



Troops & Families

Leadership

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PLAN MY MOVE

Military OneSource 24/7 family assistance 1-800-342-9647

Plan My Move Booklet for Fort Benning

Overview



Location

Fort Benning is located in an area commonly known as the "Tri-Community", comprised of Columbus and Fort Benning, Georgia, and Phenix City, Alabama. Columbus, known as Georgia's third-largest city, is a growing community of 250,000. Besides being the home of the Best Army Installation in the World, Fort Benning, Columbus is the corporate headquarters of many leading companies such as AFLAC Insurance. Average family income is \$36,405. The stunning Florida gulf shores and picturesque Blue Ridge Mountains are only a few hours drive from Fort Benning. The base operator's phone number is 706-545-2011, or DSN 312-835-2011.

History

Fort Benning was established in 1918, and is named after Confederate General Henry L. Benning, who had lived in Columbus. Known as the "Home of the Infantry", the installation covers 182,000 acres. Since 1918, the development of Fort Benning has been proportional to the Infantry School's progress. For more information, visit the [Fort Benning Homepage](#).

Mission

To provide the nation with the world's best trained Infantry Soldiers and adaptive leaders imbued with the "Warrior Ethos". To act as a power projection platform capable of deploying and redeploying Soldiers, to include Reservists and National Guard, and civilians, to anywhere in the world on short notice. To define Infantry requirements for material developers to meet the needs of the future force.

Population Served

Fort Benning population has the following: Military - Active Duty 27,436; Support Reserve Components 6,639; and Retired 13,248. Dependents - On-Post Active Duty 7,268; Off-Post Active Duty 14,146; and Off-Post Retired 30,478. Civilian Employees - DoD Appropriated 3,250; Nonappropriated, AAFES, Contract, and other 5,162. Total Fort Benning Population is 107,627.

Base Transportation

There is no base transportation on this installation.

Sponsorship

The Fort Benning Sponsorship Program requires that every Soldier, Private (E1) through Colonel (O6), receiving an assignment to Fort Benning be provided a sponsor. Also, the program requires every effort be made to provide a pinpoint assignment and a sponsor in advance for all Soldiers. A reactionary sponsor will be provided for Soldiers, if a pinpoint arrival sponsor has not been provided. Each Soldier will receive a Welcome Letter, which will indicate projected unit of assignment.

To initiate the Fort Benning Sponsorship Program it is essential that Soldiers complete the DA Form 5434 (Sponsorship Program Counseling and Information Sheet) during their reassignment processing at their last duty station. The DA Form 5434 advises the command of any special needs and support mechanisms that the Total Army Sponsorship Program must muster to help the Soldier and his family. The completed DA Form 5434 should be sent to: Adjutant General/Military Personnel, ATTN: IMSE-BEN-HRM Enlisted Strength Management Branch, Fort Benning, GA 31905. All military personnel are required to sign-in at Installation Replacement, Building 2622, Soldiers' Plaza, 706-545-7510 for in-processing.

If you are PCSing to Fort Benning within Conus, Alaska or Hawaii, pick up a PS Form 1093 from your local Post Office. Complete the form and have the Clerk date stamp and initial to verify the information. Before you send it, contact the Fort Benning Post Office to request rate and availability information which are subject to change from time to time. Currently the rates are as listed: Small Box \$20.00 for 6 months, Size 2 Box \$34.00 for 6 months. There is a choice of combination and key locks. There is a \$1 deposit per key.

Temporary Quarters

Soldiers traveling on official orders (PCS/TDY) have priority and may make reservations in advance. Travelers who are not on official orders may make reservations 45 days in advance on a space available basis. Room rates range from \$34 to \$60 per night and may accommodate single and double guest rooms. Check-in times are 2:00 - 6:00 p.m. unless reservation is guaranteed with a credit card for late arrival. After 6:00 p.m. vacant rooms are available on a first-come, first-serve basis. Check-out time is 11:00 a.m. Continental breakfast provided. Requests for reservations and further assistance can be made by telephone at 706-689-0067 ext. 2800 or ext. 2538. Visit us in person at Olson Hall Bldg. 399 on post. When making your reservations, please inform the reservation clerk if you have special needs such as cribs, etc.

Relocation Assistance

The Army Community Services (ACS) Relocation/Lending Closet/Utility Coordination Center (UCC) located in Soldiers' Plaza, Building 2629, is open Monday through Friday from 8 am to 4:30 pm. You may call for directions or for more information at 706-545-4485. Welcome packets, including maps and information for on-post and community programs/services are available. There is a dedicated Internet station for use by transitioning families.

There is a Newcomer Family Orientation and Tour held every month at the Fort Benning Officers' Club, Supper Club. Community agencies are present with information and to answer your questions; and following, will be a bus tour of Fort Benning and Uptown Columbus, with a light lunch provided. The UCC is a phone center where Soldiers may initiate services with Bell South Telecommunications, Inc., Columbus Water Works, Georgia Power, and/or Atmos Energy. The ACS Lending Closet provides: sleeping futons, folding chairs and tables, kitchenware, coffee makers, microwaves, and pack n' play (baby beds).

Sponsorship

Settling into your new location and your new unit takes time. [Plan My Move](#) is designed to assist you with information about your new location. Complimenting Plan My Move each of the military Services has a Sponsorship Program which is very helpful in providing new unit information. Sponsors can make your transition smoother. The purpose of the Sponsorship program is to:

- Provides a sense of belonging
- Ease the transition for inbound service members or civilians and their family members
- Increase productivity
- Reduce culture shock
- Help newcomers make informed decisions
- Cultivate new friendships
- Improve morale

A sponsor is someone from your new unit who is assigned to assist you settling into your new location. You can request a sponsor through your unit, or with help from the Relocation Assistance Program or the Family Center at your new installation.

Your Service will appoint your sponsor in writing. He/she will be the same or close to your rank and the same marital status, if at all possible. This person will be knowledgeable about the local community and the installation; available to assist you and your family for at least two weeks post arrival, and be someone who is positive and outgoing.

A sponsor's duties include:

- Contacting you and your family by letter of introduction or e-mail upon learning of your assignment to the installation.
- Following up with a personal phone call after contact has been made.
- Sending information about the installation/area which you may require, or putting you in touch with the resources on the web and at the installation that provide current, complete and up-to-date information such as those provide by the Relocation Program.
- Answering any questions which you or your family may have, or, again, providing the proper resources to answer those questions.
- Confirm transportation and lodging arrangements.
- Assisting with obtaining a Post Office Box for your mail.
- Meeting you and your family upon arrival.
- Accompanying you to your check in point for the unit.
- Introducing you to the Family Center and lending closet
- Providing essential service locations such as commissary, exchange, gas station, bank.
- Being available when you arrive at your installation to meet you, show you around, and help you through in-processing.

If you have not been assigned a sponsor, or have not been contacted as of yet, request one by contacting your gaining command or unit. If after contacting your new command you find difficulties in obtaining a sponsor, contact your Relocation Assistance Personnel for additional help with your move.

Service specific processes for requesting a Sponsor include:

- **Army and Defense Logistics Agency:** AR 600-8-8 outlines procedures for DA Form 5434, Sponsorship Program Counseling and Information Sheet. Sponsorship is mandatory for first term Soldiers. All Soldiers, private through colonel (excluding those completing advanced individual training (AIT) and those PCSing to long term schools) and civilian employees through grade 15 may participate in the advance arrival sponsorship program. Reactionary Sponsorship is available for individuals arriving at an installation without a sponsor. Contact the gaining unit to request a sponsor.

- **Air Force:** Gaining Unit Commander Support Staff/Military Personnel Element will assign a sponsor upon receipt of assignment notice. Assigned sponsor will then make contact with the inbound member.
- **Navy:** OPNAV INSTRUCTION 1740.3B prescribes procedures regarding Command Sponsor and Indoctrination Programs. This Program is designed to facilitate the adaptation of Sailors and their families into new working and living environments, to minimize the anxiety associated with a Permanent Change of Station (PCS) move, and afford Sailors and their families the greatest opportunity for a successful and productive tour of duty.

Command sponsor and indoctrination responsibilities begin upon receipt of PCS orders and continue until the Sailor has become an integral part of the new command and is fully cognizant of all policies, programs, services, and responsibilities available through the command. Commanding Officers shall establish a Command Indoctrination Program to include the delivery of the Navy Pride and Professionalism training per this instruction. COs should ensure all incoming personnel receive command indoctrination training within 30 days of arrival or within 3 drill weekends.

Enclosures (1) and (2) of OPNAVINST 1740.3B outline responsibilities and provide guidance for these programs. Assistance to local commands regarding the Command Sponsor Program is through the Fleet and Family Support Center (FFSC) Relocation Assistance Program staff.

- **Marine Corps:** Gaining Unit Commander will assign a sponsor on request. Overseas commands should assign a sponsor automatically, however if one is not assigned, send a request to the gaining command. A sample request form is available on our website that can be filled out and sent to the gaining command. See the following [website](#).

Sponsors' responsibilities and abilities to be available will vary from installation to installation, depending upon the priority which the installation and unit commanders give to the program; however, the Services are making the Sponsorship program a priority as research has shown the many benefits of good sponsorship to service, family members and youth.

Youth Sponsorship

The Youth Sponsorship Program depends on the availability of youth who volunteer to become sponsors. The Youth Services topic should explain the Youth Sponsorship program at your new installation, but if it does not answer all of your questions, contact your Relocation Manager to inquire about the program and acquiring a youth sponsor.

Directions to Installation

Directions to Fort Benning

Fort Benning is located in SW Georgia, west of the Alabama state line and across the Chattahoochee River. It is located at the south end of the city of Columbus and is approximately 100 miles south of Atlanta Hartsfield International Airport.

From Hartsfield International

- Take ramp (left) onto I-285/Atlanta Airport/Montgomery
- At Exit 61, turn Right onto Ramp towards I-85/Atlanta/Montgomery
- Take ramp left onto I-85 towards I-85/Columbus/Montgomery
- At exit 21 take ramp (right) onto I-185 towards I-185 Columbus
- Fort Benning is directly at the end of I-185 South

Check-in Procedures

Inprocessing Procedures

The Fort Benning in/out processing and replacement center programs focus on the installation clearance procedures and individual Soldier readiness verification. AG organizes the various installation agencies needed to welcome and depart permanent party Soldiers and their families from Fort Benning. Initial installation sign-in and replacement center support are operational 24 hours daily at Building 2607, 545-3608.

In/out processing and replacement operations functions include: use of Modernized Installation Support Module for installation processing and appointments, initial installation sign-in, processing Soldiers with installation agencies to initiate/terminate services, and installation clearance approval. Additional processing is completed by Unit commanders after installation in processing and prior to installation out processing. Installation agencies involved with in/out processing include: military personnel, education services, Army Career & Alumni Program, finance, Army Community Services, Morale-Welfare-Recreation, Housing, Transportation, vehicle/weapons registration, government travel card, medical activity, TRICARE health insurance, dental activity, and other community services. In/out processing of Students and Trainees is coordinated by the Commander operating the course of instruction that the Soldier is attending.

Married Servicemembers

If you get married before you PCS, you must inform your commander and follow the procedures exactly as you are given. If you do not follow proper procedures, the military will not pay for travel and housing for your spouse.

Relocation Assistance

Programs and Services

While moving is always stressful, your stress can be drastically reduced if you take full advantage of the information, education, and personal assistance provided to you by the Relocation Program. This is the place to find answers and get referral to other installation resources as well as assistance with in-transit emergencies. The most important thing you can do to ensure a smooth move is to start planning early using the many Relocation Assistance program services and tools available.

Individual PCS Planning -- Most relocation programs offer one-on-one consultation for anyone needing assistance. In particular those making their first military move, first overseas move, or those with challenging and complex situations such as special needs family members or financial problems should call the Relocation Program for an appointment.

Military Installations and Plan My Move -- For managing and planning your move, use these two DoD sponsored web-based relocation tools with information on over 250 installations worldwide. You can estimate expenses, find the forms necessary for housing and household goods, keep a calendar of events and take other necessary actions to ensure a successful move.

Loan Closet -- Basic household goods items are available to borrow while waiting for your personal property pre-departure or upon arrival. The typical items in stock include: pots and pans, dishes, silverware, irons, ironing boards, portacribs, high chairs, and infant/toddler car seats. Generally, towels and bed linens are not available, so these should be packed in your hold baggage.

Workshops and Briefings -- The classes offered vary from installation to installation but you can generally find classes on buying, selling and renting smart, budgeting and finance, moving with children, general moving preparation and many other moving related topics.

Pre-departure Briefings -- Sometimes called Smooth Move or PCS Briefings, you and your spouse will want to attend for sure. These briefings provide essential information that can prevent you from making uninformed and costly decisions before your move.

Settling-in Services -- These may include welcome wagon services, local area tours with childcare often provided, or basic household items to use until your goods arrive. Overseas arrival services may include introductory language classes and cultural awareness training.

Deployment Support -- The Family Center assists unit family readiness groups and Ombudsman programs during the entire deployment cycle. Support includes services for special needs, classes on deployment preparation, managing finances, helping children adjust, family separation, return and reunion, and information on resources available locally and on-line.

Foreign Born Spouse Support -- Whether your question concerns immigration and naturalization, learning the English language or how to take local transportation, the Relocation Program provides assistance, classes and referrals.

Emergency Assistance -- From time-to-time emergencies occur while moving, the Relocation Program office has the resources to provide emergency financial assistance and referrals.

Transition Assistance -- This is a mandatory program available to assist personnel and family members when they separate from the military. The Relocation Assistance office will establish your individual transition plan and refer you to all the installation and community resources necessary to complete a successful transition.

Installation Specific Information

The Army Community Services (ACS) Relocation Readiness Program offers comprehensive programs and services to Soldiers and Families arriving at Fort Benning.

Lending Closet -- The lending closet provides basic housekeeping items for temporary loan to incoming and outgoing families and in other cases determined appropriate. Items include basic kitchen equipment, high chairs, car seats, pac-n-plays ironing boards, irons. Initially the items are loaned out for 30 days, if additional time is required due to delays in

household deliveries, requests for extensions are granted in 2 week increments. Orders to Fort Benning with assigned Unit POC and a ID cards required to check items out.

Newcomers Orientation/Bus Tour -- Did you know that Columbus was a Navy town before it was an Army town? How about that, the Mother of the Blues, Ma Rainey lived in Columbus with her family? Or, that President Dwight D Eisenhower was stationed at Fort Benning during his distinguished military career? These are just a few of the little known facts about the Fort Benning and Columbus area, that we'll hear about when you attend Newcomers Orientation and Fort Benning and Uptown Columbus Bus Tour.

The Utility Coordination Center provides courteous phone to contact area utility companies to initiate service. Deposit requirements are decided by the utility companies and it is based on personal credit history.

Relocation Counseling -- Relocation counseling is provided on an individual or group basis. It is available to both inbound and outbound personnel and with primary focus on pre-departure counseling and relocation planning. Personnel preparing for their first permanent change of station (PCS) move or first overseas PCS.

Sponsorship Training -- Training for unit sponsorship trainers or designated sponsors upon unit requests. The Relocation Program partners with CYS and other organizations on Fort Benning to provide training for youth sponsors. Providing a welcome packet for sponsor to send before personnel arrival.

Emergency Assistance

Planning for Emergencies

On Base Emergency Contact

Soldiers and their families relocating to this installation in emergency situations should contact the Staff Duty Officer at DSN 312-835-2218 or 706-545-2218. The soldier on duty will determine the nature of your emergency and refer you to the appropriate service agency.

Post Information Operator- 706-545-2011 (Fort Benning, GA)

Post Locator- 706-545-5217

Financial Assistance

If you experience problems while traveling that require financial assistance, contact the nearest Army Emergency Relief or Air Force/Navy Relief Office or the local American Red Cross. Regardless of what branch of service you represent, any of those offices can assist you and then transfer your loan to the correct branch.

Army Emergency Relief (AER)

Army Emergency Relief (AER) provides emergency financial assistance to Soldiers (active and retired) and their families in times of distress. Categories of authorized emergency financial assistance are:

- Non receipt of pay
- Loss of funds
- Medical and Dental, and hospital expenses related to TRICARE
- Funeral expenses
- Required travel due to emergency leave /travel, convalescent leave
- Rent
- Food
- Utilities
- Essential POV
- Clothing
- Fire or Disaster

For more information regarding procedures for assistance, please call 706-545-2536 or DSN 312-835-2536. After duty hours, please contact the Staff Duty Officer, 706-545-2218 or DSN 312-835-2218.

American Red Cross

The Red Cross provides a variety of casework. This includes, but is not limited to communication, verification of family emergencies, counseling on family and personal problems, and financial assistance for certain emergencies. The American Red Cross is open 8:00a.m. to 4:30p.m. Monday through Friday. A staff member is on call 24 hours a day, seven days a week. Call 706-545-5194 for more emergency assistance information soldiers and their families are encouraged to contact the local installation Army Community Service Center. If this office is not able to provide assistance, appropriate referrals will be made. For information regarding assistance, please call 706-545-7517 or 706-545-4043.

Motor Vehicles

Registration & Licensing Requirements

Georgia State law requires you to have sufficient liability insurance and a valid driver's license in order to operate a vehicle. The term "vehicle" generally includes automobiles, motorcycles, vans, trailers and boats regularly parked or garaged overnight. Further, your vehicle must be properly registered. Even though you are in the Military, you may be required to register your vehicle in-state and obtain an in-state license within a few months of moving. Access complete information on insurance, driver's licensing, and where and how to register your vehicle by visiting the [State Department of Motor Vehicles](#) website.

State Laws

You and your passengers must always wear seatbelts while driving, you will be ticketed and issued heavy fines if seatbelts are not secured. State law requires that all children under 5 years of age and 57" in height be properly restrained in child seats. Some states also require younger, smaller children to sit in the back seat.

Motorcycles and their operators are subject to special laws. If you own and operate a motorcycle, you must comply with those laws. Visit the State Department of Motor Vehicles website for more information.

Many States and local jurisdictions have strict laws about the use of cell phones and other digital devices while driving. Research these laws on the State Department of Motor Vehicles website. Tickets will be issued and fines assessed for violating these laws. Play it safe and always use a "hands free" device if you must use a cell phone or other PDA while driving. Hands-free devices must be used while operating a motor vehicle on ALL military installations worldwide.

Registering Vehicles on Base

Fort Benning is a restricted access post. You must have an ID sticker when entering the post. Individuals who need to register their automobiles or need a visitor pass may pick one up at the gate at the visitors' center/vehicle registration.

In order to obtain an ID sticker, you need to show your ID card, registration, proof of insurance, and a valid driver's license.

Base Regulations

Speed Limit -- The Speed Limit on-post is 30 MPH unless otherwise posted. 15MPH during Physical Training, 6-7:30 am Mon-Fri (10MPH whenever passing troops)

Seat Belts -- Georgia State Laws requires the wearing of seat belts. Children under the age of four years need to be restrained with approved child restraint devices at all times when a vehicle is operated.

Georgia Laws defines DUI as 0.08% blood alcohol content (lowest in the USA). Do not operate any vehicle or machinery after drinking alcoholic beverages. Alcohol will not be consumed while on duty.

Motorcycles -- Army Motorcycle Safety Course is required for post registration. Riders must wear motorcycle helmets with fastened chin strap and shatter-resistant eye protection. Leather boots or shoes and gloves are a requirement. Long shirts and jackets with highly visible reflective vest are required.

Bicycles -- All bike riders are required to wear a helmet.

For more information regarding rules and regulations at the Fort Benning military installation, please contact the Directorate of Public Safety, Bldg 215, 706-545-1133 or DSN 312-835-1133.

Registering Vehicles in Georgia

Non-resident military stationed in Georgia are not required to register their vehicles in Georgia as long as the vehicle displays valid license plates from their home state.

There are two counties within Fort Benning: Chattahoochee and Muscogee. If you live in McGraw Manor or Custer Terrace you may register at the office in Uptown Columbus (Muscogee County). All other housing areas including Kelly

Hill will need to register in Cusseta (Chattahoochee County).

When registering your vehicle you will need:

- a military ID
- title or manufacturer's certificate of origin
- proof vehicle is covered with GA liability insurance
- odometer reading
- date of purchase
- date of birth of the first person named on title
- tag fee of \$38 (cash or money order)

If there is more than one owner, all parties must be present, or have a power of attorney to sign title application.

For a leased vehicle, the original power of attorney from the leasing company is needed.

To renew your registration you can get an ad valorem exemption tax form from the JAG office to avoid extra costs.

USAREUR registrations are only valid for 30 days upon return from overseas. In the case of USAREUR registrations we issue a temporary decal that is good for 45 days.

Loan Closet

Items Available

The mission of the ACS Lending Closet is to provide basic housekeeping items for temporary loan to incoming and outgoing families while their household goods are in transit. We have the following equipment available:

Kits(dishes, pots/pans, silverware, glasses, mixing bowls, colander, kitchen/cooking utensils, etc)

Coffee Makers

Alarm Clocks

Toasters

Irons/Ironing Boards

Folding tables/chairs

Pack-N-Play

High chairs

Car seats

Rice cookers

Hand mixers

Broom vacuum cleaners

Futons

Cots

Microwaves

How to Borrow

Equipment will be checked out for an initial period of 30 days. If warranted, this due date may be extended in 30 days increments up to a maximum of 90 days. For more information, please contact the Lending Closet at 706-545-4485.

Housing - Overview

Government Housing

Fort Benning housing has been privatized effective 1 January 2006 and is now operated by Pinnacle. Due to privatization, the housing unit count will fluctuate based on demolition of old units and construction of new units. There are currently 4,000 units of family housing on the installation. All eligible PCS personnel who have one or more family members living with them are eligible to apply for military housing. The date you sign out of your last PCS station will be your eligibility date, which determines your position on the waiting list, not your waiting time for quarters. Soldiers are placed on the waiting list for on-post housing in accordance with the soldier's eligibility date. This date will be established in the Housing office. The waiting list for quarters currently varies from 1 month to 6 months. The Housing Office will consider waiting list variables such as grade, number of family members, etc.

Application--Procedure for housing application report to Bldg 2621, Soldiers' Plaza, on scheduled appointment made at In-processing. School slips will only be issued during your housing appointment. However, slips can only be given if the wait for quarters is less than 180 school days.

Availability--Housing wait lists change approximately every two weeks at Fort Benning, Georgia. Waiting times also vary within ranges based on housing area preference.

Non-Government Housing

Housing Referral Office-(HRO)--Your POC for any problems you may encounter (discrimination complaints, tenant/landlord disputes, or any questions/problems about off-post housing) is the HRO. Staff are available to assist you on a person-to-person basis in any way possible to make your move to this installation an easy and pleasant one. They can provide a list of rentals with corresponding locator maps and give you information regarding the area in which the facilities are located.

DoD Automated Housing Referral Network (AHRN)--Visit AHRN.com or ask at your local housing office to learn about this DoD program that is currently available for more than 75 installations. The program allows military members and families to:

- Search listings and pictures of available rentals near military installations
- List their own properties for rent to other military families
- List their homes for sale by owner (FSBO) to other military members
- Contact installation housing offices
- Receive one-on-one real estate counseling and assistance from the AHRN partner, [Military Moving Station](#) on how to buy and sell smart.

AHRN is not currently available at all installations but the phased program is adding new installations every month. Check the AHRN website to see if your next assignment is an AHRN base and check out other features to assist you in your home search.

Policy

Company grade officers, warrant officers and most senior NCOs drawing Basic Allowance Housing (BAH) at the without dependents rate are not required to live on post.

Other Housing

Rental Options -- Battle Park Homes, is a single-story apartment complex of two hundred two and three-bedroom units. It is located on Fort Benning near the intersection of Benning Boulevard and Custer Road. It is open to permanently assigned enlisted members and allied officers stationed at Fort Benning. This rental housing, however, is controlled by the government because it is on leased government land.

Mobile Homes -- Fort Benning does not have a mobile home park.

Reporting Requirements

Army regulation requires you to report to Housing Referral before you make any permanent off-post living arrangements. If you are eligible, you can be placed on the waiting list for on-post housing. All service members with families are members are eligible for on-post housing.

Housing - Temporary

Temporary Lodging Facility

Fort Benning Lodging has 1,175 affordable guest rooms offering various amenities. These facilities are available to all services, active and retired military, foreign officers, DOD Civilians and authorized guests. All guest rooms have security locking system, computer capabilities and laundry facilities are available.

Availability

Very often, and especially during the summer months, on-post billeting is booked to capacity; however, Columbus offers a wide variety of temporary lodging choices. Columbus has a multitude of lodging choices ranging from luxury to economy accommodations. There are also many extended stay facilities/suites that offer kitchenettes and monthly rates.

Off Base Temporary Lodging Facility

Uchee Creek Campground/Marina is located on Chattahoochee River on the Alabama side of Ft. Benning. It offers a full-service marina, lodge with cooking facilities, refrigerator, tables/chairs for 150 people; 42 log cabins with bathrooms, kitchen with stove, refrigerator, dishes, microwave, TV/VCR, BBQ grill heating and air conditioning; 85 full-svc camping pads-most with full-service; food/supply store; laundromat.

Housing - Government

Family Housing

Privatization

Fort Benning Family Communities, a partnership between the U.S. Army and Clark Pinnacle Family Communities, is proud to announce the start of a new era in military family housing at Fort Benning. On September 28, 2004, as part of the U.S. Army's Residential Communities Initiative program, the Department of the Army awarded Clark Pinnacle the opportunity to develop and implement a Community Development and Management Plan (CDMP).

On January 1, 2006, Clark Pinnacle assumed management and operations of the family housing on post. Living on-post means being close to work and close to community amenities like gyms, pools, and neighborhood centers. It means living behind a security gate, and with neighbors who understand your lifestyle. Be part of this community. Contact our Welcome Center at 706-685-3939 if you qualify for family housing. Five neighborhood offices serve the military families living on-post. Each office provides full-service property management to its neighborhood. The teams are there to assist you on weekdays from 8:30 a.m. - 5:30 p.m.

Eligibility

All eligible PCS personnel who have one or more family members living with them are eligible to apply for military housing. The date you sign out of your last PCS station will be your eligibility date, which determines your position on the waiting list, not your waiting time for quarters. Soldiers are placed on the waiting list for on-post housing in accordance with the soldier's eligibility date. This date will be established in the Housing office.

Waiting List

The waiting list for quarters currently varies from 1 month to 6 months. The Housing Office will consider waiting list variables such as grade, number of family members, etc. Housing wait lists change approximately every two weeks at Fort Benning, Georgia. Waiting times also vary within ranges based on housing area preference.

Application

Report to Bldg 2621, Soldiers' Plaza, on scheduled appointment made at In-processing. School slips will only be issued during your housing appointment. However, slips can only be given if the wait for quarters is less than 180 school days.

Soldiers on permissive TDY for house hunting in conjunction with PCS leave must report to the CHRRS Office on the first day of permissive TDY to get their leave form stamped and dated. The leave form must be signed by an O-5 or above. *If you do not have your leave form stamped, finance will charge you regular leave.*

Household Goods - Overview

Arranging Household Goods Shipments

As soon as you are alerted to your upcoming PCS move, you can start getting your house and family ready. Clean up and get rid of junk. Hold a yard sale or take serviceable items you no longer need to a thrift shop or donate to charity. Get important family records together in one place. You can even estimate the weight of your household goods before you visit your transportation office to set up the move. If you are going overseas, you should begin to plan what items you will take in your hold baggage, in your household goods shipment and what might need to go into storage. Remember for overseas assignments electricity is different and houses are generally much smaller and cannot handle large furniture.

Set up an appointment with your transportation office as soon as you have a copy of your PCS orders. The earlier you call or visit your transportation office, the greater your chances of moving on the date you desire. The counselors will explain all your PCS move entitlements in detail. Your first decision is whether to have the government move you or whether to move yourself. There are pros and cons to each type of move. Your counselor will answer all of your questions. If you choose a government move, they will book your shipment and let you know the exact dates the movers will come. If you choose to move yourself, the counselor can assist with recommendations and tips on how to do a personal move.

Automobile

The government may ship one Privately Owned Vehicle (POV) at their expense to your new overseas location. This is handled through your transportation office. Remember to discuss your POV needs at your initial counseling session. The shipping contractor has established a [website](#) where you can track the location of your POV through the shipping process.

Shipping Pets

Planning for shipment of your pet includes researching airline requirements and quarantine and restriction laws in your new location. You will need to ask the airlines the requirements for size, weight, number of animals, kennel construction, documentation and season of the year limitations. Occasionally, small pets can be shipped on military flights but availability and regulations are always changing as well as fees. Checking the [SDDC website](#) will provide details on shipping pets.

Many international locations have strict importation laws including extended quarantines and restrictions on breeds or types of animals that can be brought into the country. Carefully research these rules as they could impact your moving schedule. Not only do overseas locations have strict rules but many locations have restrictions on dangerous dogs as well.

Delivery of Household Goods Shipments

It is your responsibility to contact the transportation office as soon as you arrive at your new duty station. Let them know how you can be contacted, phone, mobile phone and e-mail. If you already have new quarters, they will help arrange delivery of your personal property shipments. Otherwise they will arrange for temporary storage until you have permanent housing.

Customer Satisfaction Survey

Once your personal property is delivered, you'll be asked to [rate the customer service](#) you received from the movers. Make sure you take the time to do this. Your feedback will make the process better for everyone.

Claims

If you have any loss or damage to your personal property you may need to file a claim. Use the front of [DD Form 1840/1840R](#) to notify the mover of any loss or damage you find at the time of delivery. If further loss or damage is discovered after the transportation provider departs, use the reverse side of the form, DD Form 1840R. You must **file DD Form 1840/1840R within 70 days of delivery**. Completing and submitting the DD Form 1840/1840R does not constitute filing a claim. A claim is separate and distinct from these forms. Your local personal property office and claims office will give you complete instructions on where and how to file DD Form 1840/1840R and your claim.

Household Goods - Shipping Pets

Pet Travel

Plan for your pet's trip in the same way you plan your own, well in advance. A clean bill of health is an important first step assuring your pet's ability to adjust safely to unfamiliar surroundings. In addition, most states and countries require recent health certificates and disease inoculation documentation before you will be allowed to cross borders, making a trip to the veterinarian mandatory. Make sure your pet has a special identification tag with name, your name, and a destination address or that of a friend or relative.

When traveling by air, the pet kennel/carrier in which your pet will be spending most of his/her trip is of the utmost importance. Your pet must have room to turn freely while in a standing position and be able to use normal movements in order to stand erect or lie down in a natural position. The Airline can provide you with further information.

Boarding

Boarding your pet can run from \$5 to \$20 per day, depending on special requirements and size of the animal.

Veterinary Facilities

Microchipping is one of the services offered by the Fort Benning Veterinary Clinic. All pets must have a microchip on Fort Benning. This cost of a microchip is \$15 at the clinic.

Quarantines

There are no quarantine regulations in Georgia.

On Post Housing Pet Policies

Pet policies for Fort Benning Family Communities Pet Deposits will be waived for all active Duty Military Residents. Each household is limited to a total number of two (2) pets.

All pets must be registered at the Fort Benning Veterinarian Treatment Facility prior to move-in. Not only is this a Fort Benning Family Community policy, but also an Army regulation (Ref: Ft. Benning AR 210-5). Hours of Operation are Monday - Thursday 8:00am to 4:00 pm and Friday 8:00am to 12:00 Noon. Phone Number 706-545-4444. Pet owners must provide a copy of verification of appropriate immunization along with the pet registration to Management prior to move in. If a pet is acquired after your move-in date, the pet must be registered at the Fort Benning Veterinarian Treatment Facility within five working days.

Pets are considered to be a privately owned domesticated animal living in association with a household, including dogs, cats and birds. Pets must not weigh more than 100 pounds. Certain breeds of pets have been restricted and will not be accepted. These breeds include Pit Bulls, Doberman Pinschers, Chows, Staffordshire Terriers and Rottweilers. Any mixes of the aforementioned breeds are also restricted.

In order to keep the grounds clean and sanitary, all pets must be taken to the outside perimeter of the community for their toilet purpose. All pet owners will be required to clean-up behind their pets and dispose of the droppings in an appropriate waste receptacle. It will be a violation of these policies if any resident simply "Turns out the pet" (outside of a fenced area) and recalls it at his convenience.

All pets must be "on leash" at all times when outside the home or fenced yard. Pets are not to be tied or staked outside the home. All yards and common areas should be kept clean of pet droppings. During hot weather, especially, odors from such can be extremely offensive to neighbors. Avoid leaving pet food outside for prolonged periods, as it will attract pests. Pets are NOT allowed in the pools, pool areas, playgrounds, Neighborhood/Community Centers or tot lots at any time.

The resident will be asked to remove any pet that constantly disturbs other residents, whether inside or outside, or constitutes a problem or obstruction to the agents and employees of Property Management from properly performing their functions and responsibilities. If a resident fails to remove said pet following complaints from the residents and request from Management staff, the Resident Occupancy Agreement may be terminated.

Resident will be responsible for any damages to the yard due to excessive wear and tear caused by pets. Management will determine the degree of wear and tear and will be responsible for assessing damage charges.

These policies are to be strictly observed and will be enforced by the Management Staff. We hope all residents will understand that these policies have been made for their pleasure and convenience in order that this property may maintain a reputation of quality living. Please help us to maintain this reputation. The Management reserve the right to make such other reasonable policies as shall, in the judgment of Management, from time to time become necessary to protect the care and cleanliness of the premises and for the preservation of good order therein.

Education - General Overview

Public School

By Georgia law, children must be 4 years old on or before 1 September to enter pre-kindergarten. For kindergarten, children must be 5 years old on or before September 1, and 6 years old on or before September 1 to enter the first grade.

Documents Required to Register Include

A certified birth certificate; immunization records on Georgia state forms; vision; hearing; and dental screening, social security card; and the previous year report card if transferring from another school.

DoD Schools

The Fort Benning School System offers a top quality education to children of military personnel living on the installation. There are six elementary schools and one middle school. High school students receive educational services at Chattahoochee High School. This school is located in Cusseta, GA. There are several magnet High Schools to choose from as well if students meet the criteria for entrance.

Adult Education

Army Continuing Education System Division (ACESD) of the Adjutant General

The Education Center aids in the recruitment and retention of quality soldiers but also providing self-development opportunities for adult family members and Department of the Army civilians. This web site describes the wide range of educational opportunities available within the Fort Benning Community. The Education Center affords available opportunities for people to work towards their personal and professional educational goals. We encourage and challenge soldiers, family members and Department of Army civilians to make the most of these opportunities. Participation in education affords the chance to enjoy a more complete personal and professional life.

Education - Training (College/Technical)

Continuing Education

The Fort Benning Education Center, offers a full range of academic services and programs to all members of the local military community.

Education Center services include academic, career and financial aid counseling; Tuition Assistance (TA) for service members; a testing center; computer lab with internet access.

Colleges

Chattahoochee Valley State Community College -- The college offers the Associate in Science Degree in General Studies or an Associate in Arts Degree in Liberal Arts

Columbus State University -- The university offers a wide variety of degree programs, from the Associates to the Masters level. In addition to these degree programs, CSU offers a continuing education program, a professional curricula, and an ROTC program.

Columbus Technical College -- The institute offers an Associate Degree in Applied Technology, several diploma programs, and numerous technical certification courses.

Embry-Riddle Aeronautical University -- The university offers an Associates, two Baccalaureate, and two Masters of Science Degree programs in the following areas: Aeronautical Science, Technical Management, Professional Aeronautics, and Management of Technical Operations.

Georgia Military College -- The college offers Associate in Science and Associate in Applied Science degrees in the following areas: General Studies, Pre-Nursing, Criminal Justice, Behavioral Science, and Education.

Troy University - Fort Benning -- The university offers a variety of Associate, Baccalaureate, and Graduate Degree programs.

Vincennes University -- The university offers an Associate Degree in General Studies.

Education - Local Schools

Choosing the right school for their children is a priority for military families. This article describes excellent resources for your use in planning for your child's educational needs. Parents can find current information about public, charter and private schools by using the tools below:

1. How do I choose a good school?

[Choosing a School for Your Child](#) is a U.S. Department of Education publication that will help families identify what is important in selecting a school.

[The School Visit: What to Look For, What to Ask](#) Whether you are choosing a school for the first time, or because you are in transition, this site will provide you with information about what to do and what to ask.

2. What schools are in my area (or in the area where I may move), and how good are they?

Several high quality commercial tools are available to assist in making decisions about which school to choose for your child. Listed below are these website tools along with information on how you access the information and what type of information each site provides.

Both [Great Schools](#) and [School Matters](#) provide a wealth of information for parents:

- School contact information
- Distance from zip code (provide the installation zip code, or the zip code of the area where you will be living)
- Public, private or charter school designation
- Student/teacher ratios
- Free and reduced school lunch program (an estimate of economic disadvantage)
- Great Schools provides a rating of schools and a parent comment section
- Percentage of students meeting or exceeding the state standards in math, reading and language arts
- Teachers - average number of years teaching experience, % of first year teachers on the staff
- Students: Average percentage of students absent from school for more than 15 days
- Ethnic breakdown and percent of students with English as a second language
- School Matters provides college prep scores (PSAT, SAT, ACT test scores)-for high schools only
- Great Schools also provides parents the ability to rate the schools and make comments on the schools.

For both sites, the user must enter the State and zip code to find schools in the area.

[SchoolQuest](#) was developed by the [Military Child Education Coalition](#) to help military families select schools. SchoolQuest also offers an Online Library that provides resources for families in transition. At this time, the SchoolQuest data base covers 99 military installations. The Military Child Education Coalition also provides a [data base of information](#) on each State's educational system.

[The School Report Tool](#) is available from Military OneSource that list names and locations of public, public charter, private, virtual and home schooling choices around major installations. [Charter Schools](#) are nonsectarian public schools of choice that operate with freedom from many of the regulations that apply to traditional public schools. Use this site to find one in your area.

3. How can I help plan for a successful transition in this new school and for my child's school career?

Parents often want to know about the availability of extra curricular activities and sports, or the availability of advanced classes. For these questions, it is best to contact the schools directly. It is important to ask the right questions. The following resources can help with these questions and others.

The [Toolkit for Parents](#) was developed by the Department of Defense, especially for Military Families. This 85 page booklet walks parents through preparing for the move and the first two weeks of school....what to ask, what to take, etc..

The [Military Impacted Association](#) has [checklists](#) available for military kids who are leaving or entering a new school.

The Military Child Education Coalition has a [checklist for transferring students](#) that will be helpful. Additionally, through [SchoolQuest](#), MCEC provides parents with the ability to develop a profile for each of their children, which then will provide them with a report on issues related to transferring to a new school district.

4. Question? What happens if I need help during the school year?

During the school year, there are always questions that parents have, such as "What is the best way to help with homework?" or "What if my child needs to see a counselor because my spouse is deployed?" Military OneSource helps with these questions and has 24/7 access. You can call them at 1-800-342-9647, connect to them at the website [Military OneSource](#), or [e-mail a consultant](#).

Education - Local Schools/Overseas

Overseas Schools -- What You Should Know

Moving your family from one installation to another in the U.S. can be challenging enough; but moving your family overseas presents an even more complex situation. One of the most important challenges can be summed up by this question, "Where are my children going to go to school?"

This article will provide resources to help guide military families through the many questions and decisions regarding local schools abroad.

Where do I start?

Start with the information on your new installation. Visit [Plan My Move](#) and review the installation's Education - Overview article. All of the overseas installations have dedicated a portion of the Education Overview to discussing the education options available in the local community as well as the DoD schools located on the installation, if available. Most installations overseas that allow accompanied family travel have one or more DoD schools.

What is the difference between a DoD school and an international or national school?

[DoDEA](#) is the Department of Defense Education Activity. DoDEA operates DoD schools in 12 foreign countries, Guam and Puerto Rico. All DoDEA schools are fully accredited by U.S. accreditation agencies and maintain high academic standards with well rounded educational programs.

In addition to DoDEA, the [U.S. Department of State's Office of Overseas Schools](#) mission is to promote quality educational opportunities for dependents of American citizens overseas at the elementary and secondary level. If a DoD school is not available on your installation there may be a school in the local community that is an American-Sponsored Elementary and Secondary School.

International schools are English-language schools whereas National schools are schools where courses are taught in the native language. The curriculum and grading system of an International school tends to be similar to the traditional American education system. This is a consideration if your family will be returning to the U.S. prior to your child or children graduating high school. Remember, when choosing a school it is best to try to match the school with your child's needs and expectations.

Where can I find a list of International schools in the country where my family is moving?

The Internet can be an excellent resource for finding International Schools overseas. You can find a complete directory of overseas schools on the [International Schools Services' website](#).

In addition, the [World Wide Schools](#) website is an excellent resource. From the homepage you can select the country. Once you have done this, a list of schools will appear and you can then choose which one you are interested in researching. All of the information appearing on this website is provided by the schools directly. Some of the information you may find on a school includes: a background summary about the school, the school's address, phone number, website, and even the email address of the director of the school. This information should be explored so that you can make comparisons with other International schools in the area to determine the best place for your child/children.

How do I decide what school is best for my child?

This process is much the same as it would be in the U.S. You may not have as many choices but it is important to make a list of possible schools and then begin to ask around. This is a daunting task since it is likely that there will be a language barrier. However, talk to the Relocation Personnel in the Family Center and your sponsor at your new installation who may be able to put you in touch with other families with children around the same age as your child/children. Always contact the school directly and ask for references.

Once you have narrowed down your options, interview the school or schools directly. This is best done in person, if possible. Ask about: attendance, atmosphere, curriculum; grading system, tuition, accreditations, the staff and administration; as well as other practical details such as, does the school provide meals, what types of extra curricular programs are available, is there transportation, holidays and schedule, sports programs, before and after school care programs, and how is the facility maintained.

Now that I have chosen a school, how do I successfully facilitate the transition for my child?

A successful transition should be a priority during planning the move and once the move has been completed. The more knowledge you provide your child with the more confident he/she will feel once he/she arrives at the new school. Allow your child to be a part of the decision making process, if he/she is old enough, and take his/her opinions into account.

MilitaryStudent.org provides several valuable tools to facilitate the transition process. Although many of these tools are not geared specifically to an international move the resources provided do apply to any military student transitioning to a new school in the U.S. or overseas.

Employment - Overview

Spouse Career Advancement Initiative

The Military Spouse Career Advancement Initiative is designed to advance military spouses into portable careers by providing them with education and training in high-growth, high-demand occupations. Career Advancement Accounts, also known as CAAs, are flexible education funding accounts to pay for expenses directly related to post-secondary education and training, including tuition, fees, books, equipment, and credentialing and licensing fees necessary for portable careers. High-growth industries include financial services, education, healthcare, information technology and construction. High-demand occupations can be found in human resources, hospitality, homeland security and business administration.

The Department of Labor (DOL) and the Department of Defense (DoD) are jointly funding this demonstration in eight states (California, Colorado, Florida, Georgia, Hawaii, Maine, North Carolina, and Washington) targeting 18 military installations. Voluntary Education Centers and One-Stop Career Centers are collaboratively providing career counseling, guidance and assessments to support military spouse career and education choices.

CAAs, are self-managed accounts that must be used with approved local education and training institutions. CAA funds must be used for expenses directly related to career preparation. There is a limited amount of funds available in the CAA demonstration. The maximum amount of the CAA demonstration is \$3,000 for one year. The accounts may be renewed for one additional year, for a total two-year account amount of up to \$6,000 per spouse. Call Military OneSource at 1-800-342-9647 or visit <http://caa.milspouse.org/> for more information.

Employment Opportunities

Employment Readiness Program

Finding employment opportunities is one of the biggest challenges facing any relocating family. For personal assistance contact the Employment Readiness Program in the Army Community Service office. The following services are available to assist family members in finding employment in the Fort Benning/Columbus, GA and Phenix City, AL area: Weekly Job Vacancy List (averaged over 500 jobs each week that is available Thursday and Fridays *only* through the ERP Manager's e-mail. This list includes:

- Jobs through local businesses/City governments (with Internet Hyperlinks to apply)
- Jobs through Employment Agencies (Manpower, Kelly Services, Chase Staffing, etc.)
- Jobs on-post (APF, NAF, AAFES, Vendor, Direct Hire and Contract)
- Jobs through both AL and GA Labor Departments (with web site links)
- Volunteer opportunities (Includes youth)
- Military spouse sites (Spouses-to-Teachers, etc.)
- Information concerning Job Fairs. Three Job Fairs, sponsored or co-sponsored by the ER Program a year have average attendance of 10,000.
- Resume Writing Assistance
- Job Referrals

The majority of employment opportunities available to Fort Benning family members can be found on Fort Benning, Columbus, GA and in several Alabama towns: Phenix City in Russell County and Smiths Station. Opelika and Auburn in Lee County. All the Alabama cities are located just across the Chattahoochee River that separate Georgia and Alabama and are approximately 20-30 minutes from the installation. The average unemployment rate for the Fort Rucker area is 4.5%. The prospect for finding a job in the communities surrounding Fort Rucker would be considered excellent, however, salaries are low.

Teaching positions in grades K-12 are not readily available. Family members with teacher certification from other states often substitute teach. Teaching positions are available in both states. Prospects are poor for employment in Social Services or in Management. Family members stationed at Fort Benning find employment with national and local no-fee employment agencies.

Employment Documentation

For job-hunting purposes, be sure to hand carry: all employment records and documents, resumes, Resumix, transcripts, certificates and licenses.

Unemployment Benefits

The payment of unemployment benefits depends upon what state you are transferring from and the policy in that state. You can apply for unemployment benefits on line.

Child Care

Child Care

Registration

All children and youth must be registered with Child and Youth Services before participating in programs and activities.

The annual registration fee is \$18.00 for one child, \$32.00 for two children and \$40.00 for three or more children. All children registered at a later date will have the same expiration date as the first child. Parents must provide shot records and an emergency point of contact at time of registration. For information about registration, call 706-545-2079.

Child Care Centers/Programs Offered

Full-Day Care Centers -- Main Post CDC, Tot Town CDC, and Sante Fe CDC. Full Day care is designed for parents who need childcare services for their children on a regular basis. Full day care for ages 6wks-5yrs.

Part Day Preschool -- Benning Preschool for 3 and 4 year old children. Benning Buddies for two, three and four year olds.

Hourly Care -- Care provided on an irregular (drop-in) basis. Reservations are needed to ensure a space for the needed date and time. Hourly care is available at Tot Town CDC and School Age Services.

School Age Program

This program offers supervised daily activities for children K-5th grade before and after regular school hours. Care is also provided during school holidays and summer.

Middle School and Teens -- Provides open recreation facilities, teen activities , middle school program (6th-8th grade), and teen program (9th-12th grade).

Family Child Care Homes

Child care is provided by a certified adult family member occupying government quarters. Parents interview, select and enter a contract with the provider. Certified homes are monitored for health, safety, and quality of service.

Georgia Pre-K Program: Lottery sponsored program for four year olds. For more information please contact the Central Registration office.

School Liaison Office: Works in conjunction with CYS and the local school community to address educational issues involving military children.

Youth Services

Youth Services

There are many leisure and recreational activities that are planned at Fort Benning to meet the needs of youth. For more information on our youth services, you may call 706-545-3070.

Eligibility

Youth Services programs are open to youth family members of active duty, retired military, reservist and Department of Defense civilians. Youth must be members of Children and Youth Services (CYS) before participating in programs and activities.

Fees

The annual CYS membership fee is \$18 for one child, \$32 for two children and \$40 for three or more children.

Programs Offered

Piano, dance, karate and gymnastics are offered through Youth Services. Available sports include, fall soccer, cheerleading and football; winter basketball; spring baseball and soccer; and summer basketball. Youth Services provides special events and theme parties for teens throughout the year. These activities are open to youth ages 11 to 17. For additional information, call 706-545-3070.

Youth Sponsorship Program

The Youth Services Program provides sponsorship to newly assigned youth, by request only. The program provides sponsorship for youth in grades 6-12.

When a teen is new to the area they are matched with a volunteer sponsor who is responsible for making their adjustment period a positive experience. The teens are matched together by age, sex, common interest and housing area, whenever possible. All sponsors must be received from the sponsor's school stating that the sponsor's character is average or above average.

Whenever possible, a pen pal sponsor is assigned to new youth before their arrival. The two pen pals develop a long distance friendship. When it is time for youth to leave their old friends, it often makes moving a little more exciting to know they have a new friend waiting for them when they arrive at their new home.

Youth Employment

The Family Member Employment Program holds one workshop per year. The workshops provide youth with information about Completing Applications, Job Searching Skills, Dress Codes, Interviewing Techniques and Resume Writing. For additional information call the Family Member Employment Assistance Manager at 706-545-5516.

Youth are also encouraged to contact the Civilian Personnel Office (CPO), located in building 6. The Civilian Personnel Office can provide information about the area Summer Youth Employment Program and Summer Hire Program. Please contact CPO at 706-545-3344.

The Youth Services Program can provide some information in conjunction with the Family Member Employment Program. Call 706-545-3070.

Financial Assistance

Before You PCS to Your New Duty Station

Start saving now -- any PCS move is going to cost money. Experts say 3 to 6 months pay in reserve will cover emergencies amply.

Apply for a sponsor at your new duty station. Apply through your personnel advisory command of your unit. They will forward your sponsorship application to your next duty assignment. He or she will probably be able to answer a lot of your questions.

Talk to folks at the finance center. They can figure out how much travel pay you will receive. Talk to them about dislocation and temporary lodging allowance.

Contact Army Community Service Center (ACS) at the new post; they've got lots of helpful information. Family Members should contact the Employment Readiness Program, if they are seeking employment at the new duty station.

Financial Readiness Program

ACS, Financial Readiness Program, Soldiers' Plaza, Bldg 2633, 706-545-5485, offers classes on: Military Pay, Checking Account Management, Budgeting, Debt Liquidation, and Financial Planning for Permanent Change of Station (PCS), and Deployment and Transition. The installation Financial Readiness Program provides consumer information, education, consumer complaint resolution assistance, financial information, and financial education. The program can help soldiers and families identify the most consumer-friendly businesses and institutions. Individual assistance is available for all aspects of consumer affairs, financial management, credit management, and credit/debt counseling.

Family Subsistence Supplemental Allowance (FSSA)

This program provides money to bring military households above 130% of the poverty level, and it is designed to keep soldiers, sailors, airmen and marines from having to use food stamps. Household size and household income are the two factors that determine eligibility for the FSSA Program and the amount of the FSSA allowance. For more information about this program contact Army Community Service Financial Readiness Program, Bldg. 2633.

Army Emergency Relief

The Army Emergency Relief Program provides emergency assistance to soldiers and their families in time of distress. For more information on eligibility criteria, contact the Army Emergency Relief Officer at 706-545-7517/4043.

Legal Assistance

Legal Services

Legal Assistance Division (LAD) provides advice and assistance to eligible clients on personal legal matters. Eligible clients include soldiers, retirees, and their family members (military ID card holders).

Provides Assistance in the following areas:

- Family Law (separation/divorce)
- Wills and estate planning
- Real property
- Consumer protection
- Landlord-tenant matters
- Economic matters
- Military and civilian administrative matters
- Taxes, torts and limited civilian criminal matters

Consultation with an attorney requires an appointment. Appointments are made up to one week in advance, beginning each Friday at 8:30am.

Car Registration Services

Notarizations are performed and power of attorney and ad valorem forms are prepared on a walk-in basis. Ad valorem forms allow active duty soldiers and family members to register their cars in Georgia without having to pay the Georgia personal property tax. Registrants must provide a LES no older than 90 days showing a state of residence other than Georgia, the VIN# number of the vehicle.

Tax Services

Free advice and assistance in preparing federal and state taxes, as well as electronic filing of qualified returns, are offered through the LAD at the Installation Tax Center. The Tax Center operates from mid-January through mid-April. Clients are seen on a walk-in basis only (no appointments).

Claims Services

Claims Division provides assistance to soldiers and their families in filing claims for damages to household goods in association with a military move and to any individual who believes they have suffered damage or injury as a result of their government service or government negligence. Service is provided to customers on a walk-in basis.

How to File a Household Goods Claims

In order to file a claim for damage to household goods, the claimant must file DD Form 1840 (Pink form) within 70 days of delivery. Once the DD1840 is filed, claimants have up to two years from the date of delivery to submit their claim.

For other types of claims; individuals who believe they have other legitimate claims against the government should consult with a Claims Examiner about the incident.

Deployment Support

Family Deployment Support

ACS provides mobilization and deployment assistance to active duty Soldiers, National Guard, Reservists, civilians, and their family members. The ACS Mob/Dep/Outreach Coordinator is point of contact for all pre-deployment and reunion briefings. Information on family readiness is provided to commanders and Family Readiness Group (FRG) Leaders, who may schedule briefings through the Mob/Dep/Outreach Coordinator at 706-545-7517.

Health Care - Overview

Moving With TRICARE

Your [TRICARE](#) coverage is completely portable—meaning it moves with you. You're covered worldwide—both in transit to your new duty location and once you arrive—but depending on where you go you may use a different TRICARE health plan option. Additionally, you may have different steps depending on which health plan option you are using now.

When Enrolled in a TRICARE Prime Option

The TRICARE Prime options include TRICARE Prime and TRICARE Prime Remote in the United States, and TRICARE Prime Overseas and TRICARE Global Remote Overseas in regions outside of the United States. Follow these simple steps to ensure you have no break in coverage when you move.

1. Do not disenroll from your TRICARE Prime option before you move.
2. Once you arrive at your new location, update your personal information in the [Defense Enrollment Eligibility Reporting System \(DEERS\)](#) immediately.
3. Select a new primary care manager (PCM), when moving within the same region or submit a new Prime enrollment form within 30 days if you're moving to a new region.

Where you are moving will determine which Prime option you will enroll in.

Prime Options in the United States

TRICARE Prime

TRICARE Prime is offered in Prime service areas—geographic areas typically located around a military treatment facility—throughout the country.

- North Region [Health Net Federal Services, Inc.](#), 1-877-TRICARE (1-877-874 2273)
- South Region [Humana Military Healthcare Services, Inc.](#) 1-800444-5445
- West Region [TriWest Healthcare Alliance](#) 1-888-TRIWEST (1-888-874-9378)

If you move to a new Prime service area, transfer your enrollment by submitting a TRICARE Prime Enrollment and PCM Change Form to your regional contractor. Be sure to include all family members who wish to use Prime on the form.

TRICARE Prime Remote

In non-Prime service areas, TRICARE offers TRICARE Prime Remote. To enroll, submit a TRICARE Prime Enrollment and PCM Change Form to your regional contractor. Any TRICARE-eligible family members living with you in a TRICARE Prime Remote area can enroll in TRICARE Prime Remote for Active Duty Family Members. Be sure to include them on the enrollment form.

Prime Options Outside of the United States

TRICARE Prime Overseas

TRICARE Prime Overseas is offered in overseas areas where there are military treatment facilities or areas in which TRICARE has established a network of qualified host nation providers.

- TRICARE Europe Toll free: 1-888-777-8343; Commercial 011-49-6302-67-7432; DSN 314-496-7432 Fax Numbers: Commercial 011-49-6302-67-6374; DSN 314-496-6374 or [e-mail](#)
- TRICARE Pacific Toll free: 1-888-777-8343; Commercial 011-81-6117-43-2036; DSN: 643-2036; Remote Sites: 011-65-6-338-9277 Fax Numbers: Commercial 011-81-611-743-2037; DSN: 643-2037 or [e-mail](#)
- TRICARE Latin America & Canada (TLAC) Address: TAO-LAC, Bldg 38802, Ft Gordon GA 30905-5650; Toll free 1-888-777-8343; 1-706-787-2424; DSN: 773-2424 Fax Number 1-706-787-3024 or [e-mail](#)

If you move to an area in which TRICARE Prime Overseas is offered, transfer your enrollment by submitting a TRICARE Prime Enrollment Form to the nearest TRICARE Service Center. Command-sponsored family members who reside with you are eligible for TRICARE Prime Overseas. Be sure to include all family members who wish to use TRICARE Prime Overseas on the form.

TRICARE Global Remote Overseas

TRICARE Global Remote Overseas is a Prime option offered in designated remote overseas locations. If you move to an area in which TRICARE Global Remote Overseas is offered, you and any authorized family members living with you may enroll by submitting a TRICARE Prime Enrollment Form to the nearest TRICARE Service Center.

Before you move to another overseas area or to an area within the United States, contact the nearest TRICARE Service Center. Then, when you arrive in your new area, transfer your enrollment.

When Using TRICARE Standard and Extra

TRICARE Standard and Extra are available to family members only. Active duty service members are required to enroll in one of the Prime options described above.

TRICARE Standard and Extra are available throughout the United States and enrollment is not required. Any active duty family member who is registered in DEERS may use these programs by seeing any network or non-network providers that are authorized by TRICARE. In areas outside of the United States, active duty family members who don't want to use a Prime option may use TRICARE Standard Overseas by seeing qualified host nation provider.

If you're already using TRICARE Standard and Extra, moving is easy.

1. Once you arrive at your new location, update your personal information in the Defense Enrollment Eligibility Reporting System (DEERS) immediately.
2. Then, find TRICARE-authorized providers in your new area.

Here are a few things to remember about using TRICARE Standard and Extra in a new region

- In the U.S.: Visit your new regional contractor's Web site for a list of providers. Remember, if you see network providers, you'll be using the Extra option and pay lower copayments.
- Outside of the U.S.: Contact your TRICARE Service Center for help locating a qualified host nation provider. The TRICARE Extra option is not available in overseas areas.
- If you move to a new region, you'll have a new claims address for submitting your TRICARE claims.
- Learn your new region's prior authorization requirements because these requirements can differ by region.

When Using TRICARE For Life

TRICARE For Life—TRICARE's coverage for those who are eligible for Medicare—requires no enrollment and you'll have a smooth transition when you move. [TRICARE for Life](#) contact information: WPS TRICARE For Life, P.O. Box 7889, Madison, WI 53707-7889; 1-866-773-0404; TDD 1-866-773-0405

- Once you arrive at your new location, update your personal information in the Defense Enrollment Eligibility Reporting System (DEERS) immediately.
- Find Medicare providers in your new area.

If you move overseas, your TRICARE For Life coverage may change depending on where you move. In U.S. Territories such as Guam, Puerto Rico and the U.S. Virgin Islands, TRICARE For Life coverage works the same as the stateside program. But, in all other overseas locations, TRICARE For Life Overseas works differently because Medicare does not provide coverage in most overseas locations. Therefore, TRICARE is the primary payer. You can get care from any host nation provider and you will be responsible for TRICARE deductibles and cost shares.

Contact the TRICARE Area Office for the overseas area where you are moving or the nearest American Embassy Health Unit for assistance finding a host nation provider.

Getting Care Along the Way

- Routine Medical and Dental Care—Get it before you go.

Before you move, make sure you've received any routine medical or dental care you think you might need during the time you'll be traveling. Or, delay the care until you get to your new duty location.

- Emergency Care in the United States—Call 911 or go to the nearest emergency room.

TRICARE defines emergency care as medical services provided for a sudden or unexpected medical or psychiatric condition, or the sudden worsening of a chronic (ongoing) condition that is threatening to life, limb, or sight and needs immediate medical treatment, or which has painful symptoms that need immediate relief to stop suffering. If you're traveling near a military treatment facility (MTF), you should go to the MTF or military dental treatment facility for emergency services. If you are hospitalized in a civilian facility for more than 24 hours, contact your regional contractor

- Urgent care in the United States—Coordinate with your PCM and/or regional contractor

TRICARE defines urgent care as medical care for a condition that will not result in disability or death if not treated immediately but should be treated within 24 hours to avoid further complications. If you are in a Prime program, you must coordinate urgent care with your primary care manager and/or regional contractor before receiving care. If you are in TRICARE Standard and Extra or TRICARE For Life, you can receive care as you normally would. You should, however, contact your contractor as soon as possible to coordinate any prior authorizations that are needed.

- Emergency or Urgent care Overseas—Contact closest TRICARE Area Office or TRICARE Global Remote Call Center.

You don't need prior authorization for emergency or urgent care but the TRICARE Area Office or TRICARE Global Remote Call Center will help you find the best care available in the overseas area in which you are traveling.

Filling Prescriptions on the Road

You should have all your prescriptions filled before you leave, but if you need a prescription filled while you're traveling in the United States, you have several options:

- If near an MTF, fill the prescription at the MTF pharmacy.
- Find the closest TRICARE network pharmacy.
- If a network pharmacy is not available, you can visit a non-network pharmacy. In this case, you may have to pay up front for your medications and file a claim with Express Scripts, Inc., for reimbursement. For more details, visit the [TRICARE web site](#)
- The mail-order option is not recommended for a prescription you need right away, but if you'll be traveling for a long time, you can arrange for any regular prescriptions to be filled via the mail-order pharmacy.

Your pharmacy coverage is limited overseas:

- TRICARE network pharmacies are only located in the United States, Puerto Rico, Guam and the U.S. Virgin Islands. You can have prescriptions filled at host-nation pharmacies, if necessary. Host-nation pharmacies are treated the same as non-network pharmacies. If you have prescriptions filled at a host-nation pharmacy, you should expect to pay for the total amount up front and file a claim with Wisconsin Physicians Service for partial reimbursement. To learn more about pharmacy claims, visit the [TRICARE web site](#).
- To use the mail-order pharmacy overseas, the prescription must be from a U.S. licensed provider and you must have an APO or FPO address.

If You Have Questions

Your regional contractors and TRICARE Area Offices are available to answer your questions. These offices are listed above. Find even more information about moving, updating DEERS, the TRICARE regions and much more at the [TRICARE web site](#).

Installation Specific Information*Installation Hospital*

Martin Army Community Hospital (MACH), Fort Benning, is a medical facility that provides an extensive variety of inpatient medical services to eligible military beneficiaries. The Emergency Room offers the latest in state of the art technology to preserve life and provides efficient care.

Within the hospital's 9 floors, are 4 patient wards, an extensive surgical ward with same day capabilities, labor delivery and recovery suites, Women's Wellness Clinic and ambulatory care clinics. MACH is also a teaching hospital supporting the Army's Doctor Residency Program.

Active duty, active duty family members, retirees and their spouses enrolled in TRICARE Prime receive full medical care either at MACH or from TRICARE network providers. Retirees over the age of 65 who are enrolled in TRICARE Plus also receive their medical benefits at MACH. Patients over the age of 65 not enrolled in TRICARE Plus, receive medical care in the civilian community under the TRICARE for Life Program, which acts as a supplement to Medicare Parts A & B.

Appointments -- MACH offers a central appointment system where patients can obtain an appointment by calling 706-544-2273. No walk in care or "space A" care is available. True emergencies are seen in the ER.

The main hospital is located at 7950 Martin Loop, Building 9200, at the intersection of I-185 Expressway and Marne Road, across from the Main Commissary-PX Mall. Other services are available at various locations on Fort Benning.

Pharmacy

All patients are eligible to have prescriptions filled at the MACH Pharmacy based on the drug formulary. MACH offers a Web Based Refill system in addition to the call in refill service.

The TRICARE Mail Order Pharmacy Program (TMOP) is also available to all beneficiaries.

All patients should ensure their information is up to date in the Defense Enrollment Eligibility Reporting System (DEERS). The TRICARE Service Center is located in Building 9204, Stairwell C. The service center handles all enrollments and answers questions about TRICARE and claims. They can be reached by calling 800-444-5445.

Health Care - Special Needs

Exceptional Family Member Program

The [Exceptional Family Member Program](#) (EFMP) is mandatory for all family members who have been identified with a special medical or educational need. Enrolling in the EFMP ensures that the family member's medical needs will be considered during the assignment coordination process.

Military Treatment Facility

The clinics and services available at [Military Treatment Facilities](#) vary by location. Before you move, identify the MTF that will serve you, visit the MTF's website to learn about the clinics and services available and to get relevant contact information.

Moving to a New TRICARE Region

If you anticipate a move to another [TRICARE region](#), work with your local TRICARE Service Center (TSC) or case manager before your move to ensure the transition is as smooth as possible. On arrival at the new duty location, your sponsor should contact the Beneficiary Counseling and Assistance Coordinator (BCAC) or TSC to ensure the transition plans are in place and to obtain authorizations for TRICARE [Extended Care Health Option](#) (ECHO) services, if applicable.

Beneficiary Counseling and Assistance Coordinator (BCAC)

All TRICARE Regional Offices and most MTFs are staffed with [BCACs](#) (formerly known as Health Benefits Advisors.) [BCACs](#) provide information, guidance and assistance on benefit options, TRICARE Prime enrollment, special authorizations, status of claims and eligibility, plus assistance with referrals and appointments. If you or your family member has a more severe medical need, contact your assigned [case manager](#).

Case Management

Case management involves a team of health care professionals who help you and your family to find solutions to complex health problems. It is important to inform your case manager if you are moving as he/she will connect you with the case manager at your new location.

Extended Care Health Option (ECHO)

TRICARE [ECHO](#) provides financial assistance to beneficiaries of active duty service members who qualify based on specific mental or physical disabilities. ECHO offers an integrated set of services and supplies beyond the basic TRICARE program. ECHO is administered by regional contractors in the TRICARE North, South, and West Regions and by TRICARE Regional Offices in overseas locations.

Transporting Medical Equipment

Your [Installation Transportation Office](#) has special procedures to follow for the transportation of medical equipment that is necessary for medical treatment required by the sponsor or family member. Some types of medical equipment may be shipped in the same manner as Professional Books, Papers, and Equipment (PBP&E).

Federal and State Health Care Programs

Medicaid - [Medicaid](#) pays for medical assistance for certain individuals and families with low incomes and resources. State Medicaid programs are usually administered by departments of social service or departments of medical assistance.

Supplemental Security Income (SSI) - [SSI](#) is a cash assistance program intended to meet basic needs for food, clothing and shelter for those who are aged, blind or disabled. It provides cash to meet basic needs for food, clothing, and shelter. Families must reapply upon each move to another state.

Title V of the Social Security Act - Many states have services for children with special health care needs that are funded by the Maternal and Child Health Services Block Grant, or [Title V](#). State departments of health web sites and local health departments will provide information on state health benefits for children with special health care needs. The Maternal and Child Health Bureaus' web site has Title V information organized by State that provide you with [Title V points of](#)

[contact](#) and other pertinent information.

Other Important Resources

Debt Collection Assistance Officer (DCAO) - TRICARE has a [DCAO](#) assigned to TRICARE Regional Offices and MTFs worldwide to help beneficiaries understand and get assistance with debt collection problems related to TRICARE. Individuals who have received a notice from a collection agency or a negative credit report because of a medical or dental bill should be referred to the nearest [DCAO](#).

Family Voices - [Family Voices](#) is a national, grassroots clearinghouse for information and education concerning the health care of children with special health needs. Family Voices also has [State points of contacts](#) with useful links to State programs and organizations.

Installation Specific Information

The Exceptional Family Member Program works in concert with other military and civilian agencies to provide a comprehensive and multidisciplinary approach for families with special needs. The EFMP is regulated by AR 6078-75 and AR 608-1 and supports family members who have physical, emotional or intellectual disabilities which require special treatment, therapy or counseling.

Services include:

- Information and referral about available services in the surrounding Fort Benning community and other installations
- Advocacy
- Support group information
- Recreational/cultural program information for children with disabilities
- Respite care
- Resource library
- Referral to other military/civilian agencies

Eligibility

All active duty and retired military and their families, U.S. Army Reserve (USAR) and Active Guard Reserve(AGR). All of the above must be in possession of a valid ID card.

EFMP Enrollment Procedure

To enroll in the Exceptional Family Member Program (EFMP), the Soldier contacts the nearest medical treatment facility EFMP point of contact to begin the assessment process and obtain enrollment forms. Once the forms are completed, they are forwarded to the appropriate regional center for coding and on to Army personnel agencies that enroll the soldier in the program. For information about enrollment, contact the EFMP medical enrollment section at 706-544-1133.

Education - Special Education/EIS

Special Education and EDIS

The Department of Defense has two programs that provide services to children with developmental delays and disabilities in accordance with the Individuals with Disabilities Act (IDEA):

Infants and Toddlers (birth to 3 years old)

Infants and toddlers are served through the Educational and Developmental Intervention Services (EDIS 706-545-3835) which is a military, medical program that provides early intervention services to infants and toddlers from birth until three years of age. Children needing specialized services are transitioned at three years to the school age special education program in the Department of Defense Elementary and Secondary Schools (DDESS).

School Age (3-21 years)

Children are served by the Fort Benning Schools special education program and are provided for children age 3 through eighth grade. High School students are served in the adjoining counties. Students must meet the housing eligibility requirements for attending stateside DDESS schools and must meet the Department of Defense criteria for special education services. Special education services are provided within a variety of settings to include self-contained life skills classrooms, resource special education and speech therapy classrooms, and within the general education classrooms. Most students will attend their neighborhood school. Parents of preschoolers (ages 3 and 4 years) who are concerned about their child's development may contact the Special Education Office at 706-545-5520. Some special education services may have to be contracted out to the local school system (Muscogee County School District) due to the low number of students and the specialized services needed, e.g., visually impaired and hearing impaired. If you have a child that may require specialized services and/or equipment (for example, Braille, sign language interpreter, assistive technology), it is recommended you call the Student Services Office at 706-545-5520 to facilitate a smooth transition to the Ft. Benning Schools.

If you are moving to Ft. Benning or the adjoining area, be sure to bring a copy of your child's Individualized Education Program (IEP), evaluation and eligibility reports to provide to the new school.

Contact

Director of Student Services
GA/AL DDESS Schools
7441 Custer Road, Bldg. 2670
Fort Benning, GA 31905-5000

706-545-8252
Fax 706-545-7469

[Email](#)

Contact Information

Collins Loop
 Building 2624, Soldiers Plaza
 Fort Benning, GA 31905
 Phone 706-545-4043 / 706-545-5516
 Phone (DSN) 312-835-4043
 Fax 706-545-2545
 Fax (DSN) 312-835-2545
[Email](#)

Automotive Services

Automotive Care
 Merchant Street
 Building 111
 Fort Benning, GA 31905
 Phone 706-545-2337/4870
[Website](#)
 Drop off repairs:
 Monday - Friday, 8:00 am - 4:00 pm
 Do-it-yourself repairs:
 Wednesday - Sunday 11:00 am - 7:00 pm

Beauty/Barber Shops

Barber Shop
 Marne Road
 Building 9230
 Fort Benning, GA 31905
 Phone 706-687-2436

Beneficiary Counseling Assistance Coordinators

Health Benefits Advisory
 7960 Martin Loop
 Building 9204
 Fort Benning, GA 31905
 Phone 706-544-1347 / 706-544-3461
[Website](#) [Website](#)
 Monday - Friday 8:00 am - 4:30 pm
 Saturday and Sunday - closed

Adult Education Centers

Education Center
 Dixie Road
 Building 2603
 Fort Benning, GA 31905
 Phone 706-545-3093
 Phone (DSN) 312-835-7397
 Fax 706-545-2189
 Fax (DSN) 312-835-2189

Monday - Friday 8:00 am - 12:00 pm
 & 1:00 pm - 5:00 pm

Barracks/Single Service Member Housing

Unaccompanied Personnel Housing(UPH)
 Lincoln Street
 Building 973, Room 100
 Fort Benning, GA 31905
 Phone 706-545-3436 / 706-545-3431
 Phone (DSN) 312-835-3436
 Fax 706-545-3161
 Fax (DSN) 312-835-3161
[Email](#)

Monday - Friday 8:00 am - 4:30 pm
 Saturday and Sunday - closed

Beauty/Barber Shops

Beauty Shop
 Marne Road
 Building 9230
 Mall Exchange/PX
 Fort Benning, GA 31905
 Phone 706-687-2743

Chapels

Chaplain Division
 Maloy Drive
 Building 6 Room 131
 Fort Benning, GA 31905
 Phone 706-545-2288
 Phone (DSN) 312-835-2288
[Email](#)
[Website](#)
 Monday - Friday 8:00 am - 4:30 pm
 After Hours: 5:00 pm - 9:00 am, weekdays, 24 hrs
 Weekends

Child Development Centers

Tot Town Child Development Center/Hourly Center
First Division Road
 Building 1051 Main Post
 Fort Benning, GA 31905
 Phone 706-689-8698 / 706-689-8772
 Fax 706-545-9270
 Fax (DSN) 312-835-9270

[Email](#)

[Website](#)

Monday - Friday 5:30 am - 6:30 pm

Federal Holidays - closed

Training Holidays:

Hours: 7:00 am - 6:30 pm

Openings for special events are available by request

Child Development Centers

Main Post Child Development Center
Yeager Avenue
 Fort Benning, GA 31905
 Phone 706-545-3732
 Phone (DSN) 312-835-3732
 Fax 706-545-8852

[Email](#)

[Website](#)

Monday - Friday 5:30 am - 6:30 pm

Federal Holidays - closed

Training Holidays Hours: 7:00 am - 6:30 pm

Child Development Centers

Child and Youth Services
Ingersoll Street
 Building 359

Fort Benning, GA 31905

Phone 706-545-6811

Phone (DSN) 312-835-6811

Fax 706-545-2323

Fax (DSN) 312-835-2323

[Email](#)

[Website](#)

Monday - Friday 8:00 am - 5:00 pm

Saturday and Sunday - closed

Child and Youth Registration and Referral

Central Registration Office
Ingersoll Street
 Building 359

Fort Benning, GA 31905

Phone 706-545-6811

Phone (DSN) 312-835-6811

[Email](#)

[Website](#)

Main Office (Building 359):

Monday - Friday 8:00 am 5:00 pm

Registration Hours:

Walk In: Monday - Friday 8:30 am - 1:00 pm

After 1:00 pm: By Appointment Only

Federal Holidays - closed

Citizenship and Immigration Services

Citizenship and Immigration Services
Collins Loop
 Building 2629

Soldiers' Plaza

Fort Benning, GA 31905

Phone 706-545-0403 / 706-545-4485

Phone (DSN) 312-835-0403

Civilian Personnel Office

Civilian Personnel Office
Meloy Drive
 Building 6

Fort Benning, GA 31905

Phone 706-545-3374

[Email](#)

[Website](#) [Website](#)

Monday - Friday 8:00 am - 4:30 pm

Saturday and Sunday - closed

Commissary/Shoppette

Shoppette
Wold Avenue
 Mini Mall

Fort Benning, GA 31905

Phone 706-682-0473

[Website](#)

Commissary/Shoppette

Fort Benning Commissary
Marne Road
 Building 9230, Main Mall
 near Martin Army Community Hospital

Fort Benning, GA 31905

Phone 706-544-3965

Phone (DSN) 312-784-3965

Fax 706-544-3038

Fax (DSN) 312-784-3038

[Email](#)

[Website](#)

DoD Schools

Fort Benning Department of Defense Schools
 7201 Custer Road
 Building 2670

Fort Benning, GA 31905
 Phone 706-545-7276
 Phone (DSN) 312-835-7276
 Fax 706-545-8227
 Fax (DSN) 312-835-8227

[Website](#)

Monday - Friday 8:00 am - 4:30 pm

DoD Schools

McBride Elementary
 700 Custer Road
 Fort Benning, GA 31905

Phone 706-544-9411
 Phone (DSN) 312-835-9411
 Fax 706-544-9299

[Email](#)
[Website](#)

Monday - Friday 7:45 am - 3:30 pm

DoD Schools

Dexter Elementary
 99 Yeager Avenue
 Fort Benning, GA 31905

Phone 706-545-3424
 Phone (DSN) 312-835-3424
 Fax 706-545-9106

[Email](#)
[Website](#)

Monday - Friday 7:45 am - 3:30 pm

DoD Schools

Faith Middle School
 1375 Ingersoll Street
 Fort Benning, GA 31905

Phone 706-545-5524
 Phone (DSN) 312-835-5524
 Fax 706-545-7800
 Fax (DSN) 312-835-7800

[Email](#)
[Website](#)

Monday - Friday 7:45 am - 3:30 pm

Educational and Developmental Intervention Services (EDIS)

EDIS (Educational & Developmental Intervention Services)
 7950 Martin Loop
 CDR USAMEDDAC

Attn: MCXB-M-EDIS
 Fort Benning, GA 31905
 Phone 706-545-3835/5560/5564 / 706-545-1161
 Phone (DSN) 312-835-3835//5560/5564
 Fax 706-545-5572
 Fax (DSN) 312-835-5572

[Email](#)

Monday - Friday 8:00 am - 4:30 pm
 Saturday and Sunday - closed

DoD Schools

Wilson Elementary
 112 LaVoie Avenue
 Fort Benning, GA 31905

Phone 706-545-5723
 Phone (DSN) 312-835-5723
 Fax 706-545-9505

[Email](#)
[Website](#)

Monday - Friday 7:45 am - 3:30 pm

DoD Schools

Stowers Elementary
 7791 Stowers Drive
 Fort Benning, GA 31905

Phone 706-544-2312
 Phone (DSN) 312-835-2312
 Fax 706-544-2349

[Email](#)
[Website](#)

Monday - Friday 7:45 am - 3:30 pm

DoD Schools

White Elementary
 300 First Division Road
 Fort Benning, GA 31905

Phone 706-545-4623
 Phone (DSN) 312-835-4623
 Fax 706-545-5469

[Website](#)

Monday - Friday 7:45 am - 3:30 pm

DoD Schools

Loyd Elementary
 900 Santa Fe Road
 Fort Benning, GA 31905

Phone 706-545-8964
 Phone (DSN) 312-835-3432
 Fax 706-544-8972

[Email](#)
[Website](#)

Monday - Friday 7:45 am - 3:30 pm

Emergency Relief Services

Army - Army Community Services - Army Emergency Relief

Collins Loop
 Building 2624
 Soldiers Plaza
 Fort Benning, GA 31905

Phone 706-545-4043
 Phone (DSN) 312-835-4043
 Fax 706-545-2545
 Fax (DSN) 312-835-2545

[Email](#)
[Website](#)

Monday - Friday 8:00 am - 4:30 pm
 Saturday and Sunday - closed

Exceptional Family Member Program/Special Needs

Exceptional Family Member Program
7950 Martin Loop
Building 9200

Martin Army Community Hospital
Fort Benning, GA 31905
Phone 706-544-1133
Phone (DSN) 312-784-1133
Fax 706-544-3950

[Website](#)

Monday - Friday 8:00 am - 4:30 pm
Saturday and Sunday - closed

Family Advocacy Program

Family Advocacy Program
Baltzell Avenue
Building 241

Fort Benning, GA 31905
Phone 706-545-4043/7517 / 706-545-4013 / 706-545-0892
Phone (DSN) 312-835-4043
Fax 706-545-2545
Fax (DSN) 312-835-2545

[Website](#)

Monday - Friday 8:00 am - 4:30 pm
Saturday and Sunday - closed

Financial Institutions

Wachovia Bank
Fort Benning Main Financial Center
109 Wold Avenue

Fort Benning, GA 31905
Phone 706-685-7000
Fax 706-685-7010

[Website](#)**Financial Institutions**

Columbus Bank & Trust Co.
Fort Benning Main Post Branch
1686 Ingersoll Street

Fort Benning, GA 31905
Phone 706-649-2628

[Website](#)**Golf Courses**

Fort Benning Golf Club
Baltzell Avenue
Building 390

Fort Benning, GA 31905
Phone 706-687-1940

[Website](#)

Monday - Friday 7:30 a.m. - 6:00 p.m.
Saturday, Sunday & Holidays 7:00 a.m. - 6:00 p.m.
Closed Christmas Day

Exchange(s)

Main Post Exchange
Sant Fe and Marne Road
Building 9230

near Martin Army Community Hospital
Fort Benning, GA 31905
Phone 706-687-0384

[Website](#)**Family Center**

Army Community Service
IMSE-BEN-MWA
Building 2624

Fort Benning, GA 31905
Phone 706-545-7517 / 706-545-4043 / 706-545-4485
Phone (DSN) 312-835-7517
Fax 706-545-2545
Fax (DSN) 312-835-2545

[Email](#)[Website](#)

Monday - Friday 8:00 am - 4:30 pm
Saturday and Sunday - closed

Financial Institutions

Columbus Bank & Trust Co.
Fort Benning Commissary Branch
Building 9230, 8150 Marne Road

Fort Benning, GA 31905
Phone 706-644-3141

[Website](#)**Financial Institutions**

TIC Federal Credit Union
Eckel Street
Fort Benning, GA 31905

Phone 706-320-8500

[Website](#)

Monday - Friday 9:00 am - 4:00 pm
Saturday 9:00 am - 1:00 pm

Gymnasiums/Fitness Centers

Fitness Center
Hall Street
Building 933

Fort Benning, GA 31905
Phone 706-545-4726

Hospital/Medical Treatment Facility(s)

Martin Army Community Hospital
 7950 Martin Loop
 Fort Benning, GA 31905-5637
 Phone 888-293-2148 / 706-544-CARE (2273)
 Phone (DSN) 312-784-2273
 Fax 706-544-1215

[Website](#)

Monday - Friday 8:00 am - 4:10 pm

Saturday and Sunday - closed

Household Goods/Transportation Office (outbound)

Transportation Division
 Meloy Drive
 Building 6

Fort Benning, GA 31905

Phone 706-545-4900

Fax 706-545-6436

[Website](#)

Monday, Tuesday, Thursday & Friday 7:30 am - 4:30 pm

Wednesday, Saturday and Sunday - closed

Housing Referral Office/Housing Privatization

Community Homefinding and Referral (CHRRS)

Dixie Road
 Building 2621, Soldiers' Plaza

Fort Benning, GA 31905

Phone 706-545-3921

Phone (DSN) 312-835-3921

[Email](#)[Website](#)**ID/CAC Card Processing**

ID/CAC Card Processing

Collins Loop
 Building 2638

Soldiers Plaza

Fort Benning, GA 31905

Phone 706-545-9895 / 706-545-1411

Phone (DSN) 312-835-9895

Monday - Friday 8:00 am - 4:30 pm

Saturday and Sunday - closed

Legal Services/JAG

Legal Assistance Office/JAG

6970 Vibbert Avenue
 Building 5

Fort Benning, GA 31905

Phone 706-545-3281/3282

[Website](#)

Monday - Friday 8:00 am - 5:00 pm

Saturday and Sunday - closed

Federal & Training Holidays - closed

Household Goods/Transportation Office (inbound)

Transportation Division
 Meloy Drive
 Building 6

Fort Benning, GA 31905

Phone 706-545-4900

Fax 706-545-6436

[Website](#)

Monday, Tuesday, Thursday & Friday 7:30 am - 4:30 pm

Wednesday, Saturday and Sunday - closed

Housing Office/Government Housing

Family Housing Welcome Center

601 Lumpkin Street
 Fort Benning, GA 31905

Phone 706-685-7853

Fax 706-689-9897

[Email](#)[Website](#)

Monday - Friday 8:30 am - 5:30 pm

Housing Referral Office/Housing Privatization

Housing/RCI Division

Housing Services Office HSO
 Building 2621 Soldiers Plaza

Fort Benning, GA 31905

Phone 706-545-3921/6610

Phone (DSN) 312-835-2990

[Website](#)

Monday - Friday 8:00 am - 4:00 pm

Saturday and Sunday - closed

Information and Referral Services

Army - Army Community Service Center - Information & Referral

Collins Loop
 Building 2624, Soldiers Plaza

Fort Benning, GA 31905

Phone 706-545-4043

Phone (DSN) 312-835-4043

Fax 706-545-2545

Fax (DSN) 312-835-2545

[Email](#)[Website](#)

Monday - Friday 8:00 am - 4:30 pm

Saturday and Sunday - closed

Library

Library
 Wold Avenue
 Building 93

Fort Benning, GA 31905

Phone 706-545-7141

[Website](#)

Monday - Thursday 11:00 am - 8:00 pm

Saturday - Sunday 10:00 am - 6:00 pm

Loan Closet

Lending Closet
Collins Loop
 Building 2629, Soldiers Plaza
 Fort Benning, GA 31905
 Phone 706-545-4485 / 706-545-0403
 Phone (DSN) 312-835-4485
 Fax 706-545-0443
 Fax (DSN) 312-835-0443

[Email](#)

[Website](#)

Monday - Friday 8:00 am - 4:30 pm
 Saturday and Sunday - closed

Military Clothing Sales

Military Clothing Sales
Morrison Avenue
 Building 285
 Fort Benning, GA 31905
 Phone 706-689-7981 / 706-545-7379

Monday - Friday 8:00 am - 5:00 pm
 Saturday and Sunday - closed

Personal Financial Management Services

Financial Readiness Program
Collins Loop
 Building 2633, Soldiers' Plaza
 Fort Benning, GA 31905
 Phone 706-545-5485/4043 / 7517
 Phone (DSN) 312-835-5485
 Fax 706-545-8309
 Fax (DSN) 312-835-8309

[Website](#)

Monday - Friday 8:00 am - 4:30 pm
 Saturday and Sunday - closed

Relocation Assistance Program

Relocation Readiness Program Manager
Collins Loop
 Building 2629
 Soldiers Plaza
 Fort Benning, GA 31905
 Phone 706-545-4485/0403
 Phone (DSN) 312-835-4485
 Fax 706-545-0443
 Fax (DSN) 312-835-0443

[Email](#)

[Website](#)

Monday - Friday 8:00 am - 4:30 pm
 Saturday and Sunday - closed

MWR (Morale Welfare and Recreation)

Morale, Welfare and Recreation
Eckel Street
 Building 2783
 Fort Benning, GA 31905
 Phone 706-545-3328 / 706-681-6984
 Phone (DSN) 312-835-3328
 Fax 706-545-1389/3057
 Fax (DSN) 312-835-1389/3057

[Website](#)

Monday - Friday 8:00 am - 4:30 pm
 Saturday and Sunday - closed

New Parent Support Program

New Parent Support/First Steps Program
7950 Martin Loop
 Martin Army Community Hospital
 Fort Benning, GA 31905-5637
 Phone 706-544-2020
 Phone (DSN) 312-784-2020
 Fax 706-545-0314
 Fax (DSN) 312-835-0314

Monday - Friday 8:00 am - 4:30 pm
 Saturday and Sunday - closed

Personnel Support Office

Installation Replacement Center
Kanopsky Avenue
 Building 2622 Soldiers Plaza
 Fort Benning, GA 31905
 Phone 706-545-7510
 Phone (DSN) 312-835-7510

Monday - Friday 8:00 am - 4:30 pm
 Saturday and Sunday - closed

Restaurants/Fast Food

Subway
Marne Road
 Kelley Hill
 Fort Benning, GA 31905
 Phone 706-685-0401

Retirement Services*Retirement Services**Collins Loop*

Building 2635

Fort Benning, GA 31905

Phone 706-545-2715/3019

Phone (DSN) 312-835-2715/3019

Fax 706-545-8312

[Website](#)

Monday - Friday 8:00 am - 5:00 pm

Saturday and Sunday - closed

Holidays/Training Holidays - closed

School Liaison Office/Community Schools*Post School Liaison Officer**Eckel Street*

Building 2683

Fort Benning, GA 31905

Phone 706-545-3062

Phone (DSN) 312-835-3062

Fax 706-545-3020

Fax (DSN) 312-835-3062

[Email](#)[Website](#)

Monday - Friday 8:00 am - 5:00 pm

Saturday and Sunday - closed

Temporary Lodging/Billeting*Fort Benning Lodging**Gillespie Street*

Building 399

Olson Hall

Fort Benning, GA 31905

Phone 706-689-0067 ext 4701

[Email](#)[Website](#)

Check in: 2:00 - 6:00 pm

Check-out: 11:00 am

Transition Assistance Program*Transition Assistance Program**Collins Loop*

Building 2634

Soldiers Plaza

Fort Benning, GA 31905

Phone 706-545-2308

Veterinary Services*Fort Benning Veterinary Clinic**10th Mtn. Div Road*

Building 265

Main Post

Fort Benning, GA 31905

Phone 706-545-4444

Phone (DSN) 312-835-4444

School Age Care*Child and Youth Services**Ingersoll Street*

Building 359

Fort Benning, GA 31905

Phone 706-545-6811

Phone (DSN) 312-835-6811

Fax 706-545-2323

Fax (DSN) 312-835-2323

[Email](#)[Website](#)

Monday - Friday 8:00 am - 5:00 pm

Saturday and Sunday - closed

Spouse Education, Training and Careers*Army - Army Community Services- Employment**Readiness Program**Kanopsky Avenue*

Soldiers Plaza

Building 2624

Fort Benning, GA 31905-5223

Phone 706-545-2836 / 706-545-4043

Phone (DSN) 312-835-4043

Fax 706-545-2545

[Email](#)

Monday - Friday 8:00 am - 4:30 pm

Saturday and Sunday - closed

Transition Assistance Program*Army Career and Alumni Program (ACAP)**Collins Loop*

Building 2634

Fort Benning, GA 31905

Phone 706-545-2308

Phone (DSN) 312-835-2308

Monday - Friday 8:00 am - 4:30 pm

Saturday and Sunday - closed

Travel Office*Omega World Travel**Marne Road*

Building 9230 Main PX

Fort Benning, GA 31905

Phone 706-685-1151

Victim Advocate Services*Victim Advocate Services**Baltzell Avenue*

Building 241 2nd Floor

Fort Benning, GA 31905

Phone 706-545-4013 / 706-545-0892

Phone (DSN) 312-835-4013

Women, Infants, and Children (WIC & WIC-O)

WIC/Woman, Infants and Children's Program
Linskey Street
Building 2613
Fort Benning, GA 31905
Phone 706-682-8455 / 706-685-4934

Youth Programs/Centers

Child and Youth Services
Ingersoll Street
Building 359
Fort Benning, GA 31905
Phone 706-545-6811
Phone (DSN) 312-835-6811
Fax 706-545-2323
Fax (DSN) 312-835-2323
[Email](#)
[Website](#)
Monday - Friday 8:00 am - 5:00 pm
Saturday and Sunday - closed

Youth Programs/Centers

Middle School and Teen Program
McIver
Building 1056 Main Post
Fort Benning, GA 31905
Phone 706-545-3070
Phone (DSN) 312-835-3070

Major Units

14th Field CASH

1st BN 507th Parachute Regiment

Contact information:

COM: 706-545-6491

DSN: 312-835-6491

U.S. Army Marksmanship Unit

Contact Information:

COM: 706-545-4018

DSN: 312-835-4018

199TH Infantry Brigade

Contact Information:

COM: 706-545-1042

DSN: 312-835-1042

317th Engineer BN

Contact Information:

COM: 706-544-1305

DSN: 312-784-1305

5th Ranger Battalion

Contact Information:

Staff Duty/ Dahlonge, GA

COM: 706-864-3327/3367

DSN: 312-784-3327

1/10th Field Artillery

Contact Information:

COM: 706-544-2061

DSN: 312-784-2061

498th Medical Company

Contact Information:

COM: 706-545-5311

DSN: 312-835-5311

598th Maintenance CO

Contact Information:

COM: 706-545-1737

DSN: 312-835-1737

Martin Army Community Hospital

Contact Information:

COM: 706-544-2041/2042

DSN: 312-784-2041/2042

Western Hemisphere Institute for Security Cooperation

Contact Information:

COM: 706-545-4343

DSN: 312-835-4343

COM FAX: 706-545-1827

DSN Fax: 312-835-1827

17th Air Support Operations Squadron

Contact Information:

COM: 706-545-1991

DSN: 312-835-1991

Delta Troop 10th U.S. Cavalry Regiment

Contact information:

COM: 706-544-1202

DSN: 312-784-1202

U.S. Army Garrison HQs

Contact Information:

COM: 706-545-1500

DSN: 312-835-1500

198TH Infantry Training Brigade (ITB)-Staff Duty

Contact Information:

COM: 706-544-9211

DSN: 312-784-9211

690th Medical Company

Contact Information:

COM: 706-545-7147

DSN: 312-835-7147

Basic Combat Training Brigade (BCTB)

Contact Information:

COM: 706-544-8529

DSN: 312-784-8529

1/15th Infantry

Contact Information:

COM: 706-544-1633

DSN: 312-784-1633

1/30th Infantry

Contact Information:

COM: 706-544-4761

DSN: 312-784-4761

DENTAC

Contact Information:

PSNCO

COM: 706-544-3001

DSN: 312-784-3001

NCO Academy

Contact Information:

COM: 706-545-6240

DSN: 312-835-6240

U.S. Army Physical Fitness School

Contact Information:

COM: 706-545-6380

DSN: 312-835-6380

36th Engineer Group

Contact Information:

COM: 706-545-3385

DSN: 312-835-3385

29th Infantry REGT

Contact Information:

After Duty

DSN: 312-835-8427

COM: 706-544-8672

DSN: 312-835-8672

FAX: 706-545-8643

DSN Fax: 312-835-8643, 312-835-8673

75th Ranger Regiment

Contact Information:

COM: 706-545-4230

DSN: 312-835-4230

Ranger Training Brigade

Contact Information:

COM: 706-544-6768

DSN: 312-784-6768

13th Corps Support Battalion

Contact Information:

COM: 706-545-6206

DSN: 312-835-6206

11th Infantry Regiment

Contact Information:

COM: 706-545-1042

DSN: 312-835-1042

3 BDE, 3 ID (MECH)

Contact Information:

COM: 706-544-1432

DSN: 312-784-1432

Infantry Training Brigade (ITB)

Contact Information:

COM: 706-544-9211

DSN: 312-784-9211

608th Ordnance CO

Contact Information:

COM: 706-545-4783

DSN: 312-835-4783

2D BN, 69th Armor REGT

Contact Information:

COM: 706-544-2856

DSN: 312-784-2856