 to 40 minutes and two hours to Atlantic City.

The prospects for finding a job in the communities surrounding Fort Dix are good for secretarial skills, especially those with accurate typing, word processing and data entry/computer skills. Salary average is \$10.00 per hour and for IT entry level is \$12.50 per hour. Prospects are fair for professionals/paraprofessionals including nurses, computer programmers, teachers' aids (Special Education), and lab and surgical technicians. Salaries are commensurate with experience. The prospect of Federal Service Jobs is poor, with the possible exception of the Bureau of Prisons.

For information on state and county employment, go [online](#) to the State of New Jersey website and click on Employment & Unemployment for information on the latest job opportunities and how to apply.

The Employment Readiness manager is ready to assist you with your job search. You will be assisted with resume preparation and review and to put you in contact with prospective employers outside of the Fort Dix area.

Family members stationed at Fort Dix may also find employment with national temporary employment services such as Contemporary Staffing Service, and Personnelpreferred. These companies offer many clerical, administrative and professional/technical positions. Perry Temps has administrative, clerical and light industrial positions available. A listing of these agencies with contact information and more is available at the employment Readiness office.

Employment opportunities with NAF and other agencies within Fort Dix can be searched by visiting the [CPOL website](#).

### **Employment Readiness Program**

The Employment Readiness (ER) assistance office is located at the Army Community Service building 5201 to provide services to the community. The ER Manager can be reached at 609-562-2186/2767 or DSN 312-944-2186/2767.

ER maintains a job bank of employment opportunities in the local communities. Family members receive assistance with resume preparation, job applications, fax and telephone services. ER also offers seminars on job skills and personal development. Books and videos are available for client use. Employment assistance and seminars for **teens** are offered too. Family members who do not wish to seek employment are encouraged to volunteer to keep up their skills and to help our community. Some of the agencies that could benefit from volunteers are the American Red Cross, Army Family Team Building, Officers and Civilian Spouses Club, Chapel and Army Community Service.

### **Employment Documentation**

Any family member who is seeking to develop a personal career must tackle the problems imposed by frequent moves. Networking before you move as well as after you arrive at your new duty station can sometimes be the key to a successful job search. Here are some tips that may help:

- Update your resume.
- Update your list of professional and personal references. Ask their permission before including their names as a reference.
- Compile all college transcripts, certifications, and certificates of completion for all training you have successfully completed.
- Ask your present employer if the company has a branch in the area where you are planning to relocate. A transfer may be possible.
- If you are working for a Temporary Agency, transfer your records to the new location so you do not lose employment credit.
- Talk to your friends, relatives or co-workers. They may have some ideas that can help.
- Check local newspaper for job leads and employment environment.

- Contact local Chambers of Commerce for business listings.
- Contact local chapters of professional organizations.
- Check with the State offices for requirements of licensed or certified positions.
- Search the Internet.
- Contact the Employment Readiness Manager for assistance.

*Hand carry your personal records. Do not entrust these documents to the packers.* Consolidate your resume, reference list, certifications, licenses, transcripts and any other personal documentation that is important to you and keep these documents in a safe and easily-retrievable location.

### **Unemployment Benefits**

If you are relocating to New Jersey and have worked in a different state, you must file an Interstate Unemployment Claim against the state where you worked previously. Some states provide special telephone numbers and or internet addresses for filing interstate claims. In New Jersey, you may submit your claim [online](#).

### **Transition Assistance**

Fort Dix does not have a Transition Assistant Program available to assist those transitioning from active duty to the civilian sector. The nearest Transition Assistant Program is located at Fort Monmouth; the Army Career and Alumni Program (ACAP), located in Bldg. 787. You may reach them at 732-532-6190.

### **Tuition Assistance**

Army Emergency Relief provides tuition assistant to military spouses. Contact the Financial Planning Officer at Army Community Service; 609 562-4245.

## **Child Care**

### **Child Care Services**

Fort Dix Child and Youth Services (CYS) is a comprehensive system of programs providing quality care, resources, support and recreational activities for children and youth ages 4 weeks to 18 years of age. We believe that quality programming must meet the needs of all children and youth in the community.

CYS programs and facilities have created a warm, happy, safe and healthy place for children and youth. The programs are designed to provide activities and services which are developmental in nature and promote the physical, social, emotional, cognitive, creative and positive character development of each child/youth while responding to the unique needs of Army families. Quality, affordability, and availability are our primary goals.

Child and Youth Services consist of:

#### *Central Enrollment Registry (CER)*

The CER is a one stop office for information, availability and registration for all Child and Youth Services programs on post. Information on services available off post is also available through this office.

An annual registration fee of \$18 per child and not to exceed \$40 per family enables the child to use all eligible CYS programs for one year. Regular Full and part day program fees are based on total family income according DOD fee guidance.

#### *Child Development Center (CDC)*

The Child Development Center is a center-based child care program for children 6 weeks to 6 years of age. The CDC provides full day care and hourly care. A free preschool program for children 3 years of age by 1 October who live in the Pemberton Township which includes Fort Dix housing areas is also available at the CDC.

The CDC has been nationally accredited, is currently pursuing re-accreditation, and provides developmentally appropriate programming, giving each individual child the opportunity to develop strengths in social, cognitive, emotional, and physical and self-help skills. Children learn through discovery and exploration in different learning centers in a child centered age appropriate environment both indoors and outdoors.

Parents are welcome to view child activities through our video monitoring system. Tours of the facility are available on request. Hours of Operation: Monday - Friday 6:30 a.m. - 5:30 p.m. (hourly care 9:00 a.m. - 2:00 p.m.)

#### *Family Child Care (FCC)*

FCC is a home based, small group child care setting for children 4 weeks to 12 years of age. Family Childcare providers are family members who are screened, trained, certified and monitored by a professional staff. They provide full day, part day, hourly, extended hours and long term care in their certified homes on post. All programs are developmental in nature, comparable to the CDC or SAS in a less structured home environment. Office Hours 8:00 a.m. - 4:30 p.m.

#### *School Age Services (SAS)*

School Age Services is a center based program for 1st - 5th graders before and after school care plus summer camp. Transportation is provided to and from school on post. Care is also provided on early release days and full days off from school. Breakfast, lunch and snack are provided as appropriate.

This nationally accredited program encourages the development of life skills through a variety of clubs, community service, educational and recreational activities. Children participate in music, arts and crafts and computer lab activities in the center. During full day sessions children are involved in on post activities such as swimming, bowling and miniature golf as well as many field trips to off post locations. Hours of Operation: Monday - Friday 6:30 a.m. - 9:00 a.m. and 2:00 p.m. - 6:00 p.m. Summer Hours and School Vacations Monday - Friday 6:30 a.m. - 6:00 p.m.

## **Youth Services**

### **Youth Services**

#### *Central Enrollment Registry (CER)*

The CER is your one-stop for program information, availability and to register for all on- post Child and Youth Services programs. Information on off-post services is also available through this office. An \$18 per child annual registration fee (not to exceed \$40 per family) allows your child or children to use all eligible CYS programs for a period of up to one year. Phone 609-562-4702/5231.

### **Youth Services (YS)**

Through the Youth Center, Youth Services implements programming to meet the needs of middle school and high school students (11 years and older) and the Teen Center for students 13 years and older.

#### *Youth Center*

The Youth offer creative and supervised on and off post youth activities designed to be fun and promote physical fitness and develop lifelong recreation skills. As an added benefit, youth programs may also help young people overcome the stress associated with relocating and adjusting to new friends and peer groups at a new duty station. The Youth Center has a game room, full sized basketball court and dance and gymnastic area. Classes are offered in dance and self-defense.

#### *Teen Center*

The Teen Center meets the needs of youth 13 year olds and up. It only opens on weekends 7:00 p.m.- 11:00 p.m. The Youth Service and the Teen Center facilities offer a range of positive options and environments that promote healthy development and ease youth to transition to adulthood. Both programs encompass a variety of safe supervised alternatives that:

- Promote positive attitudes and reinforce Army core character values.
- Offer youth opportunities to feel competent.
- Empower youth to contribute to their community.
- Foster the development of life skills and avocations.
- Instill values associated with the pursuit of sports and recreational activities throughout adulthood.
- Enhance or reinforce educational skills and learning opportunities for youth.
- Reduce the likelihood of situations (e.g., home alone) and behaviors that put youth at risk, and minimize parental lost duty time related to youth misconduct.

#### *Middle School Camp*

This camp is available in the summer during the day for youth in 6th and 7th grade. A variety of planned activities including field trips on and off post are a regular part of the program. Breakfast, lunch and snacks are provided to the youth. Youth Center Building 1279, Phone 609-562-5063; Monday - Friday 2:00 p.m. - 7:00 p.m. Saturday 1:00 p.m. - 7:00 p.m.; Summer hours - Monday - Saturday 1:00 p.m. - 7:00 p.m.

#### *SKIESUnlimited*

SkiesUnlimited is the School of Knowledge, Inspiration, Exploration & Skills which is basically a quality instructional class program of various offerings to children and youth. Our goal is to meet the needs of youth and parents of the community by offering a variety of classes in the following schools:

- School of Arts, Recreation, and Leisure: Ballet and Piano
- School of Sports, Fitness and Health: Martial Arts, Junior Jazzercise
- School of Life, Skills, Citizenship and Leadership: Babysitting classes
- School of Academic Skills, Mentoring and Intervention: Computer classes

### *Youth Sponsorship Program*

If you are relocating to Fort Dix we can put you in contact with a Fort Dix teen through the Youth Sponsorship Program who can help you upon your arrival. Information about schools, sports, recreational activities and what's up at Fort Dix is available. A teen will have a better understanding of your problems and feelings about moving to a new community. Call the Youth Center at 609-562-5061 or the Army Community Services (ACS) Relocation Readiness Program at 609-562-3271.

### *Youth Employment*

Information on summer job opportunities for teens 16 and older is available through the ACS Family Member Employment Program. Summer job opportunities include working at the Great Adventure Theme Park, a nearby attraction very popular with young people. AAFES also operates an on-post Burger King which also offers additional job opportunities for teens. Teens fourteen years of age can also earn extra money by doing odd jobs for community residents such as pet sitting, mowing lawns, babysitting, ironing, house cleaning, gardening and other general labor. For more information contact the Employment Readiness Manager at 1-800-877-2380.

### *Youth Sports*

Youth Sports offers a variety of sports throughout the year. They include soccer, basketball, football, baseball and cheerleading. The program focuses on competitive as well as non competitive programming. Sports and fitness activities are developed and organized to enhance emotional, physical, social and educational well-being of children. Youth sports is a growth experience rather than a limiting experience were all youth are provided the opportunity to play. All coaches are trained and certified.

### **Base Amenities Available**

The McGuire AFB movie theater offers movies Friday, Saturday and Sundays. Morale Welfare and Recreation (MWR) facilities are located at Doughboy field for easy access to the Bowling Center, Go-Carts, Indoor (with water slide) and Outdoor Swimming pools, Batting Cages, Miniature Golf, and a full-service gym at the Griffith Field House.

### **School Liaison Officer (SLO)**

The School Liaison Officer is available to assist military families with issues surrounding the education their children. The vision, mission and goals of the School Liaison program are to "coordinate and assist school -age children and youth of Army parents with educational opportunities and information necessary to achieve academic success. The SLO should be a first stop when seeking school-aged education-related information and guidance. The SLO works in partnership with local schools to provide caring adults who work as mentors with the students to enhance their education experience. The SLO represents, informs and advises the command regarding school issues; assists families; educates schools about military culture and policies, and initiates partnerships with local schools and communities.

## **Financial Assistance**

### **Manage Your Money for PCS**

A PCS move can be one of the most exciting and rewarding parts of an Army career; new places, new faces and new challenges. However, for the soldier and family member who is not prepared, a PCS move can be a very unhappy time.

Most of the unhappiness is caused by **money** problems associated with the PCS move. The following are some tips to make your PCS less stressful.

1. Start saving NOW. Any PCS move is going to cost money.
2. Talk to the Finance Center to figure out how much travel pay you will receive and get information about dislocation allowances, etc.
3. Plan ahead for travel costs such as: tickets, gasoline, food, lodging, tolls, car tune-up, new tires before the trip, emergency repairs along the way. You will be faced other unusual expenses such as new curtains, restocking the refrigerator, rent deposit on new apartment, utilities, etc.
4. Decide how to save for unreimbursed moving expenses.
5. Begin keeping track of relocation expenses for tax purposes.
6. Take care of auto maintenance and repairs.
7. **Do Not Use** advance payments to pay credit cards or buy unnecessary articles or clothing.

Fort Dix is considered a high-cost-living area. The cost of off-base housing and car insurance is extremely high in this area. If you plan to rent off base, be prepared to pay 1 1/2 month's rent as a deposit, plus the first month's rent to lease an apartment. One bedroom apartments average \$700.00 - \$800.00 per month. Single family homes to rent are difficult to find at reasonable rates (within BAH). The more room you require, the more it will cost. Apartments, town homes and condominiums are easier to find within or close to BAH.

### **Car Insurance and Cost of Living**

Be prepared to pay high insurance premiums. Individuals who reside within NJ are required to maintain the minimum coverage required by state law. Such coverage is evidenced by a current NJ Automobile Insurance card. This applies to all individuals, including military personnel and their family members whose automobile is "principally garaged" within the state. A military member's legal state of residence or domicile, under the Soldier's and Sailors civil Relief Act does not exempt the member from the insurance laws of New Jersey. Do not assume your insurance company will be willing or able to insure your automobile in NJ. The "NJ Insurance Buyer's Guide" is available from insurance companies who insure drivers in NJ.

Other than housing and car insurance, the cost of living is average when compared with other areas of the US. There is no personal property tax in NJ and no sales tax on food or clothing. Fresh produce at country markets during growing season are sold at low prices for excellent quality. The Columbus Market is about 10 minutes from the post.

## **Legal Assistance**

### **Legal Services**

Army Legal Assistance providers advise soldiers, family members, and other eligible clients on their legal affairs in a timely and professional manner by delivering preventive law information and resolving personal legal problems.

Services include: family law, civilian administrative, military administrative, consumer protection, personal property, landlord/tenant disputes, taxes, and wills, by appointment. Powers of attorney and notary public services are completed on a walk-in basis.

### **Claims Services**

The mission of the Fort Dix Claims Office is to process, investigate, adjudicate, and negotiate the settlement of non-contractual claims within our jurisdiction on behalf of and against the Army. This includes claims filed under the Federal Torts Claims Act, Military Claims Act, Personnel Claims Act, Claims against Non-appropriated Fund Instrumentalities and claims under the Federal Claims Collection Act.

## **Deployment Support**

### **Family Deployment Support**

#### *Hearts Apart*

Army Community Service Hearts Apart program offers support to Family Members who are facing separations due to mission requirements by linking them with other Families Members who are left behind. The Hearts Apart group provides a supportive setting for activities, opportunities to learn about available resources, and to network with each other during the absence of their sponsors. The ongoing contact of a supportive group and/or a friendly gathering seems to offer the greatest comfort to those separated from their loved ones. The Hearts Apart support group meets the second and fourth Tuesday of each month from 10:00 am to 12:00 pm. For more information call 609-562-2767.

## **Health Care - Overview**

### **Moving With TRICARE**

Your [TRICARE](#) coverage is completely portable—meaning it moves with you. You're covered worldwide—both in transit to your new duty location and once you arrive—but depending on where you go you may use a different TRICARE health plan option. Additionally, you may have different steps depending on which health plan option you are using now.

#### *When Enrolled in a TRICARE Prime Option*

The TRICARE Prime options include TRICARE Prime and TRICARE Prime Remote in the United States, and TRICARE Prime Overseas and TRICARE Global Remote Overseas in regions outside of the United States. Follow these simple steps to ensure you have no break in coverage when you move.

1. Do not disenroll from your TRICARE Prime option before you move.
2. Once you arrive at your new location, update your personal information in the [Defense Enrollment Eligibility Reporting System \(DEERS\)](#) immediately.
3. Select a new primary care manager (PCM), when moving within the same region or submit a new Prime enrollment form within 30 days if you're moving to a new region.

Where you are moving will determine which Prime option you will enroll in.

### **Prime Options in the United States**

#### *TRICARE Prime*

TRICARE Prime is offered in Prime service areas—geographic areas typically located around a military treatment facility—throughout the country.

- North Region [Health Net Federal Services, Inc.](#), 1-877-TRICARE (1-877-874 2273)
- South Region [Humana Military Healthcare Services, Inc.](#) 1-800444-5445
- West Region [TriWest Healthcare Alliance](#) 1-888-TRIWEST (1-888-874-9378)

If you move to a new Prime service area, transfer your enrollment by submitting a TRICARE Prime Enrollment and PCM Change Form to your regional contractor. Be sure to include all family members who wish to use Prime on the form.

#### *TRICARE Prime Remote*

In non-Prime service areas, TRICARE offers TRICARE Prime Remote. To enroll, submit a TRICARE Prime Enrollment and PCM Change Form to your regional contractor. Any TRICARE-eligible family members living with you in a TRICARE Prime Remote area can enroll in TRICARE Prime Remote for Active Duty Family Members. Be sure to include them on the enrollment form.

### **Prime Options Outside of the United States**

#### *TRICARE Prime Overseas*

TRICARE Prime Overseas is offered in overseas areas where there are military treatment facilities or areas in which TRICARE has established a network of qualified host nation providers.

- TRICARE Europe Toll free: 1-888-777-8343; Commercial 011-49-6302-67-7432; DSN 314-496-7432 Fax Numbers: Commercial 011-49-6302-67-6374; DSN 314-496-6374 or [e-mail](#)
- TRICARE Pacific Toll free: 1-888-777-8343; Commercial 011-81-6117-43-2036; DSN: 643-2036; Remote Sites: 011-65-6-338-9277 Fax Numbers: Commercial 011-81-611-743-2037; DSN: 643-2037 or [e-mail](#)
- TRICARE Latin America & Canada (TLAC) Address: TAO-LAC, Bldg 38802, Ft Gordon GA 30905-5650; Toll free 1-888-777-8343; 1-706-787-2424; DSN: 773-2424 Fax Number 1-706-787-3024 or [e-mail](#)

If you move to an area in which TRICARE Prime Overseas is offered, transfer your enrollment by submitting a TRICARE Prime Enrollment Form to the nearest TRICARE Service Center. Command-sponsored family members who reside with you are eligible for TRICARE Prime Overseas. Be sure to include all family members who wish to use TRICARE Prime Overseas on the form.

#### *TRICARE Global Remote Overseas*

TRICARE Global Remote Overseas is a Prime option offered in designated remote overseas locations. If you move to an area in which TRICARE Global Remote Overseas is offered, you and any authorized family members living with you may enroll by submitting a TRICARE Prime Enrollment Form to the nearest TRICARE Service Center.

Before you move to another overseas area or to an area within the United States, contact the nearest TRICARE Service Center. Then, when you arrive in your new area, transfer your enrollment.

#### **When Using TRICARE Standard and Extra**

TRICARE Standard and Extra are available to family members only. Active duty service members are required to enroll in one of the Prime options described above.

TRICARE Standard and Extra are available throughout the United States and enrollment is not required. Any active duty family member who is registered in DEERS may use these programs by seeing any network or non-network providers that are authorized by TRICARE. In areas outside of the United States, active duty family members who don't want to use a Prime option may use TRICARE Standard Overseas by seeing qualified host nation provider.

If you're already using TRICARE Standard and Extra, moving is easy.

1. Once you arrive at your new location, update your personal information in the Defense Enrollment Eligibility Reporting System (DEERS) immediately.
2. Then, find TRICARE-authorized providers in your new area.

Here are a few things to remember about using TRICARE Standard and Extra in a new region

- In the U.S.: Visit your new regional contractor's Web site for a list of providers. Remember, if you see network providers, you'll be using the Extra option and pay lower copayments.
- Outside of the U.S.: Contact your TRICARE Service Center for help locating a qualified host nation provider. The TRICARE Extra option is not available in overseas areas.
- If you move to a new region, you'll have a new claims address for submitting your TRICARE claims.
- Learn your new region's prior authorization requirements because these requirements can differ by region.

#### **When Using TRICARE For Life**

TRICARE For Life—TRICARE's coverage for those who are eligible for Medicare—requires no enrollment and you'll have a smooth transition when you move. [TRICARE for Life](#) contact information: WPS TRICARE For Life, P.O. Box 7889, Madison, WI 53707-7889; 1-866-773-0404; TDD 1-866-773-0405

- Once you arrive at your new location, update your personal information in the Defense Enrollment Eligibility Reporting System (DEERS) immediately.
- Find Medicare providers in your new area.

If you move overseas, your TRICARE For Life coverage may change depending on where you move. In U.S. Territories such as Guam, Puerto Rico and the U.S. Virgin Islands, TRICARE For Life coverage works the same as the stateside program. But, in all other overseas locations, TRICARE For Life Overseas works differently because Medicare does not provide coverage in most overseas locations. Therefore, TRICARE is the primary payer. You can get care from any host nation provider and you will be responsible for TRICARE deductibles and cost shares.

Contact the TRICARE Area Office for the overseas area where you are moving or the nearest American Embassy Health Unit for assistance finding a host nation provider.

### Getting Care Along the Way

- Routine Medical and Dental Care—Get it before you go.

Before you move, make sure you've received any routine medical or dental care you think you might need during the time you'll be traveling. Or, delay the care until you get to your new duty location.

- Emergency Care in the United States—Call 911 or go to the nearest emergency room.

TRICARE defines emergency care as medical services provided for a sudden or unexpected medical or psychiatric condition, or the sudden worsening of a chronic (ongoing) condition that is threatening to life, limb, or sight and needs immediate medical treatment, or which has painful symptoms that need immediate relief to stop suffering. If you're traveling near a military treatment facility (MTF), you should go to the MTF or military dental treatment facility for emergency services. If you are hospitalized in a civilian facility for more than 24 hours, contact your regional contractor

- Urgent care in the United States—Coordinate with your PCM and/or regional contractor

TRICARE defines urgent care as medical care for a condition that will not result in disability or death if not treated immediately but should be treated within 24 hours to avoid further complications. If you are in a Prime program, you must coordinate urgent care with your primary care manager and/or regional contractor before receiving care. If you are in TRICARE Standard and Extra or TRICARE For Life, you can receive care as you normally would. You should, however, contact your contractor as soon as possible to coordinate any prior authorizations that are needed.

- Emergency or Urgent care Overseas—Contact closest TRICARE Area Office or TRICARE Global Remote Call Center.

You don't need prior authorization for emergency or urgent care but the TRICARE Area Office or TRICARE Global Remote Call Center will help you find the best care available in the overseas area in which you are traveling.

### Filling Prescriptions on the Road

You should have all your prescriptions filled before you leave, but if you need a prescription filled while you're traveling in the United States, you have several options:

- If near an MTF, fill the prescription at the MTF pharmacy.
- Find the closest TRICARE network pharmacy.
- If a network pharmacy is not available, you can visit a non-network pharmacy. In this case, you may have to pay up front for your medications and file a claim with Express Scripts, Inc., for reimbursement. For more details, visit the [TRICARE web site](#)
- The mail-order option is not recommended for a prescription you need right away, but if you'll be traveling for a long time, you can arrange for any regular prescriptions to be filled via the mail-order pharmacy.

Your pharmacy coverage is limited overseas:

- TRICARE network pharmacies are only located in the United States, Puerto Rico, Guam and the U.S. Virgin Islands. You can have prescriptions filled at host-nation pharmacies, if necessary. Host-nation pharmacies are treated the same as non-network pharmacies. If you have prescriptions filled at a host-nation pharmacy, you should expect to pay for the total amount up front and file a claim with Wisconsin Physicians Service for partial reimbursement. To learn more about pharmacy claims, visit the [TRICARE web site](#).
- To use the mail-order pharmacy overseas, the prescription must be from a U.S. licensed provider and you must have an APO or FPO address.

## **If You Have Questions**

Your regional contractors and TRICARE Area Offices are available to answer your questions. These offices are listed above. Find even more information about moving, updating DEERS, the TRICARE regions and much more at the [TRICARE web site](#).

## **Installation Specific Information**

### **Medical Care**

#### *Outpatient Care*

The 305th Medical Group Ambulatory Health Care Clinic (AHCC) is located behind the Fort Dix/McGuire Exchange complex and provides outpatient care.

#### *Emergency Care*

Emergency services are not available through the 305th Medical Group Ambulatory Health Care Center. AHCC does provide ambulance service to Fort Dix. If you have a bona-fide medical emergency, call 911 or go to the nearest civilian emergency room.

#### *Joint Minor Illness & Injury Center (JMHC)*

The JMHC offers NON-EMERGENCY medical care. No appointments are required and most visits are less time consuming than a visit to the emergency room. This service is open to TRICARE Prime Beneficiaries.

#### *Special Needs*

The 305<sup>th</sup> Medical Group Ambulatory Care Clinic conducts medical evaluations for overseas clearances and screening for Exceptional Family Member Program enrollment.

#### *Health Benefits Advisory Office*

TRICARE benefits have recently undergone significant changes, including new healthcare options. For current information on TRICARE options and enrollment for active duty, retirees, and family members, please contact the Health Benefits Advisory Office at 609-754-9082/83, or 888-223-2448. Office hours are Monday through Friday, 7:30 am until 4:30 pm. The office is closed the first Thursday of the month at 12 noon for training.

#### *Inpatient Care*

AHCC has joined Virtua Memorial Hospital of Burlington County in an agreement to provide inpatient military health care in a civilian hospital. Dependents will receive inpatient care at Virtua Memorial Hospital through Virtua or military physicians. All costs for active-duty military members will be covered by the military. There is no charge for inpatient care for family members of active duty military. Please check with the Health Benefits Advisory Office at the AHCC for current information.

This new agreement allows military members and beneficiaries to have access to a first-class modern facility and the support services that a large, comprehensive hospital can provide.

Virtua Memorial Hospital is a 305-bed community hospital with complete intensive care and cardiac care units. It is affiliated with Fox Chase Cancer Center, one of 27 specially designated cancer institutes in the country. This affiliation allows military patients to have access to the latest in cancer research, prevention and treatment.

#### *Maternity Care*

Virtua Memorial Hospital has a new Maternity Unit for use by AHCC beneficiaries. Virtua Memorial Hospital is located in Mount Holly, which is about a twenty-minute drive from Fort Dix.

#### *VA Marshall Hall Clinic*

The VA Marshall Hall provides basic medical treatment for established VA patients. Round-trip shuttle service to/from Philadelphia VA Medical Center leases the Marshall Hall Clinic at 7:15 am.

**Dental Care**

Mills Dental Clinic at Fort Dix is utilized primarily to ready deploying Soldiers during mobilization exercises and support integrated Army Reserve and National Guard active duty Soldiers during their training period. Additionally the Mills staff provides quality dental care to Active Duty Service Soldiers permanently stationed in the area.

## **Health Care - Special Needs**

### **Exceptional Family Member Program**

The [Exceptional Family Member Program](#) (EFMP) is mandatory for all family members who have been identified with a special medical or educational need. Enrolling in the EFMP ensures that the family member's medical needs will be considered during the assignment coordination process.

### **Military Treatment Facility**

The clinics and services available at [Military Treatment Facilities](#) vary by location. Before you move, identify the MTF that will serve you, visit the MTF's website to learn about the clinics and services available and to get relevant contact information.

### **Moving to a New TRICARE Region**

If you anticipate a move to another [TRICARE region](#), work with your local TRICARE Service Center (TSC) or case manager before your move to ensure the transition is as smooth as possible. On arrival at the new duty location, your sponsor should contact the Beneficiary Counseling and Assistance Coordinator (BCAC) or TSC to ensure the transition plans are in place and to obtain authorizations for TRICARE [Extended Care Health Option](#) (ECHO) services, if applicable.

### **Beneficiary Counseling and Assistance Coordinator (BCAC)**

All TRICARE Regional Offices and most MTFs are staffed with [BCACs](#) (formerly known as Health Benefits Advisors.) [BCACs](#) provide information, guidance and assistance on benefit options, TRICARE Prime enrollment, special authorizations, status of claims and eligibility, plus assistance with referrals and appointments. If you or your family member has a more severe medical need, contact your assigned [case manager](#).

### **Case Management**

Case management involves a team of health care professionals who help you and your family to find solutions to complex health problems. It is important to inform your case manager if you are moving as he/she will connect you with the case manager at your new location.

### **Extended Care Health Option (ECHO)**

TRICARE [ECHO](#) provides financial assistance to beneficiaries of active duty service members who qualify based on specific mental or physical disabilities. ECHO offers an integrated set of services and supplies beyond the basic TRICARE program. ECHO is administered by regional contractors in the TRICARE North, South, and West Regions and by TRICARE Regional Offices in overseas locations.

### **Transporting Medical Equipment**

Your [Installation Transportation Office](#) has special procedures to follow for the transportation of medical equipment that is necessary for medical treatment required by the sponsor or family member. Some types of medical equipment may be shipped in the same manner as Professional Books, Papers, and Equipment (PBP&E).

### **Federal and State Health Care Programs**

*Medicaid* - [Medicaid](#) pays for medical assistance for certain individuals and families with low incomes and resources. State Medicaid programs are usually administered by departments of social service or departments of medical assistance.

*Supplemental Security Income (SSI)* - [SSI](#) is a cash assistance program intended to meet basic needs for food, clothing and shelter for those who are aged, blind or disabled. It provides cash to meet basic needs for food, clothing, and shelter. Families must reapply upon each move to another state.

*Title V of the Social Security Act* - Many states have services for children with special health care needs that are funded by the Maternal and Child Health Services Block Grant, or [Title V](#). State departments of health web sites and local health departments will provide information on state health benefits for children with special health care needs. The Maternal and Child Health Bureaus' web site has Title V information organized by State that provide you with [Title V points of](#)

[contact](#) and other pertinent information.

### **Other Important Resources**

*Debt Collection Assistance Officer (DCAO)* - TRICARE has a [DCAO](#) assigned to TRICARE Regional Offices and MTFs worldwide to help beneficiaries understand and get assistance with debt collection problems related to TRICARE. Individuals who have received a notice from a collection agency or a negative credit report because of a medical or dental bill should be referred to the nearest [DCAO](#).

*Family Voices* - [Family Voices](#) is a national, grassroots clearinghouse for information and education concerning the health care of children with special health needs. Family Voices also has [State points of contacts](#) with useful links to State programs and organizations.

### **Installation Specific Information**

#### *Exceptional Family Member Program (EFMP)*

The Exceptional Family Member Program (EFMP) is a mandatory enrollment program that works with other military and civilian agencies to provide comprehensive and coordinated medical, educational, housing, community support, and personnel services to families with special needs.

An exceptional family member is a child or adult with any physical, emotional, developmental, or intellectual disability that requires special treatment, therapy, education, training, or counseling.

Those who must enroll in the program include:

- Active Army
- US Army Reserve (USAR) soldiers in the USAR-Active Guard Reserve (AGR) and other USAR soldiers on active duty exceeding 30 days.
- Army National Guard (ANG) personnel serving under the authority of title 10, United States Code.

Department of the Army civilian employees do not enroll in the program. However, they must identify dependent children with special education and medically related service needs each time they process for an assignment to a location outside the United States where dependent travel is authorized at Government expense.

If you are relocating to Fort Dix contact the EFMP Coordinator, at 609-562-2767, and the DPW Family Housing Chief of Housing, to gather information regarding your situation. .

## **Education - Special Education/EIS**

### **Exceptional Family Member Program**

The [Exceptional Family Member Program](#) (EFMP) is mandatory for all family members who have been identified with a special medical or educational need. Enrolling in the EFMP ensures that the family member's medical needs will be considered during the assignment coordination process.

### **Children from Birth to Three Years of Age**

The Individuals with Disabilities Education Act (IDEA) requires all States and territories to provide [early intervention services](#) to children from birth to age three who are developmentally delayed, or who are at high risk of being developmentally delayed. Early intervention services may be provided by local school districts or health departments. There is no common name across States for the programs, but you may hear them referred to as Part C programs (because Part C is the section of the IDEA that pertains to early intervention).

The [National Early Childhood Technical Assistance Center](#) provides a list of State Part C directors and funded programs at their web site. [Military OneSource](#) can identify local early intervention programs for you.

- Parents of children who receive early intervention services should hand-carry a copy of the Individual Family Service Plan (IFSP) and most current evaluation reports to the new location.

### **Children from 3 through 21 Years of Age**

The Individuals with Disabilities Education Act (IDEA) requires all States and Territories to provide [special education services](#) to children who are from 3 through 21 year of age. Each local school district has a special education director, and each school should have a case study committee or school based committee (terms differ) that attends to special education students' needs.

Parents of children receiving special education and related services should hand-carry all pertinent school and medical documents to include their children's Individualized Education Program (IEP) and current testing and evaluation reports to the new school.

The IDEA requires that if a child transfers to a district in the same state, the receiving school must provide comparable services to those in the child's IEP from the sending district's until the new school develops and implements a new IEP. If a child transfers to another State, the receiving district must provide comparable services to those in the child's IEP from the sending district until the receiving district completes an evaluation and creates a new IEP.

### **Others who can help you:**

- **Parent Training and Information Centers** Each state is home to at least one Parent Training and Information Center (PTI). PTIs serve families of children and young adults from birth to age 22 with all disabilities: physical, cognitive, emotional, and learning. They help families obtain appropriate education and services for their children with disabilities; work to improve education results for all children; train and inform parents and professionals on a variety of topics; resolve problems between families and schools or other agencies; and connect children with disabilities to community resources that address their needs. [The Technical Assistance Alliance for Parent Centers](#) provides addresses and phone number of the centers in your state.
- **STOMP (Specialized Training of Military Parents)** is a federally funded Parent Training and Information (PTI) Center established to assist military families who have children with special education or health needs. The staff of the [STOMP Project](#) are parents of children who have disabilities and have experience in raising their children in military communities and traveling with their spouses to different locations.

6316 So. 12th St.  
Tacoma, WA 98465  
253-565-2266 (v/tty)  
1-800-5-PARENT (v/tty)  
Fax: 253-566-8052

[Email](#)

### **Installation Specific Information**

The Pemberton Township School District is committed to providing a continuum of services that offer students with disabilities the opportunity to actively participate in the learning environment with their peers. Special Education services are delivered to students in a variety of settings that include in class support, resource center, self-contained and out of district programs. The level of services and support are determined by the IEP team and vary based on the individual student's educational needs. Special education Services are provided by 7 Child Study Teams, 13 Speech Therapists, 1 Behavior Specialist and 10 Secretaries. Other services such as Occupational and Physical Therapies are provided through contractual agreement with private agencies. In addition, over 110 special education teachers and 80 instructional aides work with students with disabilities.

## **Contact Information**

*Visitors Center*  
2270 Fort Dix Road  
Fort Dix, NJ 08640  
Phone 609- 562-6604  
Phone (DSN) 312-562-6604  
Fax 609-562-6608  
Fax (DSN) 312-562-6608

[Email](#)  
[Website](#)

Monday - Friday 8:00 a.m - 6:00 p.m.  
For information after 6:00 p.m., Saturdays, Sundays and Holidays  
call the Main Gate at 609-562-3272.

### **Automotive Services**

*Gas Station*  
5359 Broidy Ave.  
Fort Dix, NJ 08640  
Phone 609-723-0469 / 609-723-0044  
Fax 609-723-3715

[Email](#)  
[Website](#)

Monday - Friday 6:00 a.m. - 10:00 p.m.  
Saturday and Sunday 7:00 a.m. - 10:00 p.m.

### **Beauty/Barber Shops**

*Barber Shop/Beauty Shop*  
5453 Broidy Rd  
McGuire AFB, NJ 08641  
Phone 609-723-5190 / 609-723-7377

Monday-Saturday 8:00 a.m. to 8:00 p.m.  
Sunday 10:00 a.m. to 5:00 p.m.

### **Chapels**

*Main Post Chapel*  
5240 New Jersey Ave.  
Fort Dix, NJ 08640  
Phone 609-562-2020 / 609-562-5202 / 609-562-2551  
Phone (DSN) 312-562-2020  
Fax 609-562-2268  
Fax (DSN) 312-562-2267

[Email](#)  
[Website](#)

Monday - Friday 7:30 a.m. - 5:00 p.m.

### **Adult Education Centers**

*Education Center*  
5403 First St. & Delaware Ave.  
Fort Dix, NJ 08640  
Phone 609-562-5001  
Phone (DSN) 312-562-5001  
Fax 609-562-5844  
Fax (DSN) 312-562-5844

[Email](#)  
[Website](#)

Education Center:  
Monday - Friday 8:15 a.m. - 4:00 p.m.  
Testing:  
Monday - Friday 8:30 a.m. - 11:30 a.m.  
Counseling:  
Monday - Friday 9:00 a.m. - 1:00 p.m.

### **Barracks/Single Service Member Housing**

*Unaccompanied Personnel Housing (UPH)*  
5212 Delaware Ave.  
Fort Dix, NJ 08640  
Phone 609-562-4849  
Phone (DSN) 312-562-4841  
Fax 609-562-3491  
Fax (DSN) 312-562-3941

[Email](#)  
[Website](#)

Monday - Friday 7:45 a.m. - 4:30 p.m.

### **Beneficiary Counseling Assistance Coordinators**

*Health Benefits Advisors*  
3458 Neely Road  
McGuire AFB, NJ 08641  
Phone 609-754-9082 / 888-223-2448  
Phone (DSN) 312-650-9082

[Email](#)  
[Website](#)

Monday-Friday 7:30 a.m. to 4:30 p.m.  
Saturday and Sunday - Closed  
Holidays - Closed

### **Child Development Centers**

*Child Development Center*  
5523 Tennessee Ave.  
Fort Dix, NJ 08640  
Phone 609-562-3878 / 609-562-3263  
Phone (DSN) 312-562-3878  
Fax 609-562-5523  
Fax (DSN) 312-562-5523

[Email](#)  
[Website](#) [Website](#)

Monday - Friday 6:30 a.m. - 5:30 p.m.  
Saturday and Sunday - closed

**Child and Youth Registration and Referral**

*Child and Youth Services - Central Enrollment Registry (CER)*  
5203 Maryland Avenue  
Fort Dix, NJ 08640

Phone 609-562-4702 / 609-562-5231

Phone (DSN) 312-562-4702/5231

Fax 609-562-3192

Fax (DSN) 312-562-3192

[Email](#)

[Website](#)

Monday - Friday 8:30 a.m. - 4:30 p.m.

Monday - Friday 4:30 p.m. - 5:30 p.m. by appointment only.

**Civilian Personnel Office**

*CIVILIAN PERSONNEL ADVISORY CENTER - APF DIVISION*  
5418 Delaware Ave.  
(3rd floor)

Fort Dix, NJ 08640

Phone 609-562-2998 / 609-562-2507

Phone (DSN) 312-562-2998

Fax 609-562-2204

Fax (DSN) 312-562-2204

[Email](#)

[Website](#) [Website](#)

Monday - Friday 7:45 a.m. - 4:30 p.m.

**Dental Clinics**

*Mills Dental Clinic*  
5660 Doughboy Loop  
Fort Dix, NJ 08640

Phone 609-562-2610

Phone (DSN) 312-562-2610

Fax 609-562-6851

Fax (DSN) 312-562-6851

[Website](#)

Monday - Friday 7:30 a.m. - 4:30 p.m.

**Emergency Relief Services**

*American Red Cross*  
6051 Doughboy Loop  
Fort Dix, NJ 08640

Phone 609-562-2258 / 609-562-2456

Fax 609-562-4957

[Email](#)

[Website](#)

Monday - Friday 9:00 a.m. - 4:00 p.m.

**Citizenship and Immigration Services**

*Citizenship and Immigration Services*  
5201 Maryland Ave  
Fort Dix, NJ 08640

Phone 609-562-3271 / 609-562-2767 / 1-800-877-2380

Phone (DSN) 312-562-3271

Fax 609-562-6339

Fax (DSN) 312-562-6339

[Email](#)

[Website](#) [Website](#)

Monday - Friday 8:00 a.m. - 4:30 p.m.

**Commissary/Shopette**

*Commissary*  
3453 Broidy Road  
McGuire AFB, NJ 08641

Phone 609-754-2153 / 609-754-4155 / 609-754-4154

Fax 609-754-5860

[Email](#)

[Website](#) [Website](#)

Monday - Saturday 8:00 a.m. to 8:00 p.m.

Sunday 10:00 a.m. to 7:00 p.m.

**Emergency Relief Services**

*Army Emergency Relief*  
5201 Maryland Ave.  
Fort Dix, NJ 08640

Phone 609-562-4245

Phone (DSN) 312-562-2258

Fax 609-562-6339

Fax (DSN) 312-562-4957

[Email](#)

[Website](#) [Website](#) [Website](#)

Monday - Friday 7:45 a.m. - 4:30 p.m.

**Exceptional Family Member Program/Special Needs**

*EXCEPTIONAL FAMILY MEMBER PROGRAM - ACS*  
5201 Maryland Ave  
Fort Dix, NJ 08640

Phone 609-562-2767 / 609-562-2150 / 1-800-877-2380

Phone (DSN) 312-562-5120

Fax 609-562-6339

Fax (DSN) 312-562-6339

[Email](#)

[Website](#)

Monday - Friday 7:45 a.m. - 4:30 p.m.

**Exchange(s)***Exchange**Ft. Dix*

Bldg. 3452

Ft. Dix, NJ 08640-5130

Phone 609-723-6100

[Website](#)

Monday - Saturday 9:00 a.m.- 8:00 p.m.

Sunday 10:00 a.m.- 6:00 p.m.

**Family Center***Army Community Service**AFRC-FA-FCFA*

Bldg. 5201

Maryland Avenue

Fort Dix, NJ 08640

Phone 609-562-2767 / 609-562-3638

Phone (DSN) 312-562-2767

Fax 609-562-6339

Fax (DSN) 312-562-6339

[Email](#)[Website](#) [Website](#)

Monday - Friday 7:45 a.m. - 4:30 p.m.

**Finance Office***Finance Office**5418 S Scott Plaza*

Fort Dix, NJ 08640

Phone 609-562-4877

Phone (DSN) 312-562-4877

Fax 609-562-4875

Fax (DSN) 312-562-4875

Monday, Tuesday, Wednesday and Friday

9:00 a.m. - 3:00 p.m.

Thursday 1:00 p.m. - 3:00 p.m.

**Financial Institutions***Wachovia Bank**Fort Dix Financial Center*

Doughboy Loop &amp; W Ninth Street

Fort Dix, NJ 08640

Phone 609-724-7570

[Email](#)

Monday - Wednesday 9:00 a.m. - 3:00 p.m.

Thursday 9:00 a.m. - 5:00 p.m.

Friday 9:00 a.m. - 6:00 p.m.

**Family Advocacy Program***Army Family Advocacy Program**5201 Maryland Ave.*

Fort Dix, NJ 08640

Phone 609-562-2767 / 609-562-6152

Phone (DSN) 312-562-2767

Fax 609-562-6339

Fax (DSN) 312-562-6339

[Email](#)[Website](#) [Website](#)

Monday - Friday 7:45 a.m. - 4:30 p.m.

**Family Child Care/Child Development Homes***Family Child Care**5203 Maryland Ave.*

Fort Dix, NJ 08640

Phone 609-562-5231 / 1-800-329-2273

Phone (DSN) 312-562-5231

Fax 609-562-3192

Fax (DSN) 312-562-3192

[Email](#)[Website](#)**Financial Institutions***Federal Credit Union**5408 Delaware Ave.*

Fort Dix, NJ 08640

Phone 609-723-4415

[Email](#)[Website](#)

Monday - Thursday 10:00 a.m. - 4:00 p.m.

Thursday - Friday 10:00 a.m. - 5:00 p.m.

**Golf Courses***Fountain Green Golf Club - Fort Dix**3152 Pemberton-Wrightstown Rd.*

Fort Dix, NJ 08640

Phone 609-562-5443

Phone (DSN) 312-562-5443

Fax 609-562-2043

Fax (DSN) 312-562-2043

[Email](#)[Website](#) [Website](#)

Open 7 days a week

Winter: 7:00 a.m. - 4:00 p.m.

Summer: 6:30 a.m. - until dark

**Gymnasiums/Fitness Centers**

*Griffith Field House and Fitness Center*  
6053 8th & Millville Street  
Fort Dix, NJ 08640

Phone 609-562-3961 / 609-562-4888

Phone (DSN) 312-562-3961

Fax 609-562-5495

Fax (DSN) 312-562-5495

[Email](#)

[Website](#)

Monday - Friday 6:00 a.m. - 7:00 p.m.

Saturday - Sunday 9:00 a.m. - 5:00 p.m.

**Hospital/Medical Treatment Facility(s)**

*Joint Minor Illness & Injury Center*

3458 Neely Road  
McGuire AFB, NJ 08641

Phone 1-866-377-2778

[Website](#)

Monday - Friday 5:00 p.m. - 8:00 p.m.

Saturday 9:00 a.m. - 4:00 p.m.

Sunday 11:00 a.m. - 6:00 p.m.

Holidays 11:00 a.m. - 2:00 p.m.

**Hospital/Medical Treatment Facility(s)**

*Ambulatory Health Care Center*

3458 Neely Road  
McGuire AFB, NJ 08641

Phone 1-866-377-2778

Fax 609-754-9195

[Website](#) [Website](#)

Monday - Friday 7:30 a.m. - 4:30 p.m.

**Household Goods/Transportation Office (inbound)**

*TRANSPORTATION OFFICE - INBOUND*

5139 Fort Dix Road  
Fort Dix, NJ 08640

Phone 609562-2717

Phone (DSN) 312-562-2717

Fax 609-562-3248

Fax (DSN) 312-562-3248

[Email](#)

[Website](#)

Monday - Friday 9:00 a.m. - 11:00 a.m. and  
1:00 p.m. - 3:00 p.m.

**Household Goods/Transportation Office (outbound)**

*TRANSPORTATION OFFICE - OUTBOUND*

5139 Fort Dix Road  
Fort Dix, NJ 08641

Phone 609-562-2396 / 609-562-2107

Phone (DSN) 312-562-2396

Fax 609-562-2338

Fax (DSN) 312-562-2338

[Email](#)

[Website](#)

Monday - Friday 7:45 a.m. - 4:30 p.m.

**Housing Office/Government Housing**

*Government Housing Office*

3700-A Circle Drive  
McGuire AFB, NJ 08641-5000

Phone 609-754-3662

Phone (DSN) 312-650-3662

Fax 609-754-3576

Fax (DSN) 312-650-3576

[Email](#)

Monday - Friday 7:30 a.m. - 4:00 p.m.

**Housing Referral Office/Housing Privatization**

*Housing Privatization-United Communities*

3700-A Circle Drive  
McGuire AFB, NJ 08641-5000

Phone 609-723-4290 / 609-754-3370 (housing referral office)

Phone (DSN) 312-650-4290

Fax 609-723-4298

Fax (DSN) 312-650-4298

[Website](#)

Monday - Friday 8:00 a.m. - 6:00 p.m.

Saturday 10:00 a.m. - 4:00 p.m.

**ID/CAC Card Processing**

*I. D. Card Section*

5418 Delaware Ave.  
Fort Dix, NJ 08640

Phone 609-562-2177

Phone (DSN) 312-562-2177

Fax 609-562-5050

Fax (DSN) 312-562-5050

[Website](#)

Monday - Friday 8:00 a.m. - 4.00 p.m.

**Information and Referral Services***Information and Referral*

5201 Maryland Ave.

Fort Dix, NJ 08640

Phone 609-562-2150 / 609-562-3271 / 609-562-2767

Phone (DSN) 312-562-2150

Fax 609-562-6339

Fax (DSN) 312-562-6339

[Email](#)[Website](#) [Website](#)

Monday - Friday 7:45 a.m. - 4:30 p.m.

**Loan Closet***Loan Closet*

5201 Maryland Ave.

Fort Dix, NJ 08640

Phone 609-562-2767 / 609-562-3160 / 609-562-3271

Phone (DSN) 312-562-2767

Fax 609-562-6339

Fax (DSN) 312-562-6339

[Email](#)[Website](#) [Website](#)

Monday - Friday 7:45 a.m. - 4:30 p.m.

**MWR (Morale Welfare and Recreation)***MORALE, WELFARE AND RECREATION (MWR)*

6043 Doughboy Loop

Fort Dix, NJ 08640

Phone 609-562-3353 / 609-562-2741

Phone (DSN) 312-562-3353

Fax 609-562-2354

Fax (DSN) 312-562-2354

[Email](#)[Website](#)**Non-appropriated Funds (NAF) Human Resources***CIVILIAN PERSONNEL ADVISORY CENTER - NAF DIVISION*

5418 Delaware Ave. (3rd floor)

Fort Dix, NJ 08640

Phone 609-562-4841

Phone (DSN) 312-562-4841

Fax 609-562-2195

Fax (DSN) 312-562-2195

[Email](#)[Website](#) [Website](#)

Monday - Friday 7:45 a.m. - 4:30 p.m.

**Personnel Support Office***Military Personnel Operations*

5418 Delaware Avenue

Fort Dix, NJ 08640

Phone 609-562-3306

Phone (DSN) 312-562-3306

Fax 609-562-2194

Fax (DSN) 312-562-2194

[Email](#)[Website](#)

Monday - Friday 8:00 a.m. - 4:00 p.m.

**Legal Services/JAG***Legal Assistance*

5418 Delaware Ave.

Fort Dix, NJ 08640

Phone 609-562-3043

Phone (DSN) 312-562-3043

Fax 609-562-3348

[Website](#)

Monday - Friday 8:00 a.m. - 4:00 p.m.

**MWR (Morale Welfare and Recreation)***Information Tickets & Travel*

5453 Broidy Road

McGuire AFB, NJ 08641

Phone 609-754-6032

[Email](#)[Website](#)**Military Clothing Sales***MILITARY CLOTHING SALES*

5650 Texas Ave.

Fort Dix, NJ 08640

Phone 609-723-2307

Fax 609-723-2138

[Website](#)

Monday - Friday 9:00 a.m. - 6:00 p.m.

Saturday 10:00 a.m. - 6:00 p.m.

Sunday 10:00 a.m. - 2:00 p.m.

**Personal Financial Management Services***FINANCIAL READINESS PROGRAM*

5201 Maryland Ave.

Fort Dix, NJ 08640

Phone 609-562-4245 / 609-562-2767

Phone (DSN) 312-562-4245

Fax 609-562-6339

Fax (DSN) 312-562-6339

[Email](#)[Website](#) [Website](#)

Monday - Friday 7:45 a.m. - 4:30 p.m.

**Relocation Assistance Program***RELOCATION READINESS PROGRAM*

5201 Maryland Ave.

Fort Dix, NJ 08640

Phone 609-562-3271 / 609-562-3160 / 1-800-877-2380

Phone (DSN) 312-562-3271

Fax 609-562-6339

Fax (DSN) 312-562-6339

[Email](#)[Website](#) [Website](#)

Monday - Friday 7:45 a.m. - 4:30 p.m.

**Restaurants/Fast Food****RESTAURANTS AND FAST FOOD**

5201 Maryland Ave.

Fort Dix, NJ 08640

Phone 609-562-3271 / 609-562-3160 / 1-800-877-2380

Phone (DSN) 312-562-3271

Fax 609-562-6339

Fax (DSN) 312-562-6339

[Email](#)[Website Website](#)**School Age Care****SCHOOL AGE SERVICES (SAS)**

5219 8th St.

Fort Dix, NJ 08640

Phone 609-562-3873

Phone (DSN) 312-562-3873

Fax 609-562-5217

Fax (DSN) 312-562-5217

[Email](#)[Website Website](#)

Monday – Friday 6:30 a.m. – 6:00 p.m.

**Spouse Education, Training and Careers****Employment Readiness Program**

5201 Maryland Ave.

Fort Dix, NJ 08640

Phone 609-562-2186 / 1-800-877-2380

Phone (DSN) 312-562-2767

Fax 609-562-6339

Fax (DSN) 312-562-6339

[Email](#)[Website](#)

Monday - Friday 7:45 a.m. - 4:00 p.m.

**Travel Office****Information, Tickets, and Tours Office**

3452 Brody St.

McGuire AFB, NJ 08641

Phone 609-754-3737 / 609-754-6032

Phone (DSN) 312-650-4271

[Email](#)[Website](#)

Tuesday - Saturday 10:30 a.m. to 5:30 p.m.

Monday, Sunday and Holidays - Closed

**Veterinary Services****Veterinary Treatment Facility**

3259 Gettysburg Avenue

Fort Dix, NJ 08640-6640

Phone 609-562-6636

Phone (DSN) 312-562-6636

Fax 609-562-4992

Fax (DSN) 312-562-4992

Monday - Friday 8:30 a.m. - 12:00 p.m. / 1:00 p.m. 4:00 p.m.

(hours subject to change)

Facility is closed the last working day of every month.

**Retirement Services****Retirement Services**

5418 S Scott

Fort Dix, NJ 08640

Phone 609-562-2666

Phone (DSN) 312-562-2666

Fax 609-562-5400

Fax (DSN) 312-562-5400

[Email](#)[Website](#)

Monday – Friday 8:30 a.m. – 5:15 p.m.

**School Liaison Office/Community Schools****SCHOOL LIAISON OFFICER**

5203 Maryland Avenue

Fort Dix, NJ 08640

Phone 609-562-6271

Phone (DSN) 312-562-6271

Fax 609-562-2285

Fax (DSN) 312-562-2285

[Email](#)[Website Website](#)

Monday – Friday 7:45 a.m. – 4:30 p.m.

**Temporary Lodging/Billeting****Army Lodging**

5255 Maryland Ave.

Fort Dix, NJ 08640

Phone 609-562-3188

Phone (DSN) 312-562-3188

Fax 609-562-3752

Fax (DSN) 312-562-3752

[Email](#)[Website Website Website](#)

Open 24 hours a day, 7 days a week

**VA Facilities****VA Marshall Hall Clinic**

Building 5437 8th Street

Fort Dix, NJ 08640

Phone 609-562-2999

Fax 609-562-5426

[Website](#)

Monday - Friday 8:00 a.m. - 4:30 p.m.

**Victim Advocate Services****Victim Advocacy Program**

5201 Maryland Ave.

Fort Dix, NJ 08640

Phone 609-562-6739 / 609-562-2767

Phone (DSN) 312-562-6739

Fax 609-562-6339

Fax (DSN) 312-562-6339

[Email](#)[Website Website](#)

Monday - Friday 7:45 a.m. - 4:30 p.m.

24/7 - 609-694-8724

**Welcome/Visitors Center**

*Visitors Center/Welcome Center*  
2270 Fort Dix Rd.  
Fort Dix, NJ 08640

Phone 609-562-6604

Phone (DSN) 312-562-6604

Fax 609- 562-6608

Fax (DSN) 312-562-6608

[Website](#)

Monday - Friday 8:00 a.m. - 4:00 p.m. (Decals/Pass)

8:00 a.m. - 6:00 p.m. (ID Cards)

**Youth Programs/Centers**

*YOUTH CENTER*

1279 Locust Street  
Fort Dix, NJ 08640

Phone 609-562-5061 / 609-562-5063

Phone (DSN) 312-562-5061

Fax 609-562-5062

Fax (DSN) 312-562-5062

[Email](#)

[Website Website](#)

Office:

Monday – Friday 12:00 p.m. – 6:00 p.m.

Youth Activities:

Monday – Friday 2:00 p.m. – 7:00 p.m.

Saturday 1:00 p.m. – 7:00 p.m.

**Youth Programs/Centers**

*YOUTH SPORTS - Ft. Dix*

6502 Pennsylvania Ave.  
Fort Dix, NJ 08640

Phone 609-562-5519 / 609-562-2819

Phone (DSN) 312-562-5519

Fax 609-562-3192

Fax (DSN) 312-562-3192

[Email](#)

[Website Website](#)

Monday - Friday 10:00 a.m. - 5:00 p.m.

## Major Units

### 3rd Simulation Exercise Group 1st BDE

Contact Information:

COM: 609-562-3701

DSN: 312-562-3701

COM Fax: 609-562-3776

DSN Fax: 312-562-3776

### Mobilization Readiness BN (MRB)

Contact Information:

COM: 609-562-6059

DSN: 312-562-6059

COM FAX: 609-562-6089

DSN FAX: 312-562-6089

### Mid-State Correctional Facility

Contact Information:

COM: 609-723-4221

FAX: 609-723-8271

<http://elktpw.org/corrections/cia/mscf.html>

### Mills Dental Clinic

Contact Information:

COM: 609-562-2610

DSN: 312-562-2610

COM FAX: 609-562-6851

DSN FAX: 312-562-6851

### US Coast Guard Atlantic Strike Team

Contact Information:

COM: 609-724-0008

DSN: None

FAX: 609-724-0532

<http://www.uscg.mil/hq/nsfweb/AST/astindex.html>

### 77th Sustainment Brigade

Contact Information:

COM: 609-562-2210

DSN: 312-562-2210

COM FAX: 609-562-4398

DSN FAX: 312-562-4398

### 404th Civil Affairs BN

Contact Information:

COM: 609-562-6645

DSN: 312-562-6645

COM FAX: 609-562-6644

DSN FAX: 312-562-6644

### Army Reserve Contracting Center

Contact Information:

COM: 609-562-2777

DSN: 312-562-2777

COM FAX: 609-562-5247

DSN FAX: 312-562-5247

<http://www.aca.army.mil/>

### US Air Force Expeditionary Center

Contact Information:

COM: 609-754-7777

DSN: 312-650-7777

COM FAX: 609-754-7070

DSN FAX: 312-650-7070

<http://www.usec.af.mil>

### Northeast Army Reserve Intel Support Center

Contact Information:

COM: 609-562-5117

DSN: 312-562-5117

COM FAX: 609-562-2432

DSN FAX: 312-562-2432

### 305th Medical Group

Contact Information:

COM: 609-754-9456

DSN: 312-650-9456

COM FAX: 609-754-9042

DSN FAX: 312-650-9042

<http://www.305thmedicalgroup.com>

### 8th Battalion (Personnel SVS School) 98th Div IT

Contact Information:

COM: 609-562-4860/4864

DSN: 312-562-4860/4864

COM FAX: 609-562-4870

DSN FAX: 312-562-4870

### 348th Military Police Detachment (CID)

Contact Information:

COM: 609- 562-6040

DSN: 312-562-6040

COM FAX: 609-562-6533

DSN FAX: 312-562-6533

<http://www.cid.army.mil/units%20reserve.htm>

### 990th ENG CO(VC)

Contact Information:

COM: 609-562-2532

COM FAX: 609-562-2017

<http://www.dix.army.mil/cekelly/homepage.htm>

**Regional Training Site Maintenance**

Contact Information:

COM: 609-562-0566

DSN: 312-562-0566

COM FAX: 609-562-6349

DSN FAX: 312-562-0481

<http://www.state.nj.us/military/rts-m/>**RTC East**

Contact Information:

COM: 609-562-2685

DSN: 312-562-2685

**Joint Training and Training Development Center**

Contact Information:

COM: 609-562-0540

COM FAX: 609-562-0502

**2D BDE, 75th DIV**

Contact Information:

COM: 609-562-2563

DSN: 312-562-2563

**Navy Operational Support Center**

Contact Information:

COM: 609-723-7160

COM FAX: 609-723-6730

**Army Corps Of Engineers**

Contact Information:

COM: 609-562-2853

DSN: 312-562-2853

COM FAX: 609-562-4878

DSN FAX: 312-562-4878

<http://www.nap.usace.army.mil>**Defense Courier Service Station**

Contact Information:

COM: 609-754-4902

DSN: 312-650-4902

COM FAX: 609-754-4940

DSN FAX: 312-650-4940

<http://www.transcom.mil>**99th Regional Support Command**

Contact Information:

COM: 609-562-3622

DSN: 312-562-3622

COM FAX: 609-562-4372

DSN FAX: 312-562-4372

<http://www.usarc.army.mil/99thrc/>**77th RRC Forward**

Contact Information:

COM: 609-562-3647

DSN: 312-562-3647

COM FAX: 609-562-4372

DSN FAX: 312-562-4372

**Federal Correctional Institution**

Contact Information:

COM: 609-723-1100

FAX: 609-723-6847

<http://www.bop.gov>**Senior Advisor**

Contact Information:

COM: 609-847-1747

COM FAX: 609-562-0624

<http://www.state.nj.us/military/sraa/>**USAR Readiness Command, 3RD BDE & E Company  
Small Arms Readiness Group**

Contact Information:

COM: 609-562-7286/7287

DSN: 312-562-7286/7287

COM FAX: 609-562-7289

DSN FAX: 312-562-7289

**Military Entrance Processing Station (MEPS)**

Contact Information:

COM: 609-562-6050/6074

DSN: 312-562-6050

COM FAX: 609-562-5210

DSN FAX: 312-562-5210

<http://www.mepcom.army.mil>**Defense Commissary Agency/NE-MCG (DECA)**

Contact Information:

COM: 609-754-2153

DSN: 312-650-2153

COM FAX: 609-754-5860

DSN FAX: 312-650-5860

<http://www.commissaries.com>**Defense Automated Production Service**

Contact Information:

COM: 609-562-6150

DSN: 312-562-6150

COM FAX: 609-562-2950

DSN Fax: 312-562-2950

<http://www.daps.dla.mil>**Fort Dix Labor Partners**

Contact Information:

COM: 609-562-2669

DSN: 312-562-2669

COM FAX: 609-723-4036

**Joint Force HQ NJNG**

Contact Information:  
COM: 609-562-0959  
COM FAX: 609-562-0955

**Joint Task Force**

Contact Information:  
COM: 609-562-6704  
DSN: 312-562-6704  
COM FAX: 609-562-6683  
DSN FAX: 312-562-6683

**Federal Bureau Investigation (FBI) NY Division**

Contact Information:  
COM: 609-723-6126  
COM FAX: 609-723-0511

**1-309th REGIMENT (CS/CSS TS BN)**

Contact Information:  
COM: 609-562-4075/6410  
COM Fax: 609-562-3314

**TMDE Support Center**

Contact Information:  
COM: 609-562-6600  
COM FAX: 609-562-2950

**1079th US Army Garrison Support Unit**

Contact Information:  
COM: 609-562-4401  
DSN: 312-562-4401

<http://www.dix.army.mil/cekelly/homepage.htm>

**Equipment Concentration Site # 27**

Contact Information:  
COM: 609-562-4041  
DSN: 312-562-4041  
COM FAX: 609-562-4435  
DSN FAX: 312-562-4435

**Walson Army Medical Support Element**

Contact Information:  
COM: 609-562-5257  
DSN: 312-562-2557  
COM FAX: 609-562-5312  
DSN FAX: 312-562-5312

**Transportation Port Opening Element**

Contact Information:  
COM: 609-562-6659  
DSN: 312-562-6659

**7301st Medical Training Support BN**

Contact Information:  
COM: 609- 562-6515  
DSN: 312-562-6515

**2-309th Regiment (CS/CSS TS BN)**

Contact Information:  
COM: 609-562-6170  
COM Fax: 609-562-6176

**Army and Air Force Exchange Service (Administrative Office)**

Contact Information:  
COM: 609-723-6000  
COM FAX: 609-723-6927

<http://www.FortDixMcGuire@aafes.com>

**2 BDE Eastern Region ROTC**

Contact Information:  
COM: 609-562-3655/3244  
DSN: 312- 562-3655/3244  
COM Fax: 609-562-2439  
DSN Fax: 312-562-2439  
<http://www.dix.army.mil/jrotc/default.htm>

**First United States Army Small Arms (RGD)**

Contact Information:  
COM: 609-562-3020  
DSN: 312-562-3020  
COM FAX: 609-562-3221  
DSN FAX: 312-562-3221

**NCO Academy**

Contact Information:  
COM: 609-562-3001/5038  
DSN: 312-562-3001/5038  
COM FAX: 609 562-3947  
DSN FAX: 312-562-3947

**The Logistics Company**

Contact Information:  
COM: 609-562-5160  
DSN: 312-562-5160  
COM FAX: 609-562- 6784  
DSN FAX: 312-562-6784  
[http:// www.tlc-inc.net](http://www.tlc-inc.net)

**72 Field Artillery Brigade**

Contact Information:

COM: 609 562-3309

DSN: 312-562-3309

COM FAX: 609-562-4398

DSN FAX: 312-562-4398

**VA Outpatient Clinic at Marshall Hall**

Contact Information:

COM: 609-562-2065

COM FAX: 609-562-5426

**Expeditionary Combat Readiness Center,  
Detachment**

Contact Information:

COM: 609-562-6825/609-694-4262

DSN: N/A

COM FAX: 609-562-6822

**Expeditionary Combat Readiness Center, Detachment**

Contact Information:

COM: 609-694-4262/609-562-6825

COM FAX: 609-562-6822

**Preventive Medicine & Occupational Health**

Contact Information:

COM: 609-562-3333

DSN: 312-562-3333

COM FAX: 609-562-6349

DSN FAX: 312-562-6349

**2D BN 391st REGT**

Contact Information:

COM: 609-562-2292

DSN: 312-562-2292

COM FAX: 609-562-2553

DSN FAX: 312-562-5253

<http://www.dix.army.mil/cekelly/homepage.htm>